

MINUTES

Public Hearing & Regular Town Council Meeting, Town of Massena

Date/Time: Wednesday May 19, 2021 at 5:30 PM

Location: Massena Town Hall

LIVE-STREAMED ON FACEBOOK

ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Steve O'Shaughnessy	X	
Councilman Albert Nicola	X	
Councilman Robert Elsner	X	
Councilman Samuel Carbone, Jr.	X	
Councilwoman Susan Bellor	X	

ALSO PRESENT:

Jeannine Brouse, Town Clerk; Brenda Mossow, Secretary/Bookkeeper; Frank Diagostino, Highway and Airport Supervisor; Eric Sharlow, Board of Assessment Review; Rita Curran, St. Lawrence County Legislator; Jim Hidy

<p>The Supervisor opened the meeting with the Pledge of Allegiance.</p> <p>Called to order at 5:35 PM</p>
<p>Public Hearing Notice was read by Supervisor O'Shaughnessy:</p> <p>NOTICE IS HEREBY GIVEN that the Town Board of the Town of Massena will hold a Public Hearing and Board Meeting on May 19th, 2021, at 5:30 PM for the purpose of considering a local law to clarify that greenhouses are included as a permitted use in Town of Massena General Industrial District. A copy of the proposed local law is available for public inspection in the office of the Town Clerk and on the Town of Massena's website located at www.massena.us.</p> <p>Both this public hearing and the following Town Board meeting will be open to the public and conducted by use of Facebook live, as authorized by Governor Andrew Cuomo's Executive Order #202.1 issued on March 12, 2020; Executive Order 202.14 issued on April 7, 2020; and Executive Order #202.15 issued on April 9, 2020, and as extended. The public is invited to comment during the public hearing, and to view or listen to the meeting. Motion to Close the Public Hearing was made by Councilman Nicola and second by Councilman Carbone. Public Hearing closed at 5:40 PM.</p>
<p>Opening 15-Minute Public Comment Period</p> <p>Jim Hidy asked the Board to consider recognition for Former Supervisor Joe Gray for his part in the makeover of the Massena Intake Project. The Board said that they will discuss it.</p>
<p>Announcements / Notifications</p> <p>Resignation of Ralph Bathelt, (Massena Rescue Squad Board of Managers), effective May 31, 2021.</p>
<p>Presentations / Discussions.</p> <ul style="list-style-type: none"> • Rita Curran gave an update on Covid in St. Lawrence County. • Eric Sharlow, Board of Assessment Review, gave a presentation on Adjoining Landowners Stabilization Project. • Frank Diagostino presented the FAA Inspection to the Board.

Resolution 72 - 2021				
Approval of Minutes for April 21, 2021 and May 5, 2021				
Motion by	Councilwoman Bellor	Vote:		
Second by:	Councilman Carbone	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Albert Nicola	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
Motion is Carried				

Resolution 73 - 2021				
Authorizing the Board to Adopt Local Law to clarify that Greenhouses are included as a permitted use in the Town of Massena General Industrial District.				
LOCAL LAW 3 FOR THE YEAR 2021				
A Local Law Amending Chapter 207 of the Massena Town Code "Zoning" to Include Greenhouses				
BE IT ENACTED by the Town Board of the Town of Massena as follows:				
Article VII. I General Industrial District, Chapter 207-26 "Purposes; permitted uses" of the Town Code of the Town of Massena shall be amended to read as follows:				
§ 207-26 A(2)(a) Manufacturing, assembling, converting, altering, finishing, cleaning, recycling or any other processing and incidental storage of products and materials, including but not limited to greenhouses for the growing or the cultivation of delicate or out-of-season plants				
FFECTIVE DATE				
This local law shall take effect immediately upon filing with the Secretary of State				
Motion by	Councilman Nicola	Vote:		
Second by:	Councilman Carbone	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Albert Nicola	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
Motion is Carried.				

Resolution 74 - 2021				
Authorizing Awarding Terminal Apron Rehabilitation Project (FAA AIP No. 3-36-0054-72-19 (D) and 3-36-0054-x-21 (C) to Rifenburg Construction in the amount of \$1,594,115.00 and Authorizing the Town Supervisor to sign a Concurrence Request letter to the FAA.				
Motion by	Councilman Carbone	Vote:		
Second by:	Councilman Elsner	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Albert Nicola	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
Motion is Carried.				

Resolution 75 - 2021				
Authorizing the Purchase of a Scully St-15-115-Elk Overfill Prevention Monitor for the Jet-A Fuel Tank and Jet-A Fuel Truck 5900 (as required by FAA) in the amount of \$3,879.05				
Motion by	Councilwoman Bellor	Vote:		
Second by:	Councilman Carbone	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Albert Nicola	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
Motion is Carried.				

Resolution 76 - 2021				
Authorizing the Purchase of a Zero-Turn Mower for the Highway Department in the amount of \$5,500.00 from the Woodchop Shop.				
Motion by	Councilman Carbone	Vote:		
Second by:	Councilwoman Bellor	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Albert Nicola	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
Motion is Carried.				

Resolution 77				
Hiring Summer Employees (Hayden Bullock, Preston Guynup, and Ethan Firnstein) at a rate of \$12.50 per hour.				
Motion by	Councilman Elsner	Vote:		
Second by:	Councilwoman Bellor	Aye	Nay	Abstain
	Steve O'Shaughnessy			
	Albert Nicola			
	Susan Bellor			
	Samuel Carbone, Jr.			
	Robert Elsner			
Motion is Carried.				

Resolution 78 - 2021				
Awarding Bid for the Museum Addition to Heritage Homes in the amount of \$250,000.00.				
Motion by	Councilman Carbone	Vote:		
Second by:	Councilwoman Nicola	Aye	Nay	Abstain
	Steve O'Shaughnessy	X		
	Albert Nicola	X		
	Susan Bellor	X		
	Samuel Carbone, Jr.	X		
	Robert Elsner	X		
Motion is Carried.				

Resolution 79 - 2021					
Authorizing Budget & Cash Transfers and Amendments					
CASH TRANSFER:					
TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT A/C#****9869 Pre-Medicare retiree Brian Chase					
TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT A/C#****1149 Pre-Medicare retiree Jeffrey Kearns					
<i>(These transfers will allow for a portion of the Town's share of insurance deductibles deposited as needed.)</i>					
BUDGET TRANSFERS:					
TRANSFER \$618.23 from Control of Other Animals A/C# A.3520.400 to Rabies Clinic Expenses.Contractual A/C# A.3510.420 <i>(This transfer will cover the over-run in this general ledger account.)</i>					
TRANSFER \$2,811.71 from Contingent Account A/C# A.1990.000 to Rescue Squad.Repairs & Maintenance A/C# A.4540.400.0407 <i>(This transfer will cover the over-run in this general ledger account.)</i>					
REQUEST PERMISSION TO:					
OPEN A NEW CHECKING ACCOUNT at Community Bank A/C#****3733 Terminal Apron Rehabilitation (Const) for a new grant at the Airport.					
OPEN A NEW CHECKING ACCOUNT at Community Bank A/C#****3725 Terminal Access Road (Design) for a new grant at the Airport					
Motion by	Councilwoman Bellor	Vote:			
Second by:	Councilman Elsner	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Susan Bellor	X			
	Samuel Carbone, Jr.	X			
	Robert Elsner	X			
Motion is Carried.					

Resolution 80 - 2021					
Authorizing Payment of Warrant #5					
FUND	DESCRIPTION	AMOUNT			
A	GENERAL	\$508,892.72			
B	GENERAL OUTSIDE	53,960.63			
DA	HIGHWAY	31,038.45			
DB	HIGHWAY OUTSIDE	21,028.22			
HAP	AIRPORT PAVEMENT MANAGEMENT SYSTEM	9,000.00			
HDA	RUNWAY 5-23 REHABILITATION (DESIGN)	35,000.00			
HFC	FENCE IMPROVEMENTS & STAB (CONST)	1,133.05			
HGR	GA APRON REHAB (CONST)	4,609.30			
HHG	NEW HIGHWAY FACILITY	17,000.00			
HNO	N. RACQUETTE WATERLINE REPLACEMENT	270.00			
HRC	TAXIWAY "C" REHABILITATION (CONST)	2,863.37			
L	LIBRARY	19,400.96			
SSM	SOUTH MAIN STREET SEWER	87.36			
SWA	E. MASSENA CONSOLIDATED WATER DISTRICT	1,921.10			
		TOTAL		\$706,205.16	
WARRANT #5 CHECK #S 48477-48556		\$332,827.90			
MANUAL CHECKS		373,377.26			
		TOTAL		\$706,205.16	
Motion by	Councilwoman Bellor	Vote:			
Second by:	Councilman Nicola	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Susan Bellor	X			
	Samuel Carbone, Jr.	X			
	Robert Elsner	X			
Motion is Carried.					

Committee Reports:
Report Submitted by Frank Diagostino:
 Massena Town Board meeting May 19, 2021
Highway Department
 April 26, 2021 plowed roads.
 Hauled 1400 tons of 5/8" minis stone that will be used to make mulch for shoulder material for Pontoon Bridge and Highland roads resurfacing.
 #47 replace right front rear wheel bearing.
 Replace driveway culvert pipe at 259 Lesile and 192 Trippany roads. Also install new driveway / culvert pipe at 67 Hall road.
 Cleaned ditch and open cross culvert pipe near 197 Trippany Road
 Mowed cemeteries and Town properties (Twice).
 Removed spinners on from plow trucks. Also repaired 2 spinners replaced bottom bearings on shaft.
 #48 repaired dump box hinges, hinges had broken away from truck frame.
 #22 adjusted right front brake, truck pulling to the right when brakes are applied. Also replaced exhaust muffler.
 #45 repaired dump box rear cross member cracked and sagging on right side. Installed and weld new steel plate on cross member and rear dump box towers.
 Brought #47 to 5TH wheel in Malone having trouble shifting from high range to low range.
 Spring Cleanup going very well, no issues.
 #9 working and electrical problem battery being drained. Found sticking door switch. Freed up door switch, stopped battery from being drained
Massena Airport

Boutique Air numbers for April 2021 Enplaned 227, Deplaned 235, Total 462, landings 77. Cancelled for weather 1, Cancelled other 17, Total cancelled flights 18 for April 2021.

The FAA Certification Inspection took place on April 27, 2021. One day only because of COVID-19 guidelines. There were 4 findings, all 4 findings have been addressed and submitted to the FAA for approval on May 11, 2021.

Working with the FAA on Runway 5 PAPI lights. Did not pass flight Check.

Massena Library

Issue – roof leak front entrance, temporarily patched

Massena Museum

Open no issues.

Mike.Hayden concerns with items stored at his building.

Massena Town Hall

Massena Town Hall open no issues.

East Massena Waterline project has been put out for bid April 11, 2021 along with and advertainment for a Resident Project Representative (Clerk of the Works).

Massena Rescue Squad

Open no issues.

(CHIPS) Consolidated Local Street and Highway Improvement Program Funding for 2021

CHIPS) \$203,645.01

PAVE NY \$50,944.33

EWR \$35,906.51

TOTAL \$290,495,85

Massena ACIP 2021

Snow Removal Equipment: FAA approved grant to purchase from Monroe Tractor. Monroe Tractor meets 60% American Made requirements FAA will cover total cost of SRE equipment, no local share. American Made 66.63%

Payloader (CASE)

Bucket

Pallet forks

Rotary snow blower

Snowplow blade

Hydraulic driven rotary broom

TOTAL COST \$346,000.00

Report Submitted by Susan Bellor

Sue's Committee Reports May 2021

1. Rescue Squad:

The board met in person on Wednesday May 12.

Bills have been submitted paid by the town totaling \$66,419.53.

Members accumulated 1140 hours of service. Calls were reported for advanced life and basic life support with or without transport totaling 197 for the month, and 553 for the year, with transported calls up by 49 compared to 2020. Calls to other hospitals showed 9 at 4.7% going to Canton-Potsdam Hospital. The board also had a special meeting excluding liaisons on May 3 to pass a motion for squad members to attend a training conference for May 5-9. Two RS Board members requested a meeting with the liaisons to be informed as to what issues needed to be addressed. Per Councilman Elsner, the rescue squad MVEU is asked again to provide the list of responders with copies of their EMT cards, a copy of the CON, copies of missing 990 reports, and copy of the Covid Relief Grant paperwork. The Board of Managers instructed President Roger Bennett to issue a letter to the MVEU President requesting same to be provided in 30 days. The BOM will provide any information received to the Town Board. Board member Ralph Bathelt has submitted his letter of resignation effective May 31. Ralph has served many years on the squad, as an officer, EMT, dive team member and board member.

The next meeting is reverting to the second Monday of the month June 14th, contingent upon all members and liaisons in agreement.

2. Library:

The library board met on May 11th by ZOOM.

Monthly business agenda items were completed as usual.

<p>The library’s day of giving was successful and so far, \$8536 has been raised from individual, business and corporate sponsors for the purpose of new book purchases. The Brasher library has transferred \$2397.84 to cover the cost of salary.</p> <p>They discussed the Brasher library and its future. Discussion also ensued about the investment of the annual Bushnell Trust annual contribution.</p> <p>The board discussed their 5 long- range goals and will meet again to input S.M.A.R.T. objectives (specific, measurable, achievable, relevant, and time-oriented).</p> <p>The lighting project which was grant approved by the NYS Ed. Dept is going well with replacement lighting; NYS provided \$122,867 with the local match of \$40, 755.</p> <p>Their website indicates that anyone in the public may attend their zoom meetings.</p> <p>The next scheduled meeting is June 8th.</p> <p>3. The Greater Massena Chamber of Commerce Board of Directors will meet via zoom on May 20th. They have been very active preparing for the 62nd year of Concerts in the Park and is sponsoring their first on June 24th at the Springs Park. They are also planning and coordinating a special parade that night. The chamber board will meet next month Thursday June 17th at noon via zoom.</p> <p>4. The Business Development Council met via zoom on May 12th . Financials were reviewed and approved and added to the discussion from the balance sheet were questions about the exhibit booth and the marketing video. The executive director provided very detailed information on several meetings this past month along with initiatives of which included: Restaurant Revitalization, meeting with microenterprise grant recipients, discussions with a variety of local business contacts, the payroll tax credit, the Capstone presentation for the Town Comprehensive Plan, the administration of the Massena Theatre Project loan and corresponding working with SeaComm to finalize the agreement with the State for the theatre, the possibility of a community forum for ideas for funding announcements, and plans to meet with the new mayor for discussion of a formalized contract. Also discussed was a hotel feasibility study, the Arconic Industrial Park Comprehensive marketing plan, and plans for the BDC manual and bylaws review. The board also received the letter of resignation from member Ben Murtaugh.</p> <p>They plan to meet next month on June 9 in person.</p>
<p>Old Business</p>
<p>Next Scheduled Meeting Regular Board Meeting (June 16, 2021 at 5:30 PM)</p>
<p>Closing 15-Minute Comment Period.</p>
<p>Closing Remarks</p>
<p>Executive Session Motion by Councilman Carbone, Second by Councilman Elsner to conduct an Executive Session to discuss the Proposed Lease of Real Property Returned to Open Session at 8:20 PM</p>
<p>Adjournment: Motion to adjourn by Elsner, second by Nicola. Adjourned at 8:21 PM by unanimous consent.</p>

Respectfully Submitted,
 Jeannine L. Brouse