

Regular Town Council Meeting, Town of Massena
Date/Time: Wednesday, September 15, 2021 at 4:30 PM
Location: Massena Town Hall
 The Meeting was also VIA ZOOM and Facebook

ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Steve O’Shaughnessy	X	
Councilman Albert Nicola	X	
Councilman Robert Elsner	X	
Councilman Samuel Carbone, Jr. (Zoom)	X	
Councilwoman Susan Bellor	X	

ALSO PRESENT:

Jeannine Brouse, Town Clerk; Brenda Mossow, Secretary; Frank Diagostino, Highway Superintendent; James Murphy, BDC; Members of the Public and Press.
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<p>The Supervisor opened the meeting with the Pledge of Allegiance.</p> <p>Called to order at 4:30 PM</p> <p>Supervisor O’Shaughnessy introduced the Board members.</p>
<p>Public Comment:</p> <p>Announcements / Notifications</p> <ul style="list-style-type: none"> • Announcement of Mike Besaw resignation from the BDC effective September 8, 2021. Board members requested a letter of thanks be sent to Mr. Besaw for his years of service to the community. Dan Pease will assume the duties until a replacement is approved by the Town and Village. • Supervisor O’Shaughnessy thanked the Volunteer Fire Department for the 911 Memorial Service. • Supervisor O’Shaughnessy stated that the Town and Village Boards are working together to acquire a new sound system for the Board Room. More information will be forth coming. • Supervisor O’Shaughnessy shared a letter from USDA regarding approval of the Redevelopment Planning Grant to hire Barton & Loguidice to strategize for future water projects. The funding includes a \$27,000 USDA grant and includes a local contribution of \$9,000 for a total project of \$36,000. • Supervisor O’Shaughnessy shared correspondence from USDA regarding the East Massena Water District (replacement and repair) project announcing approval of an additional \$1.35 million in low interest loans, which along with the original \$3.5 million low-interest loan and \$500,000 grant funding would increase the project funding availability to \$5.3 million. <p>Presentations / Discussions.</p> <ul style="list-style-type: none"> • Jim Murphy gave a short explanation as to the need to update and adopt the new EEO Policy. Brenda Mossow is the point of contact for the EEO. • Don Meissner was not able to attend.

Resolution	116	- 2021
<p>Adopting Non-Discrimination/Equal Opportunity Policy and Anti-Harassment Policy</p> <p>Whereas, it is the policy of the Town of Massena to provide equal employment opportunity to all people without regard to race, color, sex, religion, age, national origin, disability, sexual preference, or any other basis protected by law, and</p> <p>Whereas, the Town remains committed to assuring that it will act affirmatively to develop avenues of entry and mobility for minorities, women, individuals with disabilities, Vietnam Era Veterans, and other protected parties, and</p> <p>Whereas, the Town has a zero-tolerance policy for unlawful harassment and discrimination, in any form,</p> <p>Now, therefore, let it be resolved that the Town of Massena adopt the following Non-Discrimination/Equal Employment Opportunity (EEO) policy and designate Town Secretary/Bookkeeper Brenda Mossow as the Town's Equal Employment Opportunity (EEO) Officer.</p> <p style="text-align: center;">NON-DISCRIMINATION/EQUAL EMPLOYMENT OPPORTUNITY POLICY</p> <p>It is the policy of the Town of Massena that all employees and applicants, as well as everyone with whom we do business (including independent contractors, vendors, and consultants) should be able to enjoy a work environment free from harassment and/or discrimination based on race, color, creed, sex, age, sexual orientation, disability, religion, national origin, pregnancy, marital status, military or veteran status, gender, gender identity or expression, status as a victim of domestic violence, or any other basis protected by federal, state or local laws and regulations.</p> <p>The Town has a zero-tolerance policy for unlawful harassment and discrimination, in any form. Anyone who believes that he/she has been the victim of unlawful harassment and/or discrimination or has witnessed same, should promptly report such conduct in accordance with the complaint procedure set forth herein.</p> <p>No employee, intern or applicant for employment will be discriminated against because of age, marital status, religion, national origin, disability and/or military status, alienage, citizenship, race, color, creed, gender, gender identity or expression, disability, marital status, political affiliation/activities, sex, sexual orientation, domestic partnership, pre-disposing genetic characteristic, carrier status, domestic violence victim status or any other protected category under federal, state and/or local laws and regulations. For the purposes of this policy, the aforementioned terms shall have the same meaning as the terms defined in Section 292 of the Human Rights Law.</p> <p>It is also the policy of the Town of Massena to prohibit retaliation against any employee who makes a good faith complaint/report, testifies in the case of, or otherwise opposes discriminatory practices against any individual.</p> <p>This policy governs the conduct of all employees, applicants for employment, interns, whether paid or unpaid, contractors, and persons conducting business with the Town.</p> <p>The non-discrimination provisions of this policy apply to all aspects of the employer-employee relationship, including, but not limited to: recruitment, selection, compensation, promotion, transfer, benefits, and termination of employment.</p> <p>(a) The Town of Massena will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, age, disability or marital status, will undertake or continue existing programs of affirmative action to ensure that minority group members are afforded equal employment opportunities without discrimination, and shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on state contracts.</p> <p>(b) The Town of Massena shall state in all solicitation or advertisements for employees that in the performance of the State contract all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex disability or marital status.</p> <p>(c) At the request of the contracting agency, the Town shall request each employment agency, labor union, or authorized representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of this organization's obligations herein.</p> <p>(d) The Contractor shall comply with the provisions of the Human Rights Law, all other State and Federal statutory and constitutional non-discrimination provisions. The Contractor and subcontractors shall not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of the Human Rights Law with</p>		

regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

(e) This organization will include the provisions of sections (a) through (d) of this agreement in every subcontract in such a manner that the requirements of the subdivisions will be binding upon each subcontractor as to work in connection with the State contract

The Town of Massena further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work:

The Town of Massena agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor; that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The Town of Massena further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order.

In addition, the Town of Massena agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received.

Investigation of Harassment/Discrimination Complaints

The Town EEO Officer, in conjunction with the appropriate supervisors/department heads or elected officials, shall be responsible for investigating all reports/complaints of alleged harassment or discrimination. If the report/complaint involves either the Town EEO Officer or others involved in the investigation, the alleged offending party shall not participate in any investigation into the matter and the Town Attorney, or his/her designee, shall participate in conducting the investigation. Investigation into a complaint/report of alleged harassment or discrimination may include, among other things, a request for written statements from the parties involved and witnesses, conducting interviews with relevant parties/witnesses, reviewing documents, and/or any other steps deemed necessary consistent with the rights of employees under relevant law and collective bargaining agreements.

The Town, at all times, reserves the right to investigate possible incidents of discrimination and/or harassment even in the absence of a complaint or report by an employee.

At the conclusion of the investigation into any complaint/report of alleged discrimination or harassment, the EEO Officer shall prepare a report and recommendation, and then, in conjunction with the Personnel Officer and/or designee, shall refer the matter to the appointing authority of the accused for consideration of remedial and/or disciplinary action, if any. In the event that the accused does not have an appointing authority, the matter will be referred to the Town Supervisor or Town Attorney for consideration of remedial and/or disciplinary action, if any. Any disciplinary action taken against an employee as a result of an investigation under this policy shall be done in compliance with applicable law and/or relevant collective bargaining agreements.

In the event that the subject of the discrimination/harassment complaint is an Elected Official, or another Town employee/intern such that neither the EEO Officer, Town Attorney, nor the Personnel Officer can conduct the investigation without raising concerns about the impartiality of the investigation, the Town Attorney shall select an investigator from a pre-approved list adopted pursuant to Town Board resolution following a Request for Proposals/Request for Qualifications Process. The Town Attorney shall select the investigator that is next on the list unless such investigator is unavailable or has a conflict of interest. At the conclusion of the investigation, the investigator shall prepare a report and recommendation and forward such report to the Town Attorney, who shall in turn forward the report to the EEO Officer and Personnel Officer.

Employees who are found to have made false complaints of harassment and/or discrimination may be subject to disciplinary action, up to and including termination of employment.

Determination/Conclusion of Investigation

Once the investigation is completed, a determination will be made as to the allegations and appropriate

disciplinary action, if any. If it is determined that unlawful harassment/discrimination has occurred, prompt remedial action will be taken.

This may include some or all of the following steps.

1. Provide the complaining employee with any lost terms, condition or benefits of employment; and/or
2. Taking disciplinary action against the harassing/discriminating employee, including, but not limited to, seeking termination of employment.

After the completion of the report and recommendation, the complainant and the subject of the investigation shall be informed in writing by the Town Attorney that the investigation has been completed and whether the allegations were substantiated, unsubstantiated, or substantiated, but not constituting a violation of this policy.

Non-Retaliation

The Town has zero-tolerance for any form of retaliation. Retaliation of any kind against an individual who makes a good-faith report of harassment or discrimination or who participates in an investigation into a complaint is strictly prohibited. Follow-up interview(s) with a complainant or witness may be conducted for an appropriate period of time, to ensure that the harassment/discrimination has not resumed and that no retaliatory action has been taken.

Employee Rights

Nothing contained in this policy and procedure shall be construed to limit or otherwise abrogate the rights of any employee under federal or state law or applicable collective bargaining agreements. The filing of a complaint pursuant to this policy/procedure does not, in any way, relieve any complainant from complying with applicable time limitations for filing of complaints as required under any federal or state law or applicable collective bargaining agreements.

Legal Protections and External Remedies

Unlawful harassment/discrimination is not only prohibited by the Town but it is also prohibited by state, federal, and, where applicable, local law.

Aside from the internal process described in this policy, employees may also choose to pursue legal remedies with the following governmental entities at any time.

New York State Division of Human Rights (DHR)

The Human Rights Law (HRL), applies to employers in New York State with regard to sexual and other forms of unlawful harassment, and protects employees, paid or unpaid interns and non-employees regardless of immigration status. A complaint alleging violation of the Human Rights Law may be filed either with DHR or in New York State Supreme Court.

Complaints of sexual harassment may be filed with DHR any time within three years of the alleged harassment. If an individual did not file at DHR, they can sue directly in state court under the HRL, within three years of the alleged sexual harassment. Complaints of other forms of harassment or discrimination may be filed with the DHR within one year of the alleged harassment or discrimination. An individual may not file with DHR if they have already filed an HRL complaint in state court. Complaining internally to the Town does not extend your time to file with DHR or in court.

United States Equal Employment Opportunity Commission (EEOC)

The EEOC enforces federal anti-discrimination laws, including Title VII of the 1964 federal Civil Rights Act. An individual can file a complaint with the EEOC anytime within 300 days of the alleged unlawful harassment/discrimination. If an employee believes that he/she has been harassment, he/she can file a "Charge of Discrimination" with the EEOC. There is no cost to file a charge with the EEOC.

ANTI- HARASSMENT POLICY

Unlawful Harassment

It is the policy of the Town that all employees and applicants, as well as everyone with whom the Town does business (e.g., outside vendors, consultants, members of the public, contractors), should be able to enjoy a work environment free from harassment based on age, race, creed, religion, color, sex, national origin, disability, marital status, ancestry, citizenship, pregnancy, sexual orientation, veteran status, or any other basis protected by federal, state or local law, including the Town Code. Harassment which violates this policy will not be tolerated.

Sexual Harassment

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, or visual, verbal or

physical conduct of a sexual nature when:

- Submission to the conduct is made either explicitly or implicitly a term or condition of an individual’s employment; or
- Submission to, or rejection of, such conduct is used as the basis for employment decisions affecting such individuals; or
- Such conduct has the purpose or effect of interfering unreasonably with the individual’s work performance or creating an intimidating, hostile or offensive work environment that is, or would be, offensive to a person of reasonable sensitivity and sensibilities.
- This definition includes many forms of offensive behavior. It makes no difference if the harassment is “just joking” or “teasing” or “playful.” The following is a partial list of examples of sexually harassing conduct:
 - Unwanted sexual advances;
 - Offering employment benefits in exchange for sexual favors;
 - Making or threatening reprisals after a negative response to sexual advances;
 - Visual conduct such as leering; making sexual gestures; or displaying sexually suggestive or degrading objects, pictures, cartoons, posters, or computer or television broadcasts;
 - Verbal conduct such as making or using derogatory comments; sexual propositions, sexually explicit jokes or jokes concerning gender-specific traits; sexually explicit comments about an individual’s body or clothing; comments about an individual’s sexual desirability; sexually degrading words to describe an individual; suggestive or obscene letters, notes or invitations; or playing radio or television broadcasts in the workplace that contain sexually suggestive or degrading conversation; or
 - Physical conduct such as touching, petting, pinching, impeding or blocking movements, or assault.
- It is unlawful for males to sexually harass females or other males, and for females to sexually harass males or other females. Sexual harassment on the job is unlawful, whether it involves co- worker harassment, harassment by a supervisor or member of management, or harassment by persons doing business with or for the Town.

Other Forms of Harassment

Prohibited harassment on the basis of other protected class status, includes behavior similar to sexual harassment. It makes no difference if the harassment is “just joking” or “teasing” or “playful.” Following is a partial list of examples of harassing conduct:

- Visual conduct based on membership in a protected class, such as derogatory posters, photographs, cartoons, drawings, gestures, or computer or television broadcasts;
- Verbal conduct based on membership in a protected class, such as racial, ethnic or religious jokes, or derogatory comments, slurs, innuendoes, epithets or threats (including those uttered over radio or television broadcasts); or
- Physical conduct such as touching, blocking movements or assault because of membership in a protected class.

Motion by	Councilman Nicola	Vote:			
Second by:	Councilman Elsner	Aye	Nay	Abstain	Absent
	Steve O’Shaughnessy	X			
	Susan Bellor	X			
	Samuel Carbone, Jr.	X			
	Robert Elsner	X			
	Albert Nicola	X			
Motion is Carried					

Resolution 117 - 2021				
Approving Minutes of August 18, 2021 (as corrected) and September 8, 2021 Meetings				
Motion by	Councilwoman Bellor	Vote:		
Second by:	Councilman Elsner	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
	Albert Nicola	X		
Motion is Carried.				

Resolution 118 - 2021				
In Recognition and Appreciation for Distinguished Service and Support				
<p>WHEREAS, the Town of Massena has worked diligently to showcase our many natural resources and enhance the Town's visibility by hosting a series of local fishing tournaments, and</p> <p>WHEREAS, these tournaments, which bring anglers from all over the world to our area, could not take place without the assistance and expertise of various agencies and citizens and corporations who have worked tirelessly to advance the success of the tournaments,</p> <p>THEREFORE, BE IT RESOLVED that the Town of Massena wishes to formally acknowledge and extend its profound appreciation for the following agencies and corporations that contributed to the success of the fishing tournaments held in Massena: Massena Fire Department, Louisville Fire Department, St. Lawrence County Office of Emergency Services, New York State Department of Transportation, U.S. Border Patrol, New York State Police, Curran Renewables, Massena Rescue Squad, and Eric Converse, EMS.</p> <p>BE IT FURTHER RESOLVED that the Town of Massena would be remiss if it did not recognize the countless others who have volunteered their time and expertise which make these fishing tournaments possible, and the Town wishes to extend its sincere appreciation to them for their assistance and support.</p>				
Motion by	Councilwoman Bellor	Vote:		
Second by:	Councilman Elsner	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
	Albert Nicola	X		
Motion is Carried.				

Resolution 119 - 2021				
Approving the Submission of a Joint Village/Town Grant Application through the 2021/2022 JCAP Grant.				
Motion by	Councilwoman Bellor	Vote:		
Second by:	Councilman Nicola	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
	Albert Nicola	X		
Motion is Carried.				

Resolution 120 - 2021				
Authorizing the Town Supervisor to Execute a Lump Sum Consultant Agreement with C&S Companies in an Amount Not to Exceed \$97,000 for Design Services related to Sand Storage Building at the Massena International Airport (FAA AIP 3-36-0054-90-21).				
Motion by	Councilman Nicola	Vote:		
Second by:	Councilman Carbone	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
	Albert Nicola	X		
Motion is Carried.				

Resolution 121 - 2021				
Authorizing the Town Supervisor to Execute a Cost Plus Fixed Fee Consultant Agreement with C&S Companies in an amount Not to Exceed \$281,000 for Construction Inspection and Administration Services related to Terminal Apron Rehabilitation at the Massena International Airport (FAA AIP 3-36-0054-92-21)				
Motion by	Councilman Carbone	Vote:		
Second by:	Councilman Nicola	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
	Albert Nicola	X		
Motion is Carried.				

Resolution 122 - 2021				
Accepting Quote from Emergency Power Systems in the Amount of \$9,073.96 to replace Contactor Transfer Switch #97641 and tentatively approving the purchase, said approval can be withdrawn and re-awarded to another bidder should a lower bid be obtained by the Town of Massena.				
Motion by	Councilman Carbone	Vote:		
Second by:	Councilman Nicola	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
	Albert Nicola	X		
Motion is Carried.				

Resolution 123 - 2021				
Reappointing Eric Sharlow to the Board of Assessment Review for a 5 year term, said term to run 10/01/2021 to 9/30/2026.				
Motion by	Councilman Carbone	Vote:		
Second by:	Councilman Nicola	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
	Albert Nicola	X		
Motion is Carried.				

Resolution 124 - 2021				
Setting a Public Hearing on Wednesday, October 20, 2021 at 5:30 PM doe the Purpose of Considering a Local Law to Override the Tax Cap Limit for the Fiscal Year 2022				
Motion by	Councilwoman Bellor	Vote:		
Second by:	Councilman Nicola	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
	Albert Nicola	X		
Motion is Carried.				

Resolution 125 - 2021				
Authorizing Budget & Cash Transfers and Amendments				
CASH TRANSFER:				
TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****8599 Town of Massena – Pamela Catanzarite.				
TRANSFER \$1,000.00 from NBT A/C****8489 Town of Massena General Fund to NBT Bank A/C#****9869 Town of Massena – Brian Chase.				
TRANSFER \$1,000.00 from NBT Bank A/C****8489 Town of Massena General Fund to NBT Bank A/C#****7891 Town of Massena – Dale Peets, Jr.				
<i>(These transfers will allow for a portion of the Town’s share of insurance deductibles deposited as needed).</i>				
TRANSFER \$31,976.52 from Town of Massena Town Supervisor Office A/C#****0120 to Town of Massena – GA Apron Rehabilitation (Const) A/C#****3014 at Community Bank. <i>(This transfer is for FAA#7.)</i>				
TRANSFER \$30,000.00 from Town of Massena Town Supervisor Office A/C#****0120 to Town of Massena - Runway 5-23 Rehabilitation (Const) A/C#****2453 at Community Bank. <i>(This transfer is for FAA#9.)</i>				
TRANSFER \$256,122.51 from Town of Massena Supervisor Office A/C#****0120 to Town of Massena - Fence Improvements and Stabilization (Const) A/C#****2081 at Community Bank. <i>(This transfer is for FAA#6.)</i>				
TRANSFER \$229,508.88 from Town of Massena Supervisor Office A/C#****0120 to Town of Massena - GA Apron Rehabilitation (Const) A/C#****3014 at Community Bank. <i>(This transfer is for FAA#6.)</i>				
BUDGET TRANSFERS:				
TRANSFER \$21,267.72 from Contingent Account A/C# A.1990.000 to the following accounts:				
A.1220.400	Supervisor.Contractual		\$4,432.67	
A.1420.400	Attorney Contractual		\$7,198.35	
A.1620.400.0411	Town Hall Building Contractual.Physical & Drug Screen		\$130.50	
A.6410.400	Publicity.Contractual		\$9,506.20	
<i>(This transfer will cover the over-run in these general ledger accounts.)</i>				
TRANSFER \$9,098.47 from Rescue Squad Training & Mileage A/C# A.4540.400.0417 to A/C# A.4540.400.0420 Rescue Squad.Admin Expenses (E-5) <i>(This transfer will cover the over-run in this general ledger account.)</i>				
TRANSFER \$3,768.57 from Rescue Squad. Communications & Utilities A/C# A.4540.400.0401 to A/C# A.4540.400.0407 Rescue Squad.Repairs & Maintenance. <i>(This transfer will cover the over-run in this general ledger account.)</i>				
TRANSFER \$3,973.70 from Airport.Contractual.Contractual Services A/C# A.5610.400.0403 to the following accounts:				
A.5610.400.0406	Airport.Contractual.ARFF		\$312.93	
A.5610.400.0407	Airport.Contractual.Repairs & Maintenance		\$3,660.77	
<i>(This transfer will cover the over-run in these general ledger accounts.)</i>				
TRANSFER \$371.00 from General Repairs Contractual A/C# DB.5110.400 to A/C# DB.5110.400.0411 General Repairs Physical & Drug Screen. <i>(This transfer will cover the over-run in this general ledger account.)</i>				
BUDGET AMENDMENT				
INCREASE	A/C# A.9040.800.4510 Workers’ Comp.Fringe Benefits.Hospital		\$278,029.91	
INCREASE	A/C# A.4789.000 Federal Unemployment Reimbursement		\$267,745.07	
INCREASE	A/C# A.0911.000 Appropriated from Fund Balance		\$10,284.84	
<i>(This budget amendment represents costs associated with the Workers’ Compensation for Massena Memorial Hospital. Invoice has been paid in full.)</i>				
Motion by	Councilman Nicola	Vote:		
Second by:	Councilwoman Bellor	Aye	Nay	Abstain
	Steve O’Shaughnessy	X		
	Albert Nicola	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
Motion is Carried.				

Resolution 126 - 2021					
		<u>WARRANT #9</u>			
FUND	DESCRIPTION	AMOUNT			
A	GENERAL	\$516,872.61			
B	GENERAL OUTSIDE	1,628.10			
DA	HIGHWAY	5,972.24			
DB	HIGHWAY OUTSIDE	34,964.33			
HDA	RUNWAY 5-23 REHAB (DESIGN)	30,000.00			
HFC	FENCE IMPROVEMENTS & STAB (CONST)	256,062.11			
HGR	GA APRON REHAB (CONST)	275,247.78			
HPC	DEPT OF PUBLIC WORKS	2,999.50			
HRC	TAXIWAY "C" REHAB (CONST)	332.97			
L	LIBRARY	13,195.36			
SSM	SOUTH MAIN STREET SEWER	62.92			
SWA	E. MASSENA CONSOLIDATED WATER DISTRICT	2,973.74			
		TOTAL		\$1,140,311.66	
WARRANT #9 CHECK #S 48963 - 49039				\$215,670.90	
MANUAL CHECKS				924,640.76	
		TOTAL		\$1,140,311.66	
Motion by:	Council Nicola	Vote:			
Second by:	Councilwoman Bellor	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Susan Bellor	X			
	Samuel Carbone, Jr.	X			
	Robert Elsner	X			
	Albert Nicola	X			
Motion is Carried.					

Financial Reports: The Town Supervisor reviewed the Financial Reports
Committee Reports
<i>Report Submitted by Frank Diagostino</i>
Highway Department Replaced stump jumper and right-side gear box on woods mower. Finished mowing roadsides on September 7, 2021. Chipped brush pile. Repaired shoulder on Donahue Road, repaired waterline break damage on Highland, N Racquette River roads. Repaired floor in the bottom of unit #4 dump truck. Weed whacked all fire hydrants. Removed several trees from Violi's cemetery Repaired, sand blasted and painted all snowplows. Mowed cemeteries and Town properties (Twice). Worked with Tom Miller on setup for fishing at the Massena Intake on August 25, and September 10, 2021. Milled reveals and marked Pontoon Bridge, Highland roads for paving. Paved Pontoon Bridge and Highland roads the week of September 13, 2021. Done September 15, 2021. Received new plow truck on September 7, 2021.
Massena Airport: Boutique Air numbers for August 2021 Enplaned 439, Deplaned 451, Total, landings 157. Cancelled for weather 8, Cancelled other 21, Total cancelled flights 29 for August 2021. General Aviation Apron project finale inspection on September 8, 2021. Airport Security Fence project at 45% completion. Taxiway C Reb. project at 66% completion. Working with C&S, FAA, MED and Barrett's on replacement of power cable to weather station that was damaged during Taxiway C rehab project. Weather station running on generator. Update on Scully Overfill Prevention Monitor. Jet-A fuel Truck (Stadium International 5900) was installed on September 13, 2021. Have received components for Jet-A fuel tank.
Massena Library: Repaired roof over front entrance.
Massena Museum: Open no issues.
Massena Town Hall: Transfer switch for emergency generator has failed.
Massena Rescue Squad: Open no issues.
County safety inspection Total findings 33
Total findings closed 32 (September 1, 2021) Total findings open 1

Report Submitted by Sue Bellor

Rescue Squad: Bills have been submitted paid by the town totaling \$ 33,353.53. Members accumulated 762 hours of service. Calls were reported for advanced life and basic life support with or without transport totaling 133 for the month, and 1083 for the year, with transported calls down by 36 compared to 2020. Transported calls to other hospitals showed 6 to Canton-Potsdam Hospital. This is 4.6 % of total calls. There were recurring several questions about updates on Covid Care Grant, 990's, and audit but MVEU members were unavailable due to squad shifts and transports. The board asked Bob Elsner to bring them up to speed on what has transpired with the village and was concerned that they have not been involved with village and town meetings. Councilman Bob Elsner was asked about the Monday meetings he attends with the village on the possible transfer from Town to Village; he explained that there are 5 contracts that need to be worked out. The board approved the 2022 budget for the squad. The next meeting is Tuesday October 12, 2021.

Library: The library board met on September 14 via zoom. Monthly business agenda items were completed as usual. The Brasher library has transferred \$2,488.66 to cover the cost of salary. The Brasher Library was discussed with reference to the end of the contract December 31st. There will be an art show on Sept. 18 afternoon but only for participants with the public allowed to see the artwork per library safe health guidelines the following week. The Friends of the Library group are planning a sale on October 16th. Also discussed was the NCLS plan of service. Union contract negotiations has not begun yet. Their website indicates that anyone in the public may attend their meetings. The next scheduled meeting is October 12.

The Greater Massena Chamber of Commerce Board of Directors has been busy in getting unneeded items out of the building, and tentative planning for Food & Wine Event on October 22 at the St. Lawrence Centre. Their next meeting is September 16th

The Business Development Corporation met on September 8th. Monthly business and finance items were reviewed. The completion of the audit from 2017-2019 was again discussed; they will look to another firm. They will submit the same budget as last year. President Mike Besaw submitted his resignation and Dan Pease will assume those duties until a replacement is approved by town and village. Liaison Sue Bellor asked about updating their bylaws to address the issue of quorum attendance. Discussion ensued about attendance by board members. Sue also asked Exec. Director Jim Murphy to provide a simple list of projects that have been completed by the BDC for the town this past year. They plan to meet next month on October 13th.

Old Business: None

New Business: None

Next Regular Board Meeting: October 20, 2021 5:30 PM.

Closing 15-Minute Comment Period

Closing Remarks

Executive Session: None

Adjournment: Meeting adjourned at 5:40 PM by unanimous consent.

Respectfully Submitted,
Jeannine L. Brouse