

Massena Public Library

Minutes of Board of Trustees Meeting – May 11, 2021 -4:00pm - Via Zoom

Present: President Joseph Savoca, Vice-President Jack Bain, Treasurer Linda McDonald and Secretary Patty Ryan (entered meeting at 4:02)

Town Liaisons: Susan Bellor and Robert Elsner

Library Director: Elaine Dunne

The May 11, 2021 meeting was called to order by President Savoca at 4:01 PM

- I. **Minutes of April 13<sup>th</sup> Meeting:** After reading the minutes of the April meeting a motion was made by Treasurer McDonald, seconded by Vice President Bain to accept the minutes as written. Carried 3-0
- II. **Unfinished Business:**
  - A. **Reopening:** Director Dunne reported that this is going smoothly with masks required. As there are updates from NYS, protocols will be adjusted to comply.
  - B. **Badenhausen Branch:** Director Dunne recently met with Brasher Town Supervisor Mark Peets, Matt Corey from NCLS, St. Lawrence Central School Superintendent Chris Rose and Friends of the Badenhausen Library representative, Pat Mckeown to discuss options for the Badenhausen Brasher Branch to remain open after Dr. Susan's original funding is depleted in December of 2021. The Town is unable to support the library, a School District Library proposition would take more time to organize than remains. Other funding sources are being looked at and will be reported on at the Board's next meeting.
  - C. **Bushnell Trust Annual Contribution:** This year's contribution from the Bushnell Trust was \$3,665. The Board discussed ways that this money could be invested to be more beneficial to the Library. A motion was made by President Savoca, seconded by Treasurer McDonald to transfer the \$3,665 to the MPL fund at the NNY Community Foundation. Carried 4-0 Director Dunne to approach the Trustee of the Bushnell Trust with the suggestion that these funds be administered by NNY Community Foundation.
  - D. **Upcoming Programs:** Director Dunne informed the Board that MPL, in partnership with the Nicandri Nature Center, is presenting an Author Presentation at 7:00pm, May 11<sup>th</sup> featuring William C. Hill. It will be available in person and via Zoom. The focus of the talk will be Mr. Hill's books Hiking the Trail to Yesterday Volumes I & II. Mr. Hill will also lead two hikes; May 15 – 10:00am to Lampson Falls and May 16<sup>th</sup> – 10:00am to Catamount Mountain.  
Planning of Summer programs is in progress. Director Dunne will comment further on this at our next meeting.
  - E. **Circulation Reports:** While reopening has increased circulation, and numbers are rising. Director Dunne reports that circulation needs to grow. She reports too that curbside service is still popular with some patrons.

**F. Transfer of Funds:** A motion was made by Vice President Bain, seconded by Treasurer McDonald to transfer \$2,397.84 from the Badenhausen Brasher Branch to MPL for the purpose of salaries, operation and supplies. Carried 4-0

**G. Other Unfinished Business:** Director Dunne had forwarded a draft of MPL's Long Range Plan to the Board and Liaisons for comments and suggestion for improvement. One more meeting will be held for finalization of some wording in reference to timelines for reaching stated objectives.

Director Dunne reported that Watson Electric has begun to work on the LED lighting project. Total cost of the project is \$163,822. A grant from NYS Ed. Dept. – DLD covers \$122,867 leaving \$40,955 to be raised from other sources. Director Dunne has contacted State Senator Joe Griffo regarding available bullet funds, Massena Electric, and is hoping for a meeting with Supervisor O'Shaughnessy and NYPA.

Director Dunne updated the Board on National Library Week's fundraising appeal. To date \$8,536. has been contributed to the library by generous patrons and six businesses.

**III. New Business:**

**A. Presentation of Bills for Payment:** Bills in the amount of \$4,947.29 for MPL and \$377.81 for the Badenhausen Branch were presented for payment. A motion was made by Treasurer McDonald, seconded by Vice President Bain to pay the bills as presented. Carried 4-0

**B. Date of Next Board Meeting:** The next regular meeting of the MPL Board will be June 8, 2021 at 4PM.

**C. Other New Business:** No other new business was discussed.

**IV. Adjournment:** At 4:50 Secretary Ryan made a motion, seconded by Treasurer McDonald to adjourn the meeting. Carried 4-0

*Respectfully Submitted,*

*Patricia M. Ryan*

*Massena Public Library Board  
Secretary*