

Massena Public Library

Minutes of the Board of Trustees Meeting – July 13, 2021

Present: President Joseph Savoca, Treasurer Linda McDonald and Secretary Patty Ryan

Liaisons: Susan Bellor and Robert Elsner

Library Director: Elaine Dunne

The July 13, 2021 meeting was called to order by President Savoca at 4:05 PM

- I. **Minutes of the June 8, 2021 Meeting:** Having read the minutes a motion was made by Secretary Ryan, seconded by Treasurer McDonald to accept the minutes as written. Carried 3-0
- II. **Unfinished Business:**
 - A. **Long Range Plan:** Since all parties had read the Plan, a motion was made by Treasurer McDonald, seconded by Secretary Ryan to adopt the Long-Range Plan. Carried 3-0
Libraries are required to create such a plan by the Codes, Rules and Regulations of NYS 8 CRR-NY 90.2. To be registered by New York State, a library must have a community based, board approved, written long-range plan of service developed by the Library Board of Trustees and Staff. A copy will be forwarded to Liaison Bellor at the Town Hall. The Plan will be publicized and made available to all members of the community.
 - B. **Friends of the Library Update:** The first Book Sale since the pandemic has subsided was held on June 19, 2021. Led by Ann Green, the sale raised \$1,000 for the MPL. Patrons were delighted with the Sale's new setting in Room A, and are already looking forward to the next sale.
 - C. **Badenhausen Brasher Branch:** As funding provided by Dr. Susan Badenhausen to support the Branch will soon be depleted, Director Dunne is working with the Town bookkeeper to determine how much of the funds donated for this specific purpose remain.
 - D. **Summer Reading Program:** The Brasher Program is well attended. The post Covid format has caused a decrease in Massena participation. Director Dunne hopes participation will increase as the summer progresses.
 - E. **Circulation Reports:** As patrons become more comfortable coming into public places circulation is increasing.
 - F. **Transfer of Funds:** A motion was made by Treasurer McDonald, seconded by Secretary Ryan to transfer \$2,397.85 from the Badenhausen Brasher Branch to MPL for the purpose of salaries, operation, and supplies. Carried 3-0
 - G. **Other Unfinished Business:** President Savoca raised the issue of publicizing what the library was able to purchase as a result of April's Library Giving Day. President Savoca also suggested that as we examine and amend Bylaws and Policies, that we look at Board attendance. He will send related information to all Board members.