

**MINUTES**

**Special Town Council Meeting, Town of Massena**

**Date/Time:** Wednesday September 27, 2023, at 3:30 PM

**Location:** Massena Town Hall

LIVE-STREAMED ON FACEBOOK

**ATTENDANCE:**

<b>MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Supervisor Susan Bellor	<b>X</b>	
Councilperson Deb Willer	<b>X</b>	
Councilperson Francis Carvel	<b>X</b>	
Councilperson Adrian Taraska	<b>X</b>	
Councilwoman Pat Facteau		<b>X</b>

**ALSO PRESENT:**

Brenda Mossow, Secretary/Bookkeeper; Dylan Casselman, Highway and Airport ,Sean Lynch, Deputy Town Clerk, Karen Johnston Deputy Town Clerk, Austyn Allen, IT, Members of the Press, Members of the Public

The Supervisor opened the meeting at 3:30 PM with the **Pledge of Allegiance**

**2024 Budget:**

- The Deputy Town Clerk Acknowledges receipt of the Tentative 2024 Budget on September 27, 2023 at 3:30 PM.
- The tentative Budget was presented to the Town Board.
- Supervisor Bellor presented the Budget Review Schedule.

**Budget Review Schedule:**

- The Preliminary budget will be presented at the October 18, 2023, Board Meeting. Departments will be notified if changes happen before the Final Budget.
- The Final Budget will be accepted in November 2023.

<b>Resolution 182 - 2023</b>					
<b>Approval from the Town Board to change the Monthly Meetings to 4:30 PM from 5:30 PM.</b>					
Motion by:	Willer	Vote:			
Second by:	Carvel	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facteau				X
	Adrian Taraska	X			
	Debra Willer	X			
<b>Motion is Carried.</b>					

<b>Resolution 183 - 2023</b>					
<b>Approval from the Town Board to advertise for a Court Security Attendant. This is a part-time position for the 2<sup>nd</sup> and 4<sup>th</sup> weeks of the month during Court Hours. Applicants must pass drug/alcohol screening.</b>					
Motion by:	Taraska	Vote:			
Second by:	Willer	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facteau				X
	Adrian Taraska	X			
	Debra Willer	X			

<b>Motion is Carried.</b>
<b>Next Scheduled Meeting ( Regular Board Meeting October 18, 2023 4:30 PM).</b>
<b>Closing 15-Minute Comment Period.</b>
<b>Closing Remarks</b>
<b>Executive Session</b> Motion by Carvel and second by Willer 3:45 PM Executive Session closed at 4:42 PM
<b>Adjournment</b> Returned to Open Session and adjourned at 4:43 PM

Respectfully Submitted,  
Jeannine B Miller  
Town Clerk