

MINUTES

Public Hearing & Regular Town Council Meeting, Town of Massena

Date/Time: Wednesday October 19, 2022 at 5:30 PM

Location: Massena Town Hall

ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Susan Bellor	X	
Board Member Thomas Miller	X	
Board Member Patrick Facteau	X	
Board Member Adrian Taraska	X	
Board Member Debra Willer	X	

ALSO PRESENT:

Jeannine Brouse, Town Clerk; Brenda Mossow, Secretary/Bookkeeper; Frank Diagostino, & Dylan Cassleman Highway and Airport Members of the Press; Members of the Public. Don Meissner, Linda McQuinn, Jason Hendricks, Austyn Allen IT, Joe Savoca, Patty Ryan, Elaine Thayer, Library

The Supervisor opened the meeting with the **Pledge of Allegiance**.

Called to order at 5:30 PM

Public Hearing: Board Member Miller and Board Member Facteau motion to open the public hearing. The public hearing opened at 5:31 PM. Town Clerk Jeannine B. Miller read the following:

NOTICE IS HEREBY GIVEN Proposed Local Law to Override the Tax Cap for the 2023 Budget.

There were no public comments and the motion was made by Board member Miller and second by Board Member Facteau to close the Public Hearing at 5:32 PM

Announcements / Notifications

Supervisor Bellor extended sympathy to the families of Scott Rogers and the families of Frank Taraska.

Presentations / Discussions.

Supervisor Bellor read a Proclamation naming November 5th, 2022 the 125th Anniversary of The Massena Public Library. Supervisor Bellor presented this to Elaine Thayer, Patty Ryan and Joe Savoca.

PROCLAMATION

Declaring November 5, 2022 as Massena Public Library Day in Anniversary of 125 Years in Massena

WHEREAS in 1897, the Massena Library was chartered by the New York State Board of Regents as an association library; and

WHEREAS the library was located at several locations in downtown Massena, including the Massena Town Hall; and

WHEREAS in 1935, the Massena Town Council decided to establish a free public library, chartered as the Massena Public Library; and

WHEREAS Victor Warren left a bequest to build a memorial to his father, Henry Warren, and in 1962, the Henry H. Warren Memorial Library building was dedicated and open to the public; and

WHEREAS since 1962, the Massena Public Library has added to its collection: audiobooks, eBooks, and DVDs to its book and magazines, and provided computers, internet access and research material; and

WHEREAS the library has provided a foundation of early literacy to children and technology classes to seniors; and

WHEREAS the library has hosted art shows, musical performances and book clubs; and

WHEREAS the Massena Public Library continues to meet the needs of individuals and community groups to strengthen the educational, entertainment and social life of the community; and

WHEREAS The Town of Massena presents this proclamation in care of Library Director Elaine Dunne-Thayer; and

NOW THEREFORE, We, the Town of Massena do hereby recognize November 5, 2022, as Massena Public Library Day for 125th Anniversary, and we call this observance to the attention of all of our citizens.
Massena Town Supervisor: _____ Date: _____

Resolution 148 - 2022					
Approval of Minutes from September 21 and September 28, 2022 October 12, 2022					
Motion by:	Miller	Vote:			
Second by:	Facteau	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Thomas Miller	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 149 - 2022					
Authorizing the Town Board to approve the Preliminary Budget for Fiscal Year 2023					
Motion by:	Willer	Vote:			
Second by:	Miller	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Thomas Miller	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 150 - 2022					
Authorizing the Town Board to accept the Legislative Declaration for Open Meetings and Executive Sessions.					
Motion by:	Miller	Vote:			
Second by:	Willer	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Thomas Miller	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 151 - 2022					
Authorizing the Town Board to approve the computer update quotes from ABS.					
Motion by:	Facteau	Vote:			
Second by:	Willer	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Thomas Miller	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 152 - 2022				
Authorizing the Town Board to approve the two year extended warranty on our existing computers with ABS.				
Motion by:	Miller	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 153 - 2022				
Authorizing the Town Board to approve the server quote upgrade from ABS.				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 154 - 2022				
Authorizing the Town Board to approve the IT Contract with ABS.				
Motion by:	Facteau	Vote:		
Second by:	Miller	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 155 - 2022				
Approval to set a Local Law providing authorization and written procedures governing member and public attendance at meetings of the Town's Public Bodies.				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 156 - 2022				
Approving the 2023 Contract with Cashion Rods for the 2023 Town of Massena Tournament.				
Motion by:	Miller	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution - 2022				
Approval from the Town Board to offer the Medicare age retirees Health care Coverage through AARP United Healthcare utilizing a Medicare Advantage Plan.				
<i>This Resolution was tabled until the Retirees meet with the United Healthcare Representative. A meeting is scheduled for Thursday October 27, 2022 at 1.00 PM .There will also be two Board Members attending. Deb Willer will recuse herself from these discussions and voting. The retirees that attended the Board Meeting expressed much displeasure with the possible change to their present Insurance coverage.</i>				
Motion by:	Miller tabled the motion	Vote:		
Second by:		Aye	Nay	Abstain
	Susan Bellor			
	Thomas Miller			
	Patrick Facticeau			
	Adrian Taraska			
	Debra Willer			
Motion is Carried.				

Resolution 157 - 2022				
Approval from the Town Board to set a Public Hearing on November 9, 2022 to accept the Preliminary Budget for Fiscal year 2023.				
Motion by:	Willer	Vote:		
Second by:	Miller	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 158 - 2022				
Authorizing the Town Board to sign the Contract for the Construction of Runway 5-23 Rehabilitation Project FAA AIP Project NO. 3-36-0054-84-20 (D), 3-36-0054-_- (C), NYSDOT Project NO. 7902 © awarded to Barrett Paving.				
Motion by:	Miller	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 159 - 2022				
Authorizing the Town Board to approve the approve the Appraisal Report from Don Koscak on the 1498 State Route 131, Massena, NY (TM #9.002-3-14 for \$2500.00.				
Motion by:	Facticeau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 160 - 2022				
Authorizing the Town Board to enlist the services of a specially trained consultant to review documents associated with an ongoing legal matter. They will perform these services at a rate of \$185.00 per hour for prompt payment for services up to \$2000.00. If this amount is exceeded then its itemized service will be paid from any settlement reached between the Town and the Plan.				
Motion by:	Facticeau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution		161	-	2022	
<p>October 19, 2022 <u>WARRANT #10</u> <u>2022 INVOICES</u></p>					
FUND	DESCRIPTION	AMOUNT			
A	GENERAL	\$346,632.36			
B	GENERAL OUTSIDE	1,557.37			
DA	HIGHWAY	6,817.42			
DB	HIGHWAY OUTSIDE	35,693.64			
HAC	TERMINAL APRON REHAB (CONST)	562,574.84			
HDA	RUNWAY 5-23 REHAB (DESIGN)	20,000.00			
HNO	E MASSENA WATER MAIN REPLACEMENT	44,590.00			
HPC	DEPT OF PUBLIC SERVICE	195.00			
HSB	SAND STORAGE BUILDING	1,000.00			
HTM	FISHING TOURNAMENT MARKETING PROGRAM	8,565.94			
L	LIBRARY	24,743.19			
SSM	SOUTH MAIN STREET SEWER	61.91			
SWA	E. MASSENA CONSOLIDATED WATER DISTRICT	2,999.66			
		TOTAL	\$1,055,431.33		
WARRANT #10 CHECK #S 50503 - 50580			\$471,380.42		
DIRECT PAY (ACH)					
MANUAL CHECKS			584,050.91		
		TOTAL	\$1,055,431.33		
Motion by:	Miller	Vote:			
Second by:	Willer	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Thomas Miller	X			
	Patrick Facticeau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution		162	-	2022
<p>October 19th, 2022 BUDGET & CASH TRANSFERS AND AMENDMENTS</p>				
<p>CASH TRANSFER: TRANSFER \$500.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****9869 Town of Massena – Brian Chase (This transfer will allow for a portion of the Town’s share of insurance deductibles deposited as needed.) TRANSFER \$500.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****7891 Town of Massena – Dale Peets, Jr. (This transfer will allow for a portion of the Town’s share of insurance deductibles deposited as needed.) TRANSFER \$44,590.00 from NBT Bank A/C#****1100 Town of Massena -East Massena Consolidate Water District – Water Main Replacement Project to Town of Massena General Fund to NBT Bank A/C#****8489 Town of Massena General Fund. (This transfer will reimburse the General Fund for C&S Companies (\$34,590.00) and Hancock Estabrook (\$10,000.00).)</p>				
<p>TRANSFER \$9,750.82 from A.1990.000 Contingent Account to the following:</p>				
A.1330.400	Tax Collection Contractual			\$142.58
A.1420.400	Attorney Contractual			\$804.27
A.1420.400.4510	Attorney Contractual Hospital		\$180.00	

A.1620.400	Buildings, Equip, & Cap Outlay Contractual	\$4,473.47
A.6410.400	Publicity Contractual	\$2,083.34
A.7450.400.0407	Museum Contractual Repairs & Maintenance	\$2,067.16
<i>(These transfers will cover the over-run in these general ledger accounts.)</i> TRANSFER \$65,000 from A.4540.400.0421 Rescue Squad Admin Expenses (PAB) & \$12,734.38 Rescue Squad Building Maintenance A.4540.400.0412 to the following account:		
A.5610.400.0408	Airport Contractual Fuel Jet A	\$77,734.38
<i>(This transfer will cover the over-run in these general ledger account.)</i> TRANSFER \$3,599.45 from A.5610.400.0407 Airport Contractual Repairs and Maintenance to A.5610.400.0401 Airport Contractual. <i>(This transfer will cover the over-run in this general ledger account.)</i> TRANSFER \$15,114.04 from DB.9060.800.9999 Hospital and Medical Insurance Fringe Benefits Retirees to DB.9060.800 Hospital and Medical Insurance. <i>(This transfer will cover the over-run in this general ledger account.)</i> TRANSFER \$1,000.00 from Town of Massena Supervisor Office A/C#****0120 to Town of Massena Sand Storage Building (Design) A/C#****7981 at Community Bank. <i>(This transfer is for FAA#5.)</i> TRANSFER \$562,574.84 from Town of Massena Supervisor Office A/C#****0120 to Town of Massena Terminal Apron Rehab (Const) A/C#****3733 at Community Bank. <i>(This transfer is for FAA#8.)</i> REQUEST PERMISSION TO: OPEN A NEW CHECKING ACCOUNT at Community Bank for the following airport grants: A/C#****9631 Purchase ARFF Testing Equipment /C#****9623 ARFF/SRE Building Modifications (Design) A/C#****9615 Airfield Electrical Improvements (Design) CREATE A DUE TO/DUE FROM REQUEST PERMISSION to create Due to/Due from entry as follows: From the General A Fund \$20,000 to HDA Fund – Runway 5-23 Rehabilitation (Design) To cover the cost of an invoice due to be paid back when State/Federal Funds are received. BUDGET AMENDMENT: DECREASE \$6,983.85 L.2705.00 Gift & Donations INCREASE \$6,983.85 L.7410.420 Library Maintenance (<i>This amendment will cover the overrun in this general ledger account.</i>)		
Motion by:	Miller	Vote:
Second by:	Willer	Aye Nay Abstain Absent
	Susan Bellor	X
	Thomas Miller	X
	Patrick Facticeau	X
	Adrian Taraska	X
	Debra Willer	X
Motion is Carried.		

Committee Reports:
Report Submitted by Frank Diagostino
 Massena Town Board meeting October 19, 2022 Highway Department
 Repaired driving lane, corner shoulder at the Forbes and N. Racquette intersection. Repaired head wall on culvert pipe across from Forbes Road built foams and poured concrete. Repaired three areas on north bound driving lane on the Haverstock Road south of SH 37. Started mowing roads sides September 26, 2022 Chipped brush pile 2 times. Continue to sweep N. Racquette, Haverstock and Trippany Roads reason waterline project. Mowed graveyards and all other town properties, once. Continue working with NYPA on issues with modernization project that involves Town Roads, Pontoon Bridge, Dennison, Horton, Donaghue, Kinnie and Fregoe. Completed sand haul for upcoming winter. Hauled 1500 yards, 100 truckloads. Removed weeds, town beach west and east ends of beach area. Prepared trucks #4, #33, #45, #47, #50, #51, #52, #53 for NYS Inspection Picked up cover plates and carbides for plows at the St. Lawrence County Highway Garage. Repaired siding on Airport Terminal Building that was damage during the milling process of the terminal apron project. Equipment repairs Highway: #9 replaced right and left rear brakes calipers. #50 replaced broken U-bolts on right and left front springs. Dozer replaced right side tensioner for track. East Massena waterline project update, as of COB 10/14/2022 N. Racquette working on paving driveways, cleaning up yards and hydroseeding Massena Airport Boutique Air numbers for September 2022 Enplaned 386, Deplaned 412, Total 798, landings 178. Cancelled for weather 2, Cancelled other 0, Total cancelled flights 10 for September 2022. Terminal Apron rehab, Rifenbury worked the items that were identified the week of October 3, 2022, that need to be addressed prior to final acceptance of project. Have approval with GSA and TSA on refresh for TSA offices at the Massena International Airport Terminal. Carpet has been ordered, four to five weeks for delivery. Will set start date once contractor has carpet. Set one airport employee to ARFF training week of September 26, 2022. Getting snow removal equipment ready for upcoming

winter. **Massena Library** No issues Started boiler. **Massena Museum** No issues **Massena Town Hall** No issues.
 Started boiler
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Report Submitted by Patrick Facteau

The draft report from Councilmember Facteau are available in the Town Clerks Office.

Museum

Report submitted by Deb Willer

UPDATES FROM OCTOBER 6, 2022 MUSEUM BOARD MEETING

September activity: 12 accessions, no deaccessions. 40 visitors. 2 donations received for total of \$200. Josh Davis (Historian) has been working on a grant from the Pomeroy Foundation for an historical marker for the power canal and it has been approved. Josh and Linda McDonald (Archivist) participated in the Library’s Community Organization Fair on September 28th. Discussion continued on the need for an onsite storage facility. President Joe Macaulay stated that, based on concerns about the physical location being considered, he had taken a look at some alternatives to placement of a building. Town liaison Deb Willer announced that NYS Senator Dan Stec will be in town on October 17th and will be touring the museum at around 1:15pm. Staff and board members were encouraged to be available for this visit.

Chamber of Commerce

Report submitted by Susan Bellor

Sue’s Committee Reports August 2022

The Chamber of Commerce Board of Directors met on July 21st. The Summer Concerts in the Park have been well attended and the last concert is August 18th. They begin at 6pm and end at 8pm in the Springs Park; in case of rain, they will be at St. Lawrence Centre. They thank all their sponsors. They received a grant from the SLC Arts Council for the concerts. The SLC Chamber Exec. Director, Ben Dixon, provided information on the process to merge the chambers of Massena, Canton and Ogdensburg. The formation concept includes: a feasibility study and the implementation phase. Both areas have specifics that will include status as non-profit through NYCON (NY Council on Non-Profits), a membership information campaign to explain why, along with the benefits, an in-person vote, then approvals and resolutions of merger. Each community chamber will have a half time employee who will work for county the other half of time. Sue Invited Ben to speak at the Sept. Town Board meeting for further clarification. They are also talking about a Wine and Food Festival in the fall. The next meeting is September 22nd

The Ethics Board is meeting on August 22, 2022 & continues on the revision of the Handbook.

Old Business

New Business

Next Scheduled Meeting (Wednesday November 9, 2022 at 3:00 PM for Public Hearings& Budget Meeting and Wednesday November 16, 2022 for Regular Board Meeting.

Closing 15-Minute Comment Period.

Closing Remarks

Executive Session Motion by Board Member Miller, second by Board Member Taraska to conduct an Executive Session to discuss litigation and Medical, Motion carried unanimously. The Board went into Executive Session at 6:37 PM.

Returned to Open Session at 7:30 PM

Adjournment The meeting adjourned at 7:31 PM.

Respectfully Submitted,
Jeannine L. Brouse