

Massena Public Library

Meeting of Board of Trustees-October 12, 2021 – Via Zoom

**Present:** President Joseph Savoca, Treasurer Linda McDonald, Secretary Patty Ryan and Trustee

Marie Kirwan

**Town Liaison:** Susan Bellor

**Library Director:** Elaine Dunne

The October 12, 2021 meeting was called to order by President Savoca at 4:05 PM.

**I. Minutes of the September 14, 2021 Meeting:** After reading the minutes of the September 14<sup>th</sup> meeting a motion was made by Treasurer McDonald, and seconded by Trustee Kirwan to accept the minutes as written. Carried 4-0

**II. Unfinished Business:**

**A. Badenhausen Library Branch:** Since funding for the Badenhausen Branch ceases as of Dec. 31, 2021 according to the Gift Agreement between Dr. Susan Badenhausen and MPL and since the Town of Brasher has declined to fund, financially manage, or take over the operation of the Branch as a Town of Brasher Reading Room with direct supervisory control a motion was made by Secretary Ryan, and seconded by Treasurer McDonald to resolve that MPL shall cease operation of the Branch on or before Dec. 31, 2021. Carried 4-0 This vote was made with heavy hearts. (A copy of the entire Resolution is attached.)

**B. Budget 2022:** Director Dunne noted that the Town's proposed budget for MPL is less than last year's and that some figures may change depending on contract negotiations which are incomplete. She also noted that the Town's Budget Workshop would take place on Oct. 13, 2021 at 4:30 PM at the Town Hall. Any available Board members are welcome to attend.

**C. Union Contract Negotiations:** Director Dunne reported that only one contract meeting has taken place. It is hoped that negotiations will resume and conclude soon.

**D. Library Programs:** Director Dunne reported that the "ASync: I Am a Local Artist Exhibit" was enjoyed by patrons.

The Massena Artists Association will open the next Art Show on October 23. As with the previous exhibit the opening will be private and art work will remain displayed for all patrons.

On October 16th, the Friends of the Library will sponsor a Book Sale in Room A.

On the same day Alcoans will be participating in one of their Community Action Programs by painting Room B. Alcoa is also donating \$3,000 to MPL as part of the Action Grant.

October is "the Great Give Back" month. A basket will be available for patrons to donate personal and cleaning products.

Storytime has continued to be held outdoors during good weather. Director Dunne reports that these story times with Ronnie Tatro have been held at the Veteran's Park on Andrews Street and have been well attended.

- E. **Library Trustee Training:** Director Dunne pointed out that a number of online workshops are available for Trustee training. Trustees can register for these using the NCLS website. Director Dunne also noted that NYS Legislation was passed that will mandate two hours of in-service training annually for Trustees statewide beginning in Jan. of 2023.
  - F. **Friends of the Library – Steering Committee:** Director Dunne is inviting interested library supporters to join the Friends Group. It's intended that the group work to grow interest in the goals and activities of the library therefore extending grassroots support.
  - G. **Circulation Reports:** Director Dunne reports that circulation was up slightly at MPL and even higher at the Brasher Branch.
  - H. **Transfer of Funds:** A motion was made by Treasurer McDonald, and seconded by Secretary Ryan to transfer \$2,730.89 from the Brasher Branch to MPL for the purpose of salaries, supplies and operation. Carried 4-0
  - I. **Other Unfinished Business:** No other unfinished business was discussed.
- III. **New Business:**
- A. **Presentation of Bills for Payment:** Bills in the amount of \$2,845.16 for the Brasher Branch and \$2,603.77 for MPL were presented for payment. A motion was made by Secretary Ryan and, seconded by Treasurer McDonald to pay the bills as presented. Carried 4-0
  - B. **Date of the Next Board Meeting:** The next meeting of the MPL Board of Trustees will be November 9, 2021.
  - C. **Other New Business:** President Savoca pointed out that with holiday shopping approaching it would be beneficial to look into the Amazon Smile program and encourage patrons to use that feature when shopping online.
- IV. **Adjournment:** At 5:04 Secretary Ryan made a motion, seconded by Trustee Kirwan to adjourn the meeting. Carried 4-0

*Respectfully submitted*  
*Patricia M. Ryan*  
*Secretary Massena Public*  
*Library Board of Trustees*