

MINUTES

Public Hearing & Regular Town Council Meeting, Town of Massena

Date/Time: Wednesday April 27, 2022 at 5:30 PM

Location: Massena Town Hall

ATTENDANCE:

| MEMBER | PRESENT | ABSENT |
|------------------------------|----------------|---------------|
| Supervisor Susan Bellor | X | |
| Board Member Thomas Miller | | X |
| Board Member Patrick Facteau | X | |
| Board Member Adrian Taraska | X | |
| Board Member Debra Willer | X | |

ALSO PRESENT:

Jeannine Brouse, Town Clerk; Brenda Mossow, Secretary/Bookkeeper; Frank Diagostino, Highway and Airport Eric Gustafson, Town Attorney; Sean Lynch Deputy Town Clerk & IT; Joe Savoca, Library Board; Members of the Press; Members of the Public. Brooks Washburn, Architect,(via ZOOM), Don Meissner, Linda McQuinn, Jason Hendricks, Sergey Karpenko, Block Scheme Rita Curran, County Legislator.

The Supervisor opened the meeting with the **Pledge of Allegiance**.

Called to order at 5:30 PM

Board Member Miller was excused from the meeting.

Public Hearing: Board Member Facteau and Board Member Taraska motion to open the public hearing. The public hearing opened at 5:32 PM. Supervisor Bellor read the following:

NOTICE IS HEREBY GIVEN that the Town of Massena will hold a Public Hearing on Wednesday, April 27,2022 at 5:30 PM in the Massena Town Hall, 60 Main Street, Massena, New York for the purpose of considering a local law extending the moratorium on cryptocurrency mining operations in the Town of Massena. A copy of the draft local law is available for public inspection at the office of the Massena Town Clerk.

Supervisor Bellor read the Public Hearing and opened the floor for public comment. Sergey Karpenko whom owns Block Scheme, LLC presented to the Board his concerns as to why he believes that his company should be excluded from the Moratorium. Supervisor Bellor, Attorney Gustafson, and Deputy Supervisor Facteau all explained to Mr. Karpenko that because his business was Grandfathered in before the moratorium he is still able to run his business as is. Mr. Karpenko was quite adamant that he should be able to be able to expand his business as he sees it and that he should be exempt from the moratorium.

Supervisor Bellor thanked everyone for their input. Motion by Board Member Willer and Board Member Facteau to close the Public Hearing at 5:48 PM.

Announcements / Notifications

Frank Diagostino spoke regarding the Spring Clean-up days.

Hon. Rita Curran gave an update on what has been happening in St. Lawrence County..

Presentations / Discussions.

Frank Diagostino gave an update on the 139 Certification for the Massena Airport.

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|--|-----------------|-------|-----|---------|
| Resolution 62 - 2022 | | | | |
| Approval to extend the Moratorium on Cryptocurrency in the Town of Massena until November 30, 2022, with the understanding that it can be extended again if needed, or rescinded if more Regulations are met. | | | | |
| Motion by: | Willer | Vote: | | |
| Second by: | Facteau | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|---|-----------------|-------|-----|---------|
| Resolution 63 - 2022 | | | | |
| Approval of the minutes for March 16, 2022 | | | | |
| Motion by: | Facteau | Vote: | | |
| Second by: | Taraska | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|--|-----------------|-------|-----|---------|
| Resolution 64 - 2022 | | | | |
| Approving the hiring of two Summer Hires for the Highway Department Effective May 1, 2022 | | | | |
| Motion by: | Facteau | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|---|-----------------|-------|-----|---------|
| Resolution 65 - 2022 | | | | |
| Approving the Grant Writing Services Contract with Linda McQuinn | | | | |
| Motion by: | Willer | Vote: | | |
| Second by: | Taraska | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|---|-----------------|-------|-----|---------|
| Resolution 66 - 2022 | | | | |
| Approving ratifying date Change for #4 Warrant | | | | |
| Motion by: | Facteau | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|---|-----------------|-------|-----|---------|
| Resolution 67 - 2022 | | | | |
| Approving a letter of support for the Salvation Army Canteen Truck | | | | |
| Motion by: | Facteau | Vote: | | |
| Second by: | Taraska | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|---|-----------------|-------|-----|---------|
| Resolution 68 - 2022 | | | | |
| Awarding the Runway 5-23 Rehabilitation Project to Barrett Paving Materials, Inc., Said Award Pending FAA Acceptance of the Town's AIP Grant Application and Receipt of Federal Funding. | | | | |
| Motion by: | Facteau | Vote: | | |
| Second by: | Taraska | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|--|-----------------|-------|-----|---------|
| Resolution 69 - 2022 | | | | |
| Approving Grant Administration Services Agreement for ARFF Testing Equipment with C&S Engineers, Inc. in the amount of \$5,000.00 | | | | |
| Motion by: | Facteau | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|--|-------------------|-------|-----|---------|
| Resolution 70 - 2022 | | | | |
| Awarding ARFF Testing Equipment to No Foam Systems, said Award Pending FAA Acceptance of the Town's AIP Grant Application and Receipt of Federal Funding. | | | | |
| Motion by: | Taraska | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facticeau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|---|-------------------|-------|-----|---------|
| Resolution 71 - 2022 | | | | |
| Approving a 10-Year lease #69435Z-22-L-00051 "Antenna & Equipment Space Lease" for Space Located in Room 118 at the Massena International Airport. | | | | |
| Motion by: | Facticeau | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facticeau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|--|-------------------|-------|-----|---------|
| Resolution 72 - 2022 | | | | |
| Approval to Donate \$200.00 to Massena Veterans Organizations for the Memorial Day Parade | | | | |
| Motion by: | Facticeau | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facticeau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|---|-----------------|-------|-----|---------|
| Resolution 73 - 2022 | | | | |
| Approving a Resolution urging New York State to Honor the Tribal-State Compact Agreement with St. Lawrence County and Provide Withheld payments and Remain Current in the Future | | | | |
| Motion by: | Willer | Vote: | | |
| Second by: | Taraska | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Fecteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|--|-----------------|-------|-----|---------|
| Resolution 74 - 2022 | | | | |
| Approving \$2 Million Dollar Ban Note through NBT Bank for the East Massena Water Project to cover expenses until the Bond Money is received. | | | | |
| Motion by: | Fecteau | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Fecteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|--|-----------------|-------|-----|---------|
| Resolution 75 - 2022 | | | | |
| Approval to open a Checking Account with Community Bank ****7981 Sand Storage Building & ****7999 Runway 5-23 Rehabilitation (Construction) | | | | |
| Motion by: | Taraska | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Fecteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|---|-----------------|-------|-----|---------|
| Resolution 76 - 2022 | | | | |
| Approval to open a Checking Account with NBT Bank ****1100 for East Massena Consolidated Water District Water Main Replacement | | | | |
| Motion by: | Taraska | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Fecteau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|--|-------------------|-------|-----|---------|
| Resolution 77 - 2022 | | | | |
| Approving closing Checking Account ****7258 with NBT Bank. Unused funds will be transferred back to the Town. | | | | |
| Motion by: | Taraska | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facticeau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

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|---|--|---------------------|-----|---------|
| Resolution 78 - 2022 | | | | |
| <u>WARRANT #4</u> <u>2022 INVOICES</u> | | | | |
| FUND | DESCRIPTION | AMOUNT | | |
| A | GENERAL | \$167,016.16 | | |
| B | GENERAL OUTSIDE | 138,500.48 | | |
| DA | HIGHWAY | 88,597.01 | | |
| DB | HIGHWAY OUTSIDE | 1,602.33 | | |
| HAC | TERMINAL APRON REHAB (CONST) | 1,001.06 | | |
| HDA | RUNWAY 5-23 REHAB (DESIGN) | 58,000.00 | | |
| HGR | GA APRON REHAB (CONST) | 3,434.34 | | |
| HNO | N RACQUETTE WATER LINE | 5,346.00 | | |
| HRV | RVRDA-LOCAL DEVELOPMENT CORP | 100.00 | | |
| L | LIBRARY | 18,982.55 | | |
| SSM | SOUTH MAIN STREET SEWER | 319.53 | | |
| SWA | E. MASSENA CONSOLIDATED WATER DISTRICT | 1,739.78 | | |
| | TOTAL | \$484,639.24 | | |
| | WARRANT #4 CHECK #S 49841 - 49929 | \$326,091.14 | | |
| | MANUAL CHECKS | 158,548.10 | | |
| | TOTAL | \$484,639.24 | | |
| Motion by: | Taraska | Vote: | | |
| Second by: | Willer | Aye | Nay | Abstain |
| | Susan Bellor | X | | |
| | Thomas Miller | | | X |
| | Patrick Facticeau | X | | |
| | Adrian Taraska | X | | |
| | Debra Willer | X | | |
| Motion is Carried. | | | | |

Resolution 79 - 2022

BUDGET & CASH TRANSFERS AND AMENDMENTS

CASH TRANSFER: TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****9869 Town of Massena – Brian Chase

TRANSFER \$2,000,000 from NBT Bank A/C#****8489 to Town of Massena East Massena Consolidated Water District -Water Main Replacement A/C#****1100

(This transfer will open the new checking account to keep all expenses separate for the East Massena Consolidate Water District – Water Main Replacement project.)

TRANSFER \$4,685.88 from Attorney Contractual A/C# A.1420.400 to Attorney Contractual Hospital A/C# A.1420.400.4510 *(This transfer will cover the over-run in this account due to creating a new general ledger account for Massena Memorial Hospital legal fees.)*

TRANSFER \$1,033.51 from Town of Massena A/C#****7258 to Town of Massena General Fund A/C#****8489. *(This transfer will close out the account for retiree Joseph Cordwell. Joseph chose to go on the Village insurance with this wife.)*

TRANSFER \$1,386.18 from Town of Massena Supervisor Office A/C#****0120 to Town of Massena Terminal Apron Rehab (Const) A/C#****3733 at Community Bank. *(This transfer is for FAA#1)*

TRANSFER \$58,000.00 from the Town of Massena Supervisor Office A/C#****0120 to Town of Massena Runway 5-23 Rehabilitation (Design) A/C#****2453 at Community Bank. *(This transfer is for FAA#15)*

REQUEST PERMISSION to open the following checking accounts at Community Bank: Checking A/C#****7981 Sand Storage Building Checking A/C#****7999 Runway 5-23 Rehabilitation (Const) *(These are for two new airport grants.)*

REQUEST PERMISSION to open the following checking account at NBT Bank: Checking A/C#****1100 East Massena Consolidated Water District

Water Main Replacement **REQUEST PERMISSION** to close the following checking account at NBT Bank: Checking A/C#****7258 Town of Massena (J Cordwell)

(Unused funds in the checking account will be transferred back to the Town.)

BUDGET AMENDMENT

INCREASE A/C# A.1410.100 Town Clerk Personal Service \$14,240.00

INCREASE A/C# A.9010.800 State Retirement \$3,278.00

INCREASE A/C# A.9030.800 Social Security \$1,918.00

INCREASE A/C#A.9035.800 Medicare \$449.00

INCREASE A/C# A.9055.800 Disability Insurance \$420.00

INCREASE A/C# A.9060.800 Hospital & Medical Insurance \$22,423.00

INCREASE A/C# B.4020.100 Registrar of Vital Statistics. Personal \$4,616.00

DECREASE A/C#A.3089.000 Other State Aid \$47,344.00

(NYPA High Flow 2022)

This budget amendment represents the Deputy Town Clerk position to go from part-time to a full-time position per Town Board meeting March 16th, 2022.

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|---------------------------|-----------------|-------|-----|---------|--------|
| Motion by: | Taraska | Vote: | | | |
| Second by: | Facteau | Aye | Nay | Abstain | Absent |
| | Susan Bellor | X | | | |
| | Thomas Miller | | | | X |
| | Patrick Facteau | X | | | |
| | Adrian Taraska | X | | | |
| | Debra Willer | X | | | |
| Motion is Carried. | | | | | |

Committee Reports:Report Submitted by Frank Diagostino

Massena Town Board meeting April 27, 2022

Highway Department

March 2022 plowed (10) times between Mar. 1 / Mar. 31, 2022. Worked 198 hours of overtime March 2022.

Tuesday 3/1, Wednesday 3/2, Thursday 3/3, Sunday 3/6, Monday 3/7, Tuesday 3/8, Friday 3/11, Saturday 3/12, Sunday 3/13, Monday 3/28.

Winter 2022 Totals: November 2021 through March 2022, Overtime worked – 980 hrs. November 2021 through March 2022, Plowed 58 days. Salt Purchased November 2021 through March 2022, 4100 tons.

Removed wing and front plows and power washed all plow trucks. Performed brake maintenance on plow trucks, installed tarps. Repaired unit #2 pickup truck box. Replace batteries and repaired (2) coolant leaks on plow truck #33. Plow truck #49 replaced axle seals, bearings, brake drum, brake pads and springs on both rear drive wheels. Replace transmission coolant lines on plow truck #52. Serviced unit #4 small dump truck. Prepared all trailers for NYS Inspection, Inspections are due in April. Replaced wing cable and sheaves on airport plow truck #52. Repaired leaking seal on Ingersoll Rand roller. Worked with Village on sewer line issues on Highland Road.

Serviced all mowing equipment changed oil, grease, replaced blades and picked up supplies. Brought plow truck #50 to 5TH wheel Diesel in Malone. Using 2 gallons of antifreeze each time truck is driven and oil line to turbo leaking. The EGR valve and oil line will need to be replaced. John Deere backhoe replaced hydraulic line on boom arm. Moved museum artifacts from Hayden's to Massena Mall storage. Started office renovation at the Town Hall. Filled potholes on town roads. Received new Batwing mower for mowing roadsides. Plow truck #45 replaced both brake slack adjusters, replaced brake chamber on left rear side and removed wheels, brake drums, cleaned brakes and check brake springs.

Massena Airport

Boutique Air numbers for March 2022 Enplaned 340, Deplaned 331, Total 671, landings 168. Cancelled for weather 6, Cancelled other 12, Total cancelled flights 18 for March 2022. Repaired Kodak snowblower replaced spindle, bearings and wheel on right side of blower. Power washed plow trucks, removed plows and sander from pickup trucks. Replaced blown airline coupler on ARFF truck. Started getting mowing equipment ready. Repaired lighted wind shocks on runway 5 and 27 and adjusted REIL light on runway 27 end left side. **Received bids for Runway 5-23 Rehabilitation project. Low bid was \$8,280,536.00, local share is \$207,013.00. Received bids for ARFF testing equipment project. One bid only, total cost of project \$25,000.00, local share \$625.00.** Submitted to FAA on April 8, 2022, a draft for UAS Unmanned Aircraft Systems (Drones) response plan, due to the FAA by April 30, 2022. Once the draft is approved by the FAA it will have to be incorporated into (AEP) Airport Emergency Plan and the (ACM) Airport Certification Manual. UAS Response Plan must be reviewed with local law enforcement agencies once it is approved. The FAA performed a Part 139 Airport Certification Inspection on March 30, 2022. FAA found nine minor discrepancies. All discrepancies have been addressed as of April 5, 2022. We have received a closeout letter from the FAA that all discrepancies have been addressed and closed, dated April 8, 2022. Had a per-construction meeting with TSA, Boutique Air, C&S and Massena Airport employees on the terminal Apron Project that will start on June 1, 2022. Reviewed the four stages of the project, safety requirements and security requirements. Baseline King will repair electrical issue with the east end of Taxiway A lighting when they are here for the Terminal Apron Project.

Massena Library

Hartford Steam Boiler will be doing and internal inspection on the boiler on May 12, 2022.

Massena Museum

No issues

Massena Town Hall

The boiler failed and external inspection for a leaking pressure gauge, also need to replace the gas regulator valve. This will be done when the boiler is shut down the summer months. Repaired waterline leak in the police department (Massena Town Hall). A Three-inch waterline was leaking, shut water off to town hall on Friday April 15, 2022, to make repair. Town employees worked with Riley Plumbing to repair the leak.

State Highway 131 bridge closure.

Notice: The New York State will be closing the SH 131 bridge across from the mall on May 18, 2022, for deck

replacement. The bridge will be closed from April 18, through October 2022.

The East Massena Waterline Project started on April 11, 2022.

Notice: The Town of Massena will be replacing the waterline on N. Racquette River Road and Haverstock Road west of State Highway 37. The Project will start near Bayley Road and will progress to State Highway 37 starting April 11, through October 31, 2022. This work will significantly affect vehicle traffic during this time frame. There will be road closures, traffic delays. The Town of Massena is asking the general public to use alternate routes during the construction period. Work will start at 7:00 am and will finish around 5:30 pm Monday through Thursday. Times and days are subject to change. N. Racquette River Road will be open to local and airport traffic only during the construction period.

Notice:

Town of Massena Spring clean dates May 2 through May 31, 2022. Contact the Massena Town Hall to pickup or have your coupons mailed to you.

Report Submitted by Debra Willer

MED

As of March 31st, Massena Electric has been 612 days without a lost time injury. They have been 294 days without a reportable injury. The line crew attended a Qualified Electrical Personnel refresher course; all employees attended a Defensive Driver course. In March, there were 11 trouble calls, with 4 of them affecting more than one customer. The crews are currently working on replacing 6 poles in the Belmont/Beach Street area as well as replacing poles on the North Raquette Road near the airport (they are coordinating with the construction crew replacing the water lines, thereby taking advantage of the reduced traffic in the area). The crews are also working on the service upgrade at the grade schools (they have finally received the transformers that were ordered last spring). March saw a decrease in the amount of power MED had to purchase from the open market as well as a decrease in its cost. The board discussed customer concerns regarding the recent rate spikes; they continue to work with NYPA regarding the rate structure. The next meeting will be May 24th.

Reports by Sue Bellor

Museum

March 3, 2022

Attendance: Present: Joe Macaulay, Randy Peets, Ann Greene, Bonnie Weitz, Mary Ellen Casselman, Linda McDonald, Deb Willer, David Frary Excuse: Tom Miller, Julie Paquin, Tim LaRose Approval of Minutes: Motion Bonnie Weitz, seconded by Joe Macaulay to approve the minutes from the February meeting Carried Treasurer's Report: Motion Bonnie Weitz, seconded by Joe Macaulay to approve the Treasurer's report as presented by Ann Greene – Carried Old Business: Joe Macaulay reported on the zoom meeting for the Massena DRI funding Applications are due by March 25, 2022. We will be submitting an application for the storage building and site work around the Cultural Center property. Randy suggested that we apply for \$100,000 to \$200,000. New Business: 1 Accessions (5) Deaccessions (0) 2 Museum Book Sales: none 3 Website hits: 260 4 Visitors: 15 5 Motion David Frary, seconded by Bonnie Weitz to approve the lease from the Massena Mall for the Town to rent the storage space for the storage of artifacts Carried Historian: Mary Ellen will be working on the items stored on East Orvis so that the Town Highway Department can move them to the mall. She will work on displays for the windows on the old Hallmark store in the mall. Mary Ellen announced that she would be resigning from the position of Historian effective April 30, 2022. Archivists: Linda is working on a grant from the NNY Library and will be working on a display for National Library Week. Town of Massena Representative: No special report. Motion David Frary, seconded by Joe Macaulay to adjourn Carried

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| Old Business |
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| New Business |
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| Next Scheduled Meeting (Wednesday May 18, at 5:30 PM) |
| Closing 15-Minute Comment Period. |
| Closing Remarks |
| Executive Session Motion by Board Member Facticeau , second by Board Member Willer to conduct an Executive Session to discuss Property Proposal , Motion carried unanimously. The Board went into Executive Session at 6:33 PM. |
| Returned to Open Session at 8:20 PM |
| Adjournment The meeting adjourned at 8:21 PM. |

Respectfully Submitted,
Jeannine L. Brouse