

MINUTES

Regular Town Council Meeting, Town of Massena
Date/Time: Wednesday, April 15 2020, 5:30 pm
Location: Massena Town Hall Via Zoom

ATTENDANCE:

| MEMBER | PRESENT | ABSENT |
|-----------------------------------|---------|--------|
| Supervisor Steve O’Shaughnessy | X | |
| Councilman Albert Nicola | X | |
| Councilman Robert Elsner via Zoom | X | |
| Councilman Samuel Carbone, Jr. | X | |
| Councilwoman Susan Bellor | X | |

ALSO PRESENT:

Brenda Mossow, Jim Murphy, (via zoom) Pam Catanzarite-Town Clerk, Elaine Dunn, Bob Elsner, Eric Gustafson, Linda, Rita, Matt L, Joe Savoca, Jason Hendrix, media; Bob, Kevin, Ryan.

The Supervisor opened the meeting with the **Pledge of Allegiance**.
 The Supervisor continued the meeting with a **15-Minute Public Comment Period**.

- Discussions and updates**
- Update on spring cleanup timeline: Will stay on as scheduled.
 - Also, we will want to discuss the BDC and how it will be funded since the Village defunded it in their budget: Will continue this discussion at the May 6th budget session.

| Motion | | | | | |
|--|---------------------|-------|-----|---------|--------|
| To set Public Hearing on Improvement of Noise Ordinance. A date to be determined at the May 20th Town Board meeting. | | | | | |
| Motion by: | Councilman Elsner | Vote: | | | |
| Second by: | Councilman Carbone | Aye | Nay | Abstain | Absent |
| | Steve O’Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

| Motion | | | | | |
|---|---------------------|-------|-----|---------|--------|
| To set May 6, 2020 at 4:00pm for a budget session for cutbacks due to COVID-19 | | | | | |
| Motion by: | Councilman Elsner | Vote: | | | |
| Second by: | Councilman Carbone | Aye | Nay | Abstain | Absent |
| | Steve O’Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

Resolutions:

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|--|---------------------|-------|-----|---------|--------|
| Resolution # 66 - 2020 | | | | | |
| To Authorize the Supervisor to sign a grant application on behalf of MED for EV charging stations within Town. MED will do the construction. How much is the grant? | | | | | |
| Motion by: | Councilman Nicola | Vote: | | | |
| Second by: | Councilwoman Bellor | Aye | Nay | Abstain | Absent |
| | Steve O'Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

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|---|---------------------|-------|-----|---------|--------|
| Resolution # 67 - 2020 | | | | | |
| To Approve Minutes for March 16, 2020. | | | | | |
| Motion by: | Councilman Nicola | Vote: | | | |
| Second by: | Councilman Carbone | Aye | Nay | Abstain | Absent |
| | Steve O'Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

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|---|---------------------|-------|-----|---------|--------|
| Resolution # 68 - 2020 | | | | | |
| To Approve Minutes for March 18, 2020. | | | | | |
| Motion by: | Councilwoman Bellor | Vote: | | | |
| Second by: | Councilman Nicola | Aye | Nay | Abstain | Absent |
| | Steve O'Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

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|--|---------------------|-------|-----|---------|--------|
| Resolution # 69 - 2020 | | | | | |
| To Approve Minutes for April 1, 2020. | | | | | |
| Motion by: | Councilwoman Bellor | Vote: | | | |
| Second by: | Councilman Elsner | Aye | Nay | Abstain | Absent |
| | Steve O'Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

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|--|---------------------|-------|-----|---------|--------|
| Resolution # 70 - 2020 | | | | | |
| Authorizing the Supervisor to sign the Final Grant Application for the Runway 5-23 Rehabilitation (Design) project. Federal \$403,560.00, State \$10,620.00, Town \$10,620.00, Total \$424,800. | | | | | |
| Motion by: | Councilman Nicola | Vote: | | | |
| Second by: | Councilwoman Bellor | Aye | Nay | Abstain | Absent |
| | Steve O'Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

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|--|---------------------|-------|-----|---------|--------|
| Resolution # 71 - 2020 | | | | | |
| Authorizing the Supervisor to sign the Final Grant Application for the Airport Pavement Management Study project. Federal \$66,500.00, State \$1,750.00, Town \$1,750.00, Total \$70,000.00 | | | | | |
| Motion by: | Councilman Elsner | Vote: | | | |
| Second by: | Councilman Carbone | Aye | Nay | Abstain | Absent |
| | Steve O'Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

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|---|---------------------|-------|-----|---------|--------|
| Resolution # | 72 - 2020 | | | | |
| To accept the Transfers and Amendments | | | | | |
| Motion by: | Councilman Nicola | Vote: | | | |
| Second by: | Councilwoman Bellor | Aye | Nay | Abstain | Absent |
| | Steve O'Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

April 15, 2018

BUDGET & CASH TRANSFERS AND AMENDMENTS

CASH TRANSFER:

TRANSFER \$11,078.62 from NBT Bank A/C#**9438 Town of Massena - MMH Retirees Health Insurance Account to NBT Bank A/C#****8489 – Town of Massena General Fund**
This transfer will cover the employer and employee share of the St. Lawrence County Chamber of Commerce – Health Plan for the hospital retirees for May 2020.

BUDGET TRANSFERS:

TRANSFER \$51,551.28 from Airport Contractual A/C# A.5610.400 to the following:

| | |
|---|---------------------|
| Airport Equipment A/C# A.5610.200 | \$ 149.00 |
| Airport Contractual. Communications & Utilities A/C# A.5610.400.0401 | \$ 3,793.18 |
| Airport Contractual. Supplies & Materials A/C# A.5610.400.0402 | \$ 2,436.59 |
| Airport Contractual. Repairs & Maintenance A/C# A.5610.400.0407 | \$ 6,884.23 |
| Airport Contractual. Fuel-Jet A A/C# A.5610.400.0408 | \$ 21,263.08 |
| Airport Contractual Fuel – AV Gas | \$ 17,025.20 |

This transfer will cover the over-run in these general ledger's accounts.

TRANSER \$2,493.92 from Library. Personal. Service A/C# L.7410.100 to Brasher Library. Personal Service A/C#L.7410.100.7411

This transfer will cover the over-run in this general ledger account.

TRANSFER \$274.50 from Library Books and Periodicals A/C# L.7410.400 to Library Books and Periodicals A/C# L.7410.400.7410

This transfer will cover the over-run in this general ledger account.

TRANSFER \$991.96 from Library. Equipment A/C# L.7410.200 to Library Equipment Massena Library A/C# L.7410.200.7410

This transfer will cover the over-run in this general ledger account.

TRANSFER \$697.57 from Library. Supplies A/C# L.7410.440 to Library Supplies. Massena Library A/C# L.7410.440.7410

This transfer will cover the over-run in this general leger account.

TRANSFER \$88.83 Library. Brasher Branch Expenditures A/C# L.7410.460 to Brasher Library Expenditures A/C# L.7410.460.7411

This transfer will cover the over-run in this general leger account.

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| Resolution # 73 - 2020 | | | | |
| To approve Warrant # 4 | | | | |
| Motion by: | Councilman Nicola | Vote: | | |
| Second by: | Councilwoman Bellor | Aye | Nay | Abstain |
| | Steve O'Shaughnessy | X | | |
| | Albert Nicola | X | | |
| | Robert Elsner | X | | |
| | Samuel Carbone, Jr. | X | | |
| | Susan Bellor | X | | |

**TOWN OF MASSENA
TOWN BOARD MEETING
April 15, 2020**

WARRANT #4

| FUND | DESCRIPTION | AMOUNT |
|-------------|--|----------------------|
| A | GENERAL | \$ 166,081.34 |
| B | GENERAL OUTSIDE | 154,921.83 |
| DA | HIGHWAY | 32,089.06 |
| DB | HIGHWAY OUTSIDE | 1,852.23 |
| L | LIBRARY | 12,888.99 |
| HGA | GA APRON REHAB (DESIGN) | 25,000.00 |
| HTA | TERMINAL APRON REHAB DESIGN | 4,907.10 |
| HTP | TAXIWAY A REHAB PHASE II | 1,924.53 |
| SSM | SOUTH MAIN STREET SEWER | 151.12 |
| SWA | E MASSENA CONSOLIDATED WATER DISTRICT | 1,667.81 |

TOTAL \$ 401,484.01

WARRANT #4 CHECK #'S 46913 - 46975 \$ 258,606.85

MANUAL CHECKS 142,877.16

TOTAL \$ 401,484.01

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| Resolution # | | 74 - 2020 | | | |
| To Accept the USDA, Rural Development for the East Massena water project as follows: | | | | | |
| Estimated Rural Development Loan (1.375% - 38 yrs.) | | \$ 3,500,000 | | | |
| Estimated Rural Development Grant | | \$ 503,000 | | | |
| SEARCH Grant (obligated 2019) | | \$ 17,000 | | | |
| Total Project Cost | | \$ 4,020,000 | | | |
| Motion by: | Councilman Carbone | Vote: | | | |
| Second by: | Councilman Nicola | Aye | Nay | Abstain | Absent |
| | Steve O'Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

| | |
|--|--|
| | Committee Reports: Attached |
| | Next Reg Town Board Meeting May 20, 2020 @ 5:30pm |
| | 15- Minute Public Comment Period (Closing Comments) None |

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|--|---------------------|-----|-----|---------|--------|
| To adjourn the meeting at 7:30 pm | | | | | |
| Motion by: | Councilwoman Bellor | | | | |
| Second by: | Councilman Nicola | Aye | Nay | Abstain | Absent |
| | Steve O'Shaughnessy | X | | | |
| | Albert Nicola | X | | | |
| | Robert Elsner | X | | | |
| | Samuel Carbone, Jr. | X | | | |
| | Susan Bellor | X | | | |

Respectfully Submitted,

Pamela A. Catanzarite
Town Clerk

Sue's Committee Reports April 2020

1. Rescue Squad:

Although they did not meet this month, the members provided 2013 hours of service at a value of \$48,513.30. They provided recap of calls for advanced life support and basic life support and noted that transported calls are up by 29 from the same time last year. Tentatively the next meeting would be May 11th.

2. Library:

The library board met on their scheduled date of April 14th by ZOOM.

Monthly business agenda items were completed as usual; with information on dealing with the coronavirus -19; with provision to the North Country Library System for boosting e-books, calling regular patrons, planning for a soft re-opening, and webinars for staff. Also discussed was the summer reading program and possible increased online programming. At this time, they will await to see if their date for the vote to the school library district stays June 16th or changes.

This will also affect the trustee petition with deadline for signatures.

Their next meeting is May 12th.

3. The Chamber of Commerce:

Sue reached out to the chamber's director for information, received a copy of their bylaws and their letter of funding request of September 10, 2019. As of April 14, a letter has been sent to the community members from Director Nathan Lashomb and the Chamber's Board of Directors to say that the office is temporarily closed and both the director and his assistant will not be working for any salary. The chamber is a 501c-6 non-profit and not eligible for any stimulus money.

Massena Town Board meeting April 15, 2020.

Highway Department

Continue to work two MEO's on a daily rotation.

Cleaning cemetery's, plow damage where flagging is not needed.

Patrolling Town roads twice a shift.

Performing maintenance on mowing equipment.

Postponed hiring MEO for upcoming retirement.

Summer help hiring on hold.

Spring Cleanup Postpone ????

Need to know when to advertise.

How, who and where do we pass out vouchers.

Massena Airport

Boutique Air numbers for March 2020 Enplaned 204, Deplaned 188, Total 392

Cancelled for weather 2, Cancelled other 26, Total cancelled flights 28.

January 2020 landings for Boutique Air at the Massena Airport 79.

SkyMark notified us that the new Jet-A fuel Truck is almost ready to be shipped to the Massena International Airport.

NYSDOT Grant Town of Massena share \$47,900.00 Price tag \$227,000.00

Airport projects Taxiway C Rehab., Airport Security Fence and GA apron all out for bid on April 1, 2020. Bid opening is on May 1, 2020 Starting at 10:30 am.

Continue rotation of airport employees at the Massena International Airport. Covering morning and afternoon shifts. One employee off every day.

Airport summer help hiring on hold.

Massena Library Closed.

Massena Museum Closed.

Massena Town Hall Closed, Town hall personal only.

Frank Diagostino