

Massena Public Library

Minutes of May 14, 2019 Board Meeting

Present: President Jack Bain, Vice President Joseph Savoca, Treasurer Linda McDonald, and Patty Ryan

Town Liaison: Melanie Cunningham

Library Director: Elaine Dunne-Thayer

The May 14, 2019 meeting was called to order by President Bain at 4:05 P.M.

- I. **Minutes of the April 9, 2019 Meeting:** After reading the minutes of the last meeting a motion was made by President Bain and seconded by Treasurer McDonald to accept the minutes as presented. Carried 3-0
- II. **Unfinished Business:**
 - A. **Personnel Issues:** A motion was made by Vice President Savoca and seconded by Treasurer McDonald to make the pay rate for the summer clerks \$11.80 per hour. Carried 3-0
 - B. **Summer Hours:** Summer hours will begin in June. June 8 will be the last Saturday that the Massena Library will be open until after Labor Day. The Badenhausen Branch will be open on Fridays instead of Saturdays for the summer.
 - C. **Donations & Northern New York Community Foundation:** Gift agreements have been signed with the Northern New York Community Foundation creating the Florence (Flo) Dear and Ethel Lee Library Fund (\$49,387) and the Massena Public Library Fund \$5,000 donated by David Hutchinson Estate). Director Dunne-Thayer will arrange a time for Max DelSignore, Assistant Director of the Foundation, to visit the Massena Public Library. The Bushnel Trust donation for the library this year is \$3,620. Director Dunne-Thayer will consider uses for this donation.
 - D. **Programs and Outreach:** On June 22 the Massena Public Library will team with The Nicandri Nature Center to kick off the Summer Reading Program. This event will feature a run or walk as suits individuals, Storywalks throughout the trails, an educational program offered by nature center staff, a nature themed story & craft presented by the library and make & take crafts will be available throughout the day. All this highlighted by free lunch for all attendees & book giveaways for the kids.
Doug Crowley, Director at Barnhart Beach and Camping Area is making a bookshelf and Bulletin Board available to the Massena Public Library. Books and magazines for all ages will be available for campers and beach goers at the Registration Building (no library card required). The Bulletin Board will post events being held at the Library.
The Library, the Nicandri Nature Center and TAUNY will team for a "Paint Party" at the Nature Center. This program will focus on Barn Quilts.
The construction of a Learning Garden is in progress in front of the Library. Ronnie Tatro plans to use these areas with the children during the Library's Summer Program.
 - E. **Garden Project:** Director Dunne-Thayer has ordered commemorative plaques and flower planters for the Memorial Garden in hopes for a summer dedication.

- F. **Transfer of Funds:** A motion was made by President Bain and seconded by Treasurer McDonald to transfer \$2,349.45 from the Brasher Branch to MPL for salaries, operation and supplies. Carried 4-0
- G. **Circulation Reports:** There was a notable increase in library visits in both libraries. Wireless usage is high and new cards were issued in both locations.
- H. **Other Unfinished Business:** No other new business was discussed.

III. **New Business:**

- A. **Presentation of Bills for Payment:** Bills in the amount of \$12,302.83 for MPL and \$4,000 for the Brasher Branch were submitted for payment. A motion was made by President Bain and seconded by Vice President McDonald to pay the bills as presented. Carried 4-0
- B. **Date of the next Board Meeting:** The next regular meeting of the MPL Board will be June 11, 2019 at 4 PM.
- C. **Other New Business:** No other new business was discussed.

Adjournment: At 5:56 a motion was made by Treasurer McDonald and seconded by Vice President Savoca to adjourn the meeting. Carried 4-0

*Respectfully submitted,
Patricia M. Ryan*

Special Meeting of Massena Public Library Board

May 22, 2019 2 PM

Present: Vice President Joseph Savoca, Treasurer McDonald and Patty Ryan

Director: Elaine Dunne-Thayer

The special meeting of the MPL Board was called to order by Treasurer McDonald at 2 PM.

At this meeting Director Dunne-Thayer stated the need to have the MPL lease agreement with BOCES renewed for next year. Presently BOCES leases for \$375 per month; a raise of \$25 per month was suggested. After discussion of this and other terms of the lease agreement being the same a motion was made by Treasurer McDonald and seconded by Trustee Ryan to set BOCES rent at \$400. per month. Carried 3-0

A motion was made by Trustee Ryan and seconded by Treasurer McDonald to adjourn the meeting at 2:15 PM. Carried 3-0

Respect Sully submitted,
Leticia M. Ryan

