

Massena Public Library

Minutes of June 11, 2019

Present: Vice-President Joseph Savoca, Treasurer Linda McDonald, and Patty Ryan

Town Liaisons: Melanie Cunningham and Sam Carbone

Library Director: Elaine Dunne-Thayer

The June 11, 2019 meeting was called to order by Vice-President Savoca at 4:07 P.M.

- I. **Minutes of the May 14, 2019 Meeting:** After reading the minutes of the May 14<sup>th</sup> and May 22<sup>nd</sup> meetings a motion was made by Trustee Ryan and seconded by Treasurer McDonald to accept the minutes as presented. Carried 3-0
- II. **Unfinished Business:**
  - A. **Personnel Issues:** A motion was made by Vice-President Savoca and seconded by Treasurer McDonald to hire Bobby Hall and Natalie Hurlbut for the summer as a part time Library Aide - Student Assistants at the pay rate of \$11.80 per hour. Bobby Hall's official start date is June 17<sup>th</sup> and Natalie Hurlbut's salary increase should be effective June 10<sup>th</sup>, Carried 3-0
  - B. **Programs and Outreach:** The Children's outside learning gardens in front of the library have been planted and are labeled as Salsa, Salad, Flowers. Children's activities include the planting, tending and harvesting of these gardens.  
The Library's Memorial Garden continues toward completion. Bench plaques have arrived and are affixed, a few more trees will be added with inground plaques. Director Dunne-Thayer announced that the MPL received an \$800 grant from NCLS for a project named "Words on Wheels" which will team with local outreach "Meals on Wheels". The Director plans for a September launch. Canvas bags with books, magazines and an interest questionnaire will be the opener. It is hoped that eventually this will be accompanied by a visitor from MPL.  
Director Dunne-Thayer added to the info given last month for the "Words in the Woods" Program teaming with the Nature Center and being held on June 22 at the Nicandri Nature Center. As noted in last month's minutes this event sponsored by NCLS includes many activities, a free book for each child and a free lunch.
  - C. **NYS Construction Grants:** Director Dunne-Thayer noted that the closing paperwork is in progress for the Patron Business Center. Most equipment is in place and staff is in training. Schedules and times limits are being devised for the video transfer equipment and plans being made for patron training as well.  
The next grant that the Director hopes to pursue involves upgrading the kitchen to make cooking courses and demos available to patrons. The Director will consult with the Fire Dep't about building codes and safety measures that would need to happen to be in compliance.
  - D. **Transfer of Funds:** A motion was made by Vice-President Savoca and seconded by Treasurer McDonald to transfer \$2,178.59 from the Badenhausem Brasher Branch to the MPL for salaries, operation, and supplies. Carried 3-0

**E. Circulation Reports:** Circulation reports were very positive this month.

**F. Other Unfinished Business:** No other new business discussed.

**III. New Business:**

**A. Presentation of Bills for Payment:** Bills in the amount of \$2,178.59 for MPL and \$76 for the Brasher Branch were presented for payment. A motion was made by Vice-President Savoca and seconded by Treasurer McDonald to pay the bills as presented. Carried 3-0

**B. Date of Next Board Meeting:** The next regular meeting of the MPL Board will be held July 9, 2019 at 4 PM.

**IV. Adjournment:** A motion was made at 4:50 PM by Vice-President Savoca and seconded by Treasurer McDonald to adjourn the June 11, 2019 meeting of the MPL Board. Carried 3-0