

Massena Public Library

Meeting of Board of Trustees – September 8, 2020 – Via Zoom

Present: President Jack Bain, Vice President Joseph Savoca, Treasurer Linda McDonald, Jeanna Matthews, and Patty Ryan

Town Liaisons: Susan Bellor and Robert Elsner

Library Director: Elaine Dunne

The September 8, 2020 meeting was called to order by President Bain at 4 PM

- I. **Minutes of August 11th Meeting:** After reading the minutes of the August meeting a motion was made by President Bain and seconded by Vice President Savoca to accept the minutes as written. Carried 5-0
- II. **Unfinished Business:**
 - A. **Reopening Information:** The MPL followed the MCS plan to remain closed. A decision, based on safety conditions, will be made on a week to week basis for a partial re-opening to patrons.
 - B. **Schedule and Staff:** When MPL opens it will be for 47 hours weekly, to include Wednesday evenings and Saturday morning.
At 4:04 a motion was made by President Bain and seconded by Vice President Savoca to move into Executive Session. The meeting returned to regular session at 4:09. At that time a motion was made by President Bain and seconded by Treasurer McDonald to move Lori Ralston to the position of Library Aide at the pay rate of \$13.19 per hour for no more than 10 hours weekly. Carried 5-0
 - C. **Budget:** Preliminary work on the budget continues and awaits information from the Town. It is clear that funding will be adversely affected by the Pandemic.
 - D. **Transfer of Funds:** A motion was made by President Bain and seconded by Treasurer McDonald to transfer \$2,089.52 from the Badenhausen Brasher Branch to MPL for the purpose of salaries, operation, and supplies. Carried 5-0
- III. **New Business:**
 - A. **Presentation of Bills for Payment:** Bills on the amount of \$1,000.89 for the Badenhausen Brasher Branch and \$1,950.14 for the MPL were presented for payment. A motion was made by Treasurer McDonald and seconded by President Bain to pay the bills as presented. Carried 5-0
 - B. **Date of the Next Board Meeting:** Presently the next meeting is scheduled for October 13, 2020.
 - C. **Other New Business:** Director Dunne informed the Board that programming would all be virtual.
- IV. **Adjournment:** At 4:27 President Bain made a motion seconded by Patty Ryan to adjourn the meeting. Carried 5-0