

Massena Public Library

Meeting of Board of Trustees-September 12, 2023-4:15 at the Massena Public Library

Present: President Joseph Savoca, Treasurer Linda McDonald, Secretary Patty Ryan and Trustee Jennifer

Stokes

Absent: Vice President Marie Kirwan

Town Liaisons: Deb Willer and Adrian Taraska

Director: Krista Briggs

The September 12, 2023 meeting was called to order by President Savoca at 4:19 PM

- I. **Approval of Agenda:** A motion was made by Secretary Ryan, seconded by Treasurer McDonald to approve the Agenda. Carried 4-0
- II. **Minutes of the August 8, 2023 Meeting:** A motion was made by Trustee Stokes, seconded by Treasurer McDonald to accept the minutes as written.
- III. **Public Comment:** No Public Comments were made at this meeting.
- IV. **Unfinished Business:**
 - a. **Programs Report:**
 - i. **August Programs:** Director Briggs referred to Newsletter figures and photographs to show successful and well attended programs.
 - ii. **Upcoming Programs:** For September Director Briggs listed Sewing 101. The Friends of the Library Fall Book Sale coupled with Author Tessa Wegert's visit, a basket making class with Ann French, Lit Happens-Book Club, a Friday afternoon at the movies, an Adoptable Pet Show with Massena Humane Society, and closing the Month at the Louisville Fall Festival @Whalen Park.
 - b. **Circulation Report:** Circulation is increasing in all areas.
 - c. **Social Media Report:** Director Briggs pointed out that the Reach of Facebook posts has increased greatly because of sharing. A positive thing.
 - d. **Financial Report:**
 - I. **Investments Summary:** It was noted again that the report from the Northern New York Community Foundation is issued quarterly.
 - II. **Preliminary 2024 Library Budget:** The Preliminary Budget has been submitted. The 2024 Budget Workshop at the Town Hall is scheduled for September 20, 2023 at 2:30PM.
 - e. **Other Unfinished Business:** No other Unfinished business was discussed.
- V. **Director's Report:** Director Briggs reported a long list of meetings she attended during this past month and upcoming activities previously listed.
- VI. **New Business:**
 - a. **Presentation of Bills for Payment:** Bills in the amount of \$3,513.52 were presented for payment. After brief discussion of a couple of items a motion was made by Treasurer McDonald, seconded by Trustee Stokes to pay the bills as presented. Carried 4-0
 - b. **Other New Business:** As liaison to the Friends Group, Secretary Ryan reported that at the September 18 meeting Attorney Stephanie Adams will discuss steps to form a legal entity. Also, some members plan to attend the NCLS Annual Meeting in Clayton on

September 14th and a NYLA Conference with Director Briggs in Saratoga Springs in November.

VII. Date of Next Board Meeting: The date of the next Board meeting is October 10, 2023 at 4:15PM in the Massena Public Library.

VIII. Adjournment: At 5:10 a motion was made by Treasurer McDonald, seconded by Secretary Ryan to adjourn. Carried 4-0

Respectfully Submitted

*Patricia M. Ryan - Secretary
Massena Public Library Board*

Approved Oct. 10, 2023