

**MINUTES**

**Regular** Town Council Meeting, Town of Massena

**Date/Time:** Wednesday, July 15, 2020, 5:30 pm

**Location:** Massena Town Hall via Facebook Live

**ATTENDANCE:**

MEMBER	PRESENT	ABSENT
Supervisor Steve O’Shaughnessy	X	
Councilman Albert Nicola	X	
Councilman Robert Elsner	X	
Councilman Samuel Carbone, Jr.	X	
Councilwoman Susan Bellor	X	

**ALSO PRESENT:**

Pamela Catanzarite-Town Clerk, Jeannine Brouse-Deputy, Brenda Mossow-Secretary, Eric Gustafson-Town Atty., Jim Murphy-BDC, Frank Diagostino-hwy/airport

The Supervisor opened the meeting with the **Pledge of Allegiance**.

The Supervisor continued the meeting with a **15-Minute Public Comment Period**. Call in at 842-1118

Don Lucas called with question on the opening of the Intake. Supervisor said Possibly end of July 2020, he will find out tomorrow.

**Presentations and Discussions**

- Discussion: Clear Gov Proposal- Tabled for another meeting.
- Discussion: Opening Town Hall- Not opening yet

**Resolutions:**

Resolution #	97 - 2020				
To approve minutes from May 20, June 10 and June 17.					
Motion by:	Councilman Nicola	Vote:			
Second by:	Councilman Carbone	Aye	Nay	Abstain	Absent
	Steve O’Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

Resolution #	98 - 2020				
Authorizing the Town Supervisor to Sign the Engagement Memorandum with Burnham Financial Services, LLC for Annual Compliance Services and Human Resource Support Services; and Authorizing the Town to Pay Burnham Financial Services, LLC \$5,500 for the period July 1, 2020 through June 30, 2021					
Motion by:	Councilman Elsner	Vote:			
Second by:	Councilwoman Bellor	Aye	Nay	Abstain	Absent
	Steve O’Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

<b>Resolution # 99 - 2020</b>					
<b>Authorizing the Town Supervisor to Sign the Legal Services Agreement with Pease and Gustafson, LLP for the Provision of Legal Services Related to the Construction of a Solar Energy Project by North Side Energy Center, LLC</b>					
Motion by:	Councilwoman Bellor	Vote:			
Second by:	Councilman Nicola	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

<b>Resolution # 100 - 2020</b>					
<b>To Authorizing the Town Supervisor to Sign an Engineering Services Proposal for Review of Proposed North Side Energy Center Solar Project in an amount not to exceed \$10,500</b>					
Motion by:	Councilman Elsner	Vote:			
Second by:	Councilman Nicola	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

<b>Resolution # 101 - 2020</b>					
<b>Awarding Bid for the Massena International Airport General Aviation Apron Rehabilitation Project (FAA AIP No. 3-36-0054-83-19 (D) and 3-36-0054-__-20 (C) / NYSDOT Project No. 7902.95 (D) and 7902.__ (C) to Barrett Paving Materials, Inc. in the Amount of \$744,538.00"</b>					
Motion by:	Councilman Carbone	Vote:			
Second by:	Councilman Elsner	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

<b>Resolution # 102 - 2020</b>					
<b>Approval to Purchase a New Ferris, 72", Zero-Turn Mower , Model # IS3200 at a cost of \$12,000 for the Massena Airfield. Low bid awarded to WoodChop Shop, Canton, NY. To be paid out of funds available through a \$69,000 Cares Act grant. The money is now available in the Delphi System.</b>					
Motion by:	Councilman Nicola	Vote:			
Second by:	Councilwoman Bellor	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

<b>Resolution # 103 - 2020</b>				
<b>Authorizing the Engineering Firm of Barton &amp; Loguidice to complete a SEQR for the Solar Law”</b>				
Motion by:	Councilwoman Bellor	Vote:		
Second by:	Councilman Carbone	Aye	Nay	Abstain
	Steve O’Shaughnessy	X		
	Albert Nicola	X		
	Robert Elsner	X		
	Samuel Carbone, Jr.	X		
	Susan Bellor	X		

<b>Resolution # 104 - 2020</b>				
<b>Setting a Public Hearing Date of Wednesday, August 19, 2020 at 5:30PM in Room 30 of the Massena Town Hall to consider Adoption of a Local Law ‘To Regulate Solar Energy Facilities in the Town.’”</b>				
Motion by:	Councilwoman Bellor	Vote:		
Second by:	Councilman Elsner	Aye	Nay	Abstain
	Steve O’Shaughnessy	X		
	Albert Nicola	X		
	Robert Elsner	X		
	Samuel Carbone, Jr.	X		
	Susan Bellor	X		

<b>Resolution # 105 - 2020</b>				
<b>To Proceed with the Application of North Side Energy Center for a Certificate of Environmental Compatibility and Public need Pursuant to Article 10 of the Public Service Law for Construction of a Solar Electric Generating Facility located in the Towns of Massena, Brasher, and Norfolk. St. Lawrence County.”</b>				
Motion by:	Councilman Carbone	Vote:		
Second by:	Councilman Nicola	Aye	Nay	Abstain
	Steve O’Shaughnessy	X		
	Albert Nicola	X		
	Robert Elsner	X		
	Samuel Carbone, Jr.	X		
	Susan Bellor	X		

<b>Resolution # 106 - 2020</b>				
<b>Authorizing the Town to Retain the Law Firm of Hancock Estabrook as Bond Counsel for the Work Relating to the Proposed Bond Financing with USDA Rural Development for the Town of Massena Water Project”</b>				
Motion by:	Councilwoman Bellor	Vote:		
Second by:	Councilman Nicola	Aye	Nay	Abstain
	Steve O’Shaughnessy	X		
	Albert Nicola	X		
	Robert Elsner	X		
	Samuel Carbone, Jr.	X		
	Susan Bellor	X		

<b>Resolution # 107 - 2020</b>					
<b>To sign a contract with Spectrum to lay cables for Internet at the airport. At a cost not to exceed \$2,513.00. Town Hwy will dig the trenches.</b>					
Motion by:	Councilwoman Bellor	Vote:			
Second by:	Councilman Carbone	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

<b>Resolution # 108 - 2020</b>					
<b>To accept the Transfers and Amendments</b>					
Motion by:	Councilwoman Bellor	Vote:			
Second by:	Councilman Nicola	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

<b>Resolution # 109 - 2020</b>					
<b>To approve Warrant # 7</b>					
Motion by:	Councilman Nicola	Vote:			
Second by:	Councilwoman Bellor	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

Committee Reports Attached
Next Town Board Meeting <b>August 15, 2020 @ 5:30pm</b>
15- Minute Public Comment Period (Closing Comments)

<b>Motion to go into executive session at 6:58 pm for discussions regarding proposed, pending or current litigation and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Possible action to be taken.</b>					
Motion by:	Councilman Nicola	Vote:			
Second by:	Councilman Carbone	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

Respectfully Submitted,

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Pamela A. Catanzarite  
Town Clerk

**Massena Town Board meeting July 15, 2020.****Highway Department**

Finished Mowing roadsides on June 24, 2020.

Mowed cemetery's, bridges, rescue squad etc.

Hot patched Haverstock Road between Massena sub-station and Alcoa east plant.

Trim brush and trees back on Horton, N. Racquette Extension and Carey roads.

Cleaned ditches 249, 253 and 259 on Lesile road.

Repaired intersections, Highland / Bucktown and Highland / Elizabeth roads.

Clean ditch at the intersection of Highland / Bucktown roads.

Performed maintenance on unit #8 brakes, unit #49 brakes, welded

cracks in batwing mowing deck, John Deere riding lawn mower, push mowers, #48 replaced front tires and rims.

Equipment issues: John Deere Backhoe, the backhoe arm is drifting after you let off joystick controls (hydraulic issue), working with Nordex to get a service tech here. The John Deere dozer the left front under carriage for the drive sprocket for the track failed. Working with Nordex for replacement parts. (Dozer MY 1990) 30 Ys old

Repaired culvert pipe at the intersection of N. Racquette and SH37C.

**Massena Airport**

Boutique Air numbers for June 2020

Enplaned 79, Deplaned 94, Total 173 Cancelled for weather 1, Cancelled other 2, Total cancelled flights 3.

April 2020 landings for Boutique Air at the Massena Airport 89.

Continue to work with the FAA online on our yearly certification inspection for 2020.

Ongoing issue with Taxiway Alfa and Delta lights. Worked with Baseline King on Thursday July 9, 2020. Lights

back on, had to run a temporary jumper between two lights on top of ground to get lights back on. Will need to schedule Baseline King in to make repairs. The lights on taxiway Alfa and Delta were installed around 2009, the wire was all direct burial (not in conduit) the wires will have to be dug up and replaced.

The Massena Airport is requesting the Town of Massena Boards approval to purchase a new Zero-Turn mower.

PMI, s performed on all Town of Massena generators Week off July 6, 2020

**Massena Library**

**Closed.**

**Massena Museum**

**Closed.**

**Massena Town Hall**

**Closed, Town Hall personal only.**

**Massena Rescue Squad**

On Friday July 10, 2020 both air conditioning units went down. Called Trane service Tech. about issue. Service Tech. found a blown transformer on one unit and a capacitor burned up on second unit.

Replaced transformer on first unit. The reason transformer failed found wire from thermostat control bad going to outside condensing unit. Found spare wire in conduit to outside condensing unit. Removed bad wire from circuit and tied in spare wire to circuit, unit back running. Replaced burned up capacitor on second unit. Second unit back running. The excessive heat may have burned up capacitor on second unit. Both units back running around 1:00 pm.

**Frank Diagostino****Notes / Information:**

NCC Cameras Massena Airport Windows 7 Massena

Town Hall & Massena Museum having problems with cameras and security system.

**Sue's Committee Reports July 2020****1. Rescue Squad:**

The board met via zoom on Wednesday July 8th. Bills have been submitted to Town totaling \$40,546.86. Members accumulated 1524 hours of donated service at value of \$ 36,728.40. Calls were reported for advanced life and basic life support with or without transport totaling 167, and 769 for the year, with transported calls down by 86 compared to 2019. Calls to other hospitals showed 104 to MH and 13 to CPH (7.9% to CP Hospital).

There was also discussion about the cost of vehicle repairs, with 3 yrs. left on latest vehicle on 5 yr. lease, and looking at possibility of getting a new ambulance. Further discussion was about placement of their 60th anniversary banner, possibly at their building.

The next meeting is August 10th.

**2. Library:**

The library board met on July 14th by ZOOM.

Monthly business agenda items were completed as usual; a few board members may plan to meet with the supervisor early August for input on budget planning for next year. They did drop the kitchen project but will continue with plans to update the lighting (which is from 1961) with money from NYS (at 75%), MED pledge and community foundation to cover expenses.

Director Elaine will meet with other library directors July 15 to discuss re-opening to ensure safety.

Summer reading programs are going well with groups online.

The next scheduled meeting is August 11th but there will also be a special meeting to allow opening of the library.

**3. The Chamber of Commerce:**

The Chamber Board members will be doing an inventory of basement storage in the building. They thank Michael Hewey who has volunteered to mow the lawn of the Chamber Building.

The Chamber office remains closed until further notice.

Their next meeting is tomorrow July 16th via zoom.

**4. The BDC:**

I attended the informational meeting on June 18th. Among the discussions included the 3 grants that Exec. Director Jim Murphy wrote for the car charging stations, collection of reimbursement for the parking lot grant, the strategic plan with BDC, the microenterprise grant for small businesses, and the community reinvestment act. Bob Elsner and I also attended two sessions regarding the planning process and timeline for a strategic plan for Massena, on June 22 and July 6.

**Executive Session Minutes**

<b>Motion to go back into regular session at 8:00 pm</b>					
Motion by:	Councilman Nicola	Vote:			
Second by:	Councilman Carbone	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

<b>Resolution # 110 - 2020</b>					
<b>To Sign a contract with attorneys Hancock &amp; Daniel to represent Town of Massena against plaintiff Lisa Gustafson-Feis and Julien Feis, pro se;</b>					
Motion by:	Councilman Nicola	Vote:			
Second by:	Councilman Carbone	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

<b>Motion to adjourn at 8:05 pm.</b>					
Motion by:	Councilman Elsner	Vote:			
Second by:	Councilman Nicola	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Robert Elsner	X			
	Samuel Carbone, Jr.	X			
	Susan Bellor	X			

Minutes taken by  
Councilwoman Bellor