

MINUTES

Massena Town Board Meeting & Public Hearing

Date/Time: Wednesday, July 19, 2023 @ 4:30 PM

Location: Massena Town Hall

This meeting was Live Streamed on Zoom..

ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Susan Bellor	X	
Board Member Francis Carvel	X	
Board Member Patrick Facteau	X	
Board Member Adrian Taraska	X	
Board Member Debra Willer	X	

ALSO PRESENT:

Jeannine B. Miller Town Clerk, Brenda Mossow Secretary/Bookkeeper, Dylan Casselman Airport and Highway Supervisor, Eric Gustafson Town Attorney, Sean Lynch Deputy Town Clerk, Austyn Allen IT, Members of the Press, Members of the Public, Joe Savoca, Library Board, Don Meissner, Fishing, Linda McQuinn, Grant Writer, Jason Hendricks, H3 Designs, Lindsay Hendricks & Salina De Laporte (Running for Town Board), Krista Briggs, Library Director, Matt Barton & Loguidice.

The meeting was called to order at 4:30 PM.

The Supervisor led the Pledge of Allegiance.

Public Hearing:

- 1). Motion made by Councilperson Willer to open the Public Hearing and Second by Councilperson Carvel. This Public Hearing was for the purpose of extending the Moratorium in Cryptocurrency Mining Operation’s in the Town of Massena for an additional 6 months, effective August 1, 2023 through December 31, 2023. There were no public comments and Councilperson Facteau made the motion and second by Councilperson Willer to close the Public Hearing.
- 2). Motion made by Councilperson Facteau and second by Councilperson Carvel to open the Public Hearing. This Public Hearing was for a moratorium on Billboards in the Town of Massena. This is tabled at this time until we receive further information. Motion made by Councilperson Facteau and second by Councilperson Willer to close the Public Hearing.
- 3). Motion made by Councilperson Facteau and Councilperson Carvel to open the Public Hearing. This Public Hearing was for the District Formation for the Town of Massena Water District Project. Motion made by Councilperson Willer and second by Councilperson Carvel to close the Public Hearing.

Resolution	138	-	2023				
Approval from the Town Board to Adopt the Order Establishing Hearing on a new Water District Pursuant to the Town Law of the State of New York subject to Permissive Referendum.							
Motion by:	Willer			Vote:			
Second by:	Facteau			Aye	Nay	Abstain	Absent
	Susan Bellor			X			
	Francis Carvel			X			
	Patrick Facteau			X			
	Adrian Taraska			X			
	Debra Willer			X			
Motion is Carried.							

Announcements / Notifications
Supervisor Bellor: announced that a Grant for \$5,000.00 from the Northern New York Community Foundation has been approved for the storage building for the Museum.

Presentations / Discussions

Resolution	139	-	2023				
Approving the minutes from June 21, 2023							
Motion by:	Taraska			Vote:			
Second by:	Willer			Aye	Nay	Abstain	Absent
	Susan Bellor			X			
	Francis Carvel			X			
	Patrick Facteau			X			
	Adrian Taraska			X			
	Debra Willer			X			
Motion is Carried.							

Resolution	140	-	2023				
Approval from the Town Board to pass a Local Law extending the current Moratorium on Cryptocurrency mining in the Town of Massena. This will go from August 1, 2023, through December 31, 2023.							
Motion by:	Facteau			Vote:			
Second by:	Taraska			Aye	Nay	Abstain	Absent
	Susan Bellor			X			
	Francis Carvel			X			
	Patrick Facteau			X			
	Adrian Taraska			X			
	Debra Willer			X			
Motion is Carried.							

Resolution	141	-	2023				
Approval to establish a short-lived asset reserve fund for the East Massena Water District. The town must deposit at least \$30,800.00 into the short-lived asset reserve fund annually for the life of the loan to pay for repairs and/or replacement of major system assets. This is per the USDA letter of conditions for the East Massena Water District Improvements Grant.							
Motion by:	Facteau			Vote:			
Second by:	Taraska			Aye	Nay	Abstain	Absent
	Susan Bellor			X			
	Francis Carvel			X			
	Patrick Facteau			X			
	Adrian Taraska			X			
	Debra Willer			X			
Motion is Carried.							

Resolution 142 - 2023				
Approval for the proposed deviation by the St. Lawrence County IDA from its UTEP for the Air Products Project on the Pontoon Bridge Road				
Motion by:	Willer	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 143 - 2023				
Approving the Airport Capital Improvement Plan (ACIP) package for 24-FY26”				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 144 - 2023				
Approval to accept the Grant Offer for the Bipartisan Infrastructure Law (BIL)-Airport Infrastructure Grant (AIG) Project No. 3-36-0054-099-2023 at the Massena International-Richards Field Airport.				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 145 - 2023				
Approval for the Town Supervisor to sign a New Contract with Trane for Service Agreement with the Massena International Airport, Massena Museum, Massena Public Library, and the Massena Town Hall. This new contract supersedes our previous contracts so that all entities are now under one contract. This contract will be in effect from August 1, 2023, through August 1, 2026.				
Motion by:	Facticeau	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 146 - 2023				
Approval to advertise for a new Historian for the Massena Museum. This is a part time position.				
Motion by:	Taraska	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 147 - 2023				
Approval to appoint Krista Briggs to the vacant seat on the Town Ethics Board.				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution# 148 - 2023				
Approval for the Town Supervisor to sign the Resolution in Opposition to New York State Senate Bill S-00139B and Assembly Bill A-1358B.				
Motion by:	Willer	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution 149 - 2023				
Approval for Ho. Eric Sharlow to attend the 2023 NYS Magistrates Association Meeting in Syracuse NY, from Oct. 3rd through Oct. 5th. (Part of this is reimbursable through OCA).				
Motion by:	Carvel	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Resolution		150	-	2023	
<u>WARRANT #7</u>					
<u>2023 INVOICES</u>					
FUND	DESCRIPTION	AMOUNT			
A	GENERAL	\$434,649.88			
B	GENERAL OUTSIDE	1,683.88			
DA	HIGHWAY	2,847.02			
DB	HIGHWAY OUTSIDE	47,770.93			
HDB	RUNWAY 5-23 REHAB (CONST)	759,971.09			
HFM	FISHING TOURNAMENT MKTS PROGRAM (2023)	4,500.00			
HMB	STORAGE BARN – MUSEUM	18,951.00			
HNO	E MASSENA WATER MAIN REPLACEMENT	242,085.95			
HPW	WATER DISTRICT DEVELOPMENT	2,409.24			
L	LIBRARY	18,589.80			
SSH	HIGHLAND BUCTOWN SEWER	14,823.40			
SSM	SOUTH MAIN STREET SEWER	68.74			
SWA	E. MASSENA CONSOLIDATED WATER DISTRICT	1,166.18			
TOTAL		\$1,549,517.11			
	WARRANT #7 CHECK #S 51441 - 51516	\$579,608.02			
	DIRECT PAY (ACH)	185,607.99			
	MANUAL CHECKS	<u>\$784,301.10</u>			
TOTAL		\$1,549,517.11			
Motion by:	Carvel	Vote:			
Second by:	Taraska	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Francis Carvel	X			
	Patrick Facticeau	X			
	Adrian Taraska	X			
	Debra Willer	X			
Motion is Carried.					

Resolution 151 - 2023				
BUDGET & CASH TRANSFERS AND AMENDMENTS				
<p>CASH TRANSFER: TRANSFER: \$1,000.00 from NBT Bank A/C#****8489 Town of Massena – General Fund to NBT Bank A/C#****8783 – Elaine Dunne-Thayer (<i>This transfer will allow for a portion of the Town’s share of insurance deductibles to be deposited as needed.</i>) TRANSFER: \$500.00 from NBT Bank A/C#****8489 Town of Massena – General Fund to NBT Bank A/C#****9850 – Thomas Gabor (<i>This transfer will allow for a portion of the Town’s share of insurance deductibles to be deposited as needed.</i>) TRANSFER \$500.00 from NBT Bank A/C#****8489 Town of Massena – General Fund to NBT Bank A/C#****2081- Richard LaChance (<i>This transfer will allow for a portion of the Town’s share of insurance deductibles to be deposited as needed.</i>) TRANSFER \$191.00 from A/C#A.1410.400 Town Clerk Contractual to A/C#A.1410.400.0411 Town Clerk Physical & Drug Screen. (<i>This transfer will cover the over-run in this general ledger account.</i>) TRANSFER \$10,049.48 from A/C#A.1420.400 Attorney Contractual to A/C#A.3510.400 Dog Control Contractual. (<i>This transfer will cover the over-run in this general ledger account.</i>) TRANSFER \$4,575.22 from A/C#A.6410.400 Publicity Contractual to the following accounts: A.6989.400 Other Economic Opportunity & Dev Contractual \$1,505.00 A.7450.400.0401 Museum. Contractual Comm & Utilities \$2,879.04 A.7450.400.0407 Museum. Contractual. Repairs & Maintenance \$191.18 (<i>This transfer will cover the over-run in these general ledger accounts.</i>) TRANSFER \$14,754.62 from A/C#A.55610.200 Airport Equipment to the following accounts: A.5610.400.0401 Airport Contractual. Comm & Utilities \$2,419.36 A.5610.400.0402 Airport Contractual. Supplies & Materials \$2,780.93 A.5610.400.0403 Airport Contractual. Contractual Services \$3,921.33 A.5610.400.0404 Airport Contractual. Insurance \$5,633.00 (<i>This transfer will cover the over-run in these general ledger accounts.</i>) TRANSFER \$390.00 from A/C#L.7410.440 Library Supplies to A/C#L.7410.400.0411 Library Contractual Physical & Drug Screen. (<i>This transfer will cover the over-run in this general ledger account.</i>) TRANSFER \$107,837.86 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT A/C#****1100 Town of Massena. (<i>This transfer is for the USDA payment for the East Massena Water Line Replacement Project.</i>) TRANSFER \$242,085.94 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****1100 Town of Massena. (<i>This transfer is for the USDA payment for the East Massena Water Line Replacement Project.</i>) TRANSFER \$10,000.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****1497 Town of Massena – Escrow Account. (<i>This transfer is for the expenditures regarding Air Products that need to be separate.</i>) TRANSFER \$1.15 from Town of Massena Brasher Branch Library NBT A/C#****1460 to NBT Bank A/C#****8489 Town of Massena General Fund. (<i>This transfer is the interest paid to the account. The account will have a zero balance so it may be closed out</i>) REQUEST PERMISSION TO: OPEN A NEW CHECKING ACCOUNT at NBT Bank Town of Massena – East Massena Water District Maintenance Reserve Account – A/C#****8217 This account is for a reserve fund for the East Massena Water District. TRANSFER \$30,800.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****8217 Town of Massena Water District Maintenance Reserve Account A/C#****8217 (<i>This transfer is to be done once per year until the BOND is completely paid in full for the East Massena North Racquette Water Line Replacement. Per USDA Letter of Intent to Meet Conditions.</i>) REQUEST PERMISSION TO: CLOSE SAVINGS ACCOUNT at NBT Bank Town of Massena – Brasher Branch Library A/C#****1460. The funds have been depleted and the Town of Massena does not own the Brasher Branch Library as of 1/1/2022.</p>				
Motion by:	Taraska	Vote:		
Second by:	Carvel	Aye	Nay	Abstain
	Susan Bellor	X		
	Francis Carvel	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
Motion is Carried.				

Report Submitted by Dylan Cassleman. Massena Town Board meeting July 19, 2023, Highway Department, Continue working with NYPA on issues with modernization project that involves town roads. Chipped brush pile 2 times. Finished work on Highland Road from winter sewer line collapse Mowed cemeteries 2 times. Hauled stone for North Racquette Road work. Replaced driveway pipe at 386 North Racquette. Made repairs to Dump Road. Equipment Repairs Highway: #51 is still at 5th Wheel Diesel in Malone for electrical problems. #50 Replaced Rear Brake Chamber. #52 had recall work done by International. #A52 had recall work done by International. Massena Airport Boutique Air numbers for May 2023 401 Enplaned, 432 Deplaned, 833Total, 176 landings. 4 Cancelled flights for May 2023. The Runway 5/23 Rehab project is on schedule. The airport is shut down will reopen August 10th. Taxiway A East end lights are still out. Continuing to mow. Massena Library No new issues. Massena Museum, finished painting all outside window trim. Massena Town Hall No new issues.

Report Submitted by Deb Willer MASSENA PUBLIC LIBRARY, The Library Board of Trustees met on July 11, 2023. The board voted to permanently appoint Krista Briggs as the new Library Director. The monthly programs and the summer reading program are all underway and well attended. The magic show had 76 children and 45 adults attending. Circulation and library visit numbers were reviewed. Krista suggested that continuing to compare current numbers to the numbers recorded “pre-COVID” may not be as useful as beginning to look at data that can be collected from the library’s social media accounts. It is understood that during COVID, people learned to use their computers for more activities, including reading books online. The board agreed to begin looking at the social media data as well as promote the library’s online presence. Krista has been in touch with the group organizing the “Rockin’ the River” event on August 19th. The library will have a table there to provide information on the services the library offers and will have a free book giveaway. Krista and staff have been working on the 2024 budget. The board reviewed the current draft and made suggestions for edits. The budget is due to the Town on July 31st. Friends of the Library continues its process to become a 501c3.

MED notes June 26,2023

Minutes were approved from May 18,2023

Safety 357 since last time, June 8th, 2022

Reportable injury 720 days June 10, 2021

Mandated training NEPPA Pole top bucket rescue completed.

Work schedule summer on schedule

Financial reports write offs approved for \$7,623, power consumption below average usage, fund balance increase by \$489,000 to ending \$6,987,000. Ahead of budget by \$108,000.

Security update front office tabletop drill completed.

Summer help doing well.

Cyber security updated this week, Putney approved for an additional \$25,000 of work, transfers ordered, Vehicle order in process,

Legal issues none

Conference summary submitted to committee.



MEDCommitteeReportforJune.pdf

Reports Submitted by Sue Bellor

The Ethics Board provided the new Handbook last month and it was approved for distribution to all employees. The Comprehensive Capital Planning committee met on June 29th and reviewed issues and needs with highway, airport, town hall and water. They will meet for follow up on August 10th. The Chamber of Commerce again this summer has concerts at the Springs Park on Thursday nights through 18th of August. Village and Town of Massena along with Town of Louisville representatives met with SLC Chamber of Commerce Executive Director Ben Dixon for a discussion on the process, questions, expectations, and possible commitments as they proceed with the integration.

Motion made by Council Member Facticeau to go into Executive Session at 5:15 PM, seconded by Council Member Carvel. Returned to Public Session at 6:09 PM.

Next Scheduled Meeting: Regular Meeting August 16 2023, at 4:30 PM, Town Hall
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Adjournment: The meeting adjourned at 6:10 PM by unanimous consent.
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Respectfully submitted by Jeannine B. Miller, Town Clerk