

**MINUTES**

**Massena Town Board Meeting & Public Hearing**

**Date/Time:** Wednesday, September 20, 2023 @ 4:30 PM

**Location:** Massena Town Hall

*This meeting was Live Streamed on Zoom..*

**ATTENDANCE:**

<b>MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Supervisor Susan Bellor	<b>X</b>	
Board Member Francis Carvel	<b>X</b>	
Board Member Patrick Facteau	<b>X</b>	
Board Member Adrian Taraska	<b>X</b>	
Board Member Debra Willer	<b>X</b>	

**ALSO PRESENT:**

Jeannine B. Miller Town Clerk, Brenda Mossow Secretary/Bookkeeper, Dylan Casselman Airport and Highway Supervisor, Eric Gustafson Town Attorney, Sean Lynch Deputy Town Clerk, Karen Johnston, Deputy Town Clerk Austyn Allen IT, Members of the Press, Members of the Public, Joe Savoca, Library Board, Don Meissner, Fishing, Linda McQuinn, Grant Writer, Jason Hendricks, H3 Designs, Lindsay Hendricks (Running for Town Board), Krista Briggs, Library Director, Matt Cooper Barton & Loguidice, Weldon Bogardus, Planning Board, Ben Dixon, Chamber of Commerce, Jeff Scharf, Great Lakes St. Lawrence Seaway Development Corporation.

The meeting was called to order at 4:30 PM.  
The Supervisor led the Pledge of Allegiance.

**Public Hearing:**

Motion made to open the Public Hearing for the purpose of considering a Local Law to override the 2% Tax Cap for the 2024 Budget. Motion made by Councilperson Facteau and second by Councilperson Carvel to open the Public Hearing at 4:30. There were no comments, and a motion was made by Council Person Facteau and second by Councilperson Taraska to close the Public Hearing at 4:35.

Motion made by Councilperson Carvel and second by Councilperson Willer to open the Public Hearing at 4:36 to pass a Local Law for a Moratorium on all Billboard Development, Construction & Installation in the Town of Massena, expiring on the 28<sup>th</sup> of February 2024. There were no comments, and a motion was made by Councilperson Willer and second by Councilperson Carvel to close the Public Hearing at 4:40.

**Announcements/Notifications:**

Supervisor read the Proclamation to the Nihanawate Chapter Daughters of the American Revolution.

Supervisor Bellor read the resignation letter from Assessor Vernon Brand on his upcoming retirement, and thanked him for all of the work he has done for the Town of Massena.

**Presentations/Discussions:**

Associate Administrator Jeffery Scharf with GLS (Great Lakes St. Lawrence Seaway Development Corporation gave an update on the new Visitors Center at the Eisenhower Locks.

Ben Dixon gave an update on the merger for the Chamber of Commerce.

<b>Resolution 163 - 2023</b>				
<b>Approving the minutes from August 16, 2023</b>				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellow	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 164 - 2023</b>				
<b>Approval for a Local Law to Override the 2% Tax Cap for the 2024 Budget</b>				
Motion by:	Taraska	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellow	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 165 - 2023</b>				
<b>Approval to pass the Local Law for a Moratorium on all Billboard Development, Construction, &amp; Installation in the Town of Massena, expiring on the 28<sup>th</sup> of February 2024.</b>				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 166 - 2023</b>				
<b>Approval from the Town Board to accept from the Town Clerk the Certificate of no Petition for the South Raquette Water District Project.</b>				
Motion by:	Willer	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 167 - 2023</b>				
<b>Approval from the Town Board to adopt the Final Order with the County Clerk and Comptroller for the South Raquette Water District Project.</b>				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 168 - 2023</b>				
<b>Approval from the Town Board to approve the Bond Resolution for the South Raquette Water District.</b>				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 169 - 2023</b>				
<b>Approval from the Town Board for Barton &amp; Loguidice to proceed with the design phase of the South Raquette Water District Project.</b>				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 170 - 2023</b>				
<b>Reappointing Roger Bennett to the Board of Assessment for 5 years.</b>				
Motion by:	Willer	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 171 - 2023</b>				
<b>Approval for the Town Supervisor Bellor to sign the Contract with the St. Lawrence County ARPA, Tourism, Travel, &amp; capacity Building Program.</b>				
Motion by:	Taraska	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution# 172 - 2023</b>				
<b>Authorizing the Town Board to approve the Lump Sum Consultant Agreement for Design of the Rehabilitate Terminal Building Roof Project at the Massena International Airport, FAA AIP No. 3-36-0054-99-2023, NYSDOT No. 7902.</b>				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 173 - 2023</b>				
<b>Authorizing the Town Board to approve the Cost-Plus Fixed Fee Consultant Agreement for Construction, Observation &amp; Administration of the Airfield Electrical Improvements Project at the Massena International Airport, FAA AIP No. 3-36-0054-100-2023, NYSDOT No. 7902.</b>				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 174 - 2023</b>				
<b>Approval for Town Supervisor Bellor the sign the Development Authority of The North Country Technical Services Agreement for the Town of Massena Water System Expansion Study</b>				
Motion by:	Facticeau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 175 - 2023</b>				
<b>Approval from the Town Board to advertise for a new Assessor for the Town of Massena. This position will be effective beginning January 2024,</b>				
Motion by:	Facticeau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 176 - 2023</b>				
<b>Authorizing the Town Board to accept the bids from Wilmington Trust as the Escrow Agent for \$1,000 and Causey, Demgen &amp; Moore P.C. as the Verification Agent for \$1,800. This will allow us to close the bond before it is callable for the East Massena Water Main Replacement.</b>				
Motion by:	Facticeau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 177 - 2023</b>				
<b>Approval from the Town Board to accept the Medicare Advantage and Prescription Drug Benefit Plan for Medicare Primary Retirees of the participating entities of the Broome County Purchasing Alliance, Plan 1 for a cost of \$275 per month.</b>				
Motion by:	Facteau	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 178 - 2023</b>				
<b>Approval for Town Supervisor Bellor to sign the Grant Agreement for the St. Lawrence River Valley Redevelopment Agency (hereinafter “RVRDA”) 2023 Community Development &amp; Environmental Improvement Program (hereinafter “CDEIP”) to Grantee for the Purpose of stimulating economic growth and employment in St. Lawrence County.</b>				
Motion by:	Taraska	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 179 - 2023</b>				
<b>Approval from the Town Board to accept the \$50,000.00 with Emeron for Solar Development.</b>				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 180 - 2023</b>		
<b><u>WARRANT #9</u></b> <b><u>2023 INVOICES</u></b>		
<b>FUND</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
A	GENERAL	\$126,003.48
B	GENERAL OUTSIDE	1,736.09
DA	HIGHWAY	30,270.46
DB	HIGHWAY OUTSIDE	50,684.04
HFM	FISHING TOURNAMENT MKTS PROGRAM (2023)	10,561.56
HNO	E MASSENA WATER MAIN REPLACEMENT	10,036.35
L	LIBRARY	20,742.90

<b>SSM</b>	<b>SOUTH MAIN STREET SEWER</b>	<b>73.76</b>		
<b>SWA</b>	<b>E. MASSENA CONSOLIDATED WATER DISTRICT</b>	<b>4,044.90</b>		
<b>TOTAL</b>		<b>\$254,153.54</b>		
<b>WARRANT #9 CHECK #S 51626 - 51705</b>		<b>\$246,376.58</b>		
<b>DIRECT PAY (ACH)</b>		<b>1,185.27</b>		
<b>MANUAL CHECKS</b>		<b>\$6,591.69</b>		
<b>TOTAL</b>		<b>\$254,153.54</b>		
Motion by: Facteau	Vote:			
Second by: Willer	Aye	Nay	Abstain	Absent
Susan Bellor	X			
Francis Carvel	X			
Patrick Facteau	X			
Adrian Taraska	X			
Debra Willer	X			
<b>Motion is Carried.</b>				

<b>Resolution 181 - 2023</b>				
<b>BUDGET &amp; CASH TRANSFERS AND AMENDMENTS</b>				
<b>CASH TRANSFER: NONE</b>				
<b>TRANSFER</b> \$2,613.29 from A/C#A.1420.400 Attorney Contractual to the following: A.3510.400 Dog Control Contractual \$1,009.38 A.6989.400 Other Economic Opportunity Dev. Cont. \$700.00 A.7450.400.0401 Museum Contractual Comm & Utilities \$406.80 A.7450.400.0407 Museum Contractual Repairs & Maint. \$122.91 A.7450.400.0424 Museum Contractual Office Supplies \$374.20 <i>(This transfer will cover the over-run in these general ledger accounts.)</i> <b>TRANSFER</b> \$8,111.85 from A/C#A.5610.400.0409 Airport Contractual Fuel AV Gas to the following: A.5610.400.0401 Airport Contractual Comm & Utilities \$3,443.38 A.5610.400.0402 Airport Contractual Supplies & Materials \$1,735.98 A.5610.400.0403 Airport Contractual Services \$2,932.49 <i>(This transfer will cover the over-run in these general ledger accounts.)</i> <b>TRANSFER</b> \$3,614.57 from A/C#DA.5142.400 Snow Removal Contractual to the following: DA.5130.200 Machinery Equipment \$1,110.89 DA.5130.400 Machinery Contractual \$2,503.68 <i>(This transfer will cover the over-run in these general ledger accounts.)</i>				
Motion by: Willer	Vote:			
Second by: Facteau	Aye	Nay	Abstain	Absent
Susan Bellor	X			
Francis Carvel	X			
Patrick Facteau	X			
Adrian Taraska	X			
Debra Willer	X			
<b>Motion is Carried.</b>				

Report Submitted by Dylan Cassleman.

Massena Town Board meeting September 20<sup>th</sup>, 2023 Highway Department Continues working with NYPA on issues with modernization project that involves town roads. Chipped brush pile 1 time. Mowed cemeteries 2 times. Received new Kaufman Trailer. Received new John Deere Mower for Cemeteries. Continued North Racquette road work. Paved North Racquette on 9/11 and 9/12. Fixed waterline break on South Grass. Equipment Repairs Highway: #45 replaced air valve. #47 replaced clutch pedal spring. #49 repaired trailer wiring plug. Massena Airport Boutique Air numbers for August 2023 236 Enplaned, 239 Deplaned, 475 Total, 88 landings. 2 Cancelled flights for August 2023. The Runway 5/23 rehab project is continuing. Runway 5/23 is scheduled to re-open on 9/28. Taxiway A east end lights are still out. Continuing to mow. Massena Library No new issues Massena Museum Prepared the parking lot for new storage building. No new issues. Massena Town Hall No new issues.

*Report Submitted by Deb Willer:*

Updates from the September 12, 2023, Library Board Meeting August was very busy with numerous programs offered. The presentation by the Sheriff’s Department with their K-9 was very well attended. Upcoming special programs include Sewing 101, Basket Making, Friday afternoon at the Movies, an adoptable pet show in conjunction with the Humane Society. The library will also participate in the Louisville Fall Festival and the Massena Pumpkinpalooza. Circulation numbers continue to increase. The community engagement via their Facebook page is very positive and the number of views and shares is significant. Our library director and several trustees will be attending a North Country Library System meeting and a NY Library Association conference. Friends of the Library continue with fundraising events and are progressing with their goal of becoming a 501c3. Residents are encouraged to visit the library and follow them on their Facebook page for details on all the upcoming programs. The next meeting will be October 10<sup>th</sup> at 4:15pm.



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*Reports Submitted by Sue Bellor*

The Flashing Project at the Massena Arena will be a mid-December project with a January 1 completion date. We hosted a successful street hockey camp with over 30 participants Aug 21-24. Rockin the River at Massena Town Beach was a huge success! Massena Recreation will be hosting a frisbee golf day at the Massena Town Beach on 9/16. We are still having softball tournament after the conclusion of the league season, so the fields continue to get used. The Train and Toy Show is the weekend of the 23<sup>rd</sup> and 24<sup>th</sup> of September and we will be starting the refrigeration on the 24<sup>th</sup> of September to start the ice making process. We will be looking into a land use agreement with Little League as there was never anything in place on paper for Little League to use the fields at North Main and Springs Park.

Motion made by Council Member Willer to go into Executive Session at 6:06 PM, seconded by Council Member Carvel. Returned to Public Session at 6:47 PM.

**Next Scheduled Meeting:** Special Budget Meeting September 27<sup>th</sup> @ 3:30 PM. Regular Meeting October 18<sup>th</sup>, 5:30 PM

**Adjournment:** The meeting adjourned at 6:48 PM by unanimous consent.

Respectfully submitted by Jeannine B. Miller, Town Clerk