

Massena Public Library

Minutes of Board of Trustee Meeting-April 13, 2021-4:00pm-Via Zoom

Present: President Joseph Savoca, Treasurer Linda McDonald, and Secretary Patty Ryan

Town Liaisons: Susan Bellor and Robert Elsner

Library Director: Elaine Dunne

The April 13, 2021 meeting of the MPL Board was called to order by President Savoca at 4:01 PM

- I. **Minutes of the March 9th meeting and Minutes of April 1st Special Meeting:** After reading the minutes of the March 9th meeting a motion was made by Treasurer McDonald, seconded by Secretary Ryan to accept the minutes as written. Carried 3-0
After reading the minutes of the April 1st Special meeting a motion was made by Secretary Ryan, seconded by Treasurer McDonald to accept the minutes as written. Carried 3-0
- II. **Unfinished Business:**
 - A. **Reopening-April 12th:** Reopening according to plans made at April 1st Special Meeting went smoothly. The sign-in has been set aside as it has in surrounding libraries as they reopen. Fines are waived until books no longer need to be quarantined after return. Staff has returned to working on site rather than from home. Director Dunne reported that there were a lot of happy patrons returning to use the library.
 - B. **NCLS Update:** Director Dunne informed the Board that NCLS is no longer headed by Susan Mitchell; Paulette Roes is presently interim leader. Budget issues with NCLS are on hold.
 - C. **Badenhausen Branch:** Funding will expire at the end of 2021, Director Dunne continues to reach out to the Town of Brasher to determine what steps the Town might take to keep their library. Matt Corey of NCLS is willing to work with the Town to look at viable options.
Director Dunne also apprised the Board of the difficult situation at the Ogdensburg Public Library.
 - D. **Library Day of Giving:** As part of National Library Week, MPL participated in a Library Giving Day with a goal of \$1,000 for 100 Books. Director Dunne reported that as of our meeting time that \$6,515 had been donated! An overwhelming success. Of the fifty bags with the MPL logo only 13 are left. At this point thank you letters are being sent and plans being made to show the community what their generosity has made available to that same community. Director Dunne plans to publicize the event's success on the MPL website, on Facebook, letter to the editor, North Country Now and in her monthly WMSA radio interview. During this week, the annual report was made available to the community.
 - E. **Circulation Reports:** While library use has increased, even with only curbside service, reopening should reflect much greater numbers next month.
 - F. **Transfer of Funds:** A motion was made by Treasurer McDonald, seconded by Secretary Ryan to transfer \$2,220.22 from the Brasher Branch to MPL for salaries, operation, and supplies. Carried 3-0

G. **Other unfinished Business:** No other unfinished business was discussed.

III. **New Business:**

- A. **Presentation of Bills for Payment:** Bills in the amounts of \$2,971.57 for MPL; \$3,167.83 for the Brasher Branch were submitted for payment. A motion was made by Treasurer McDonald, seconded by President Savoca to pay bills as submitted. Carried 3-0
- B. **Annual Report to the Community:** A motion was made by Secretary Ryan, seconded by Treasurer McDonald to accept the annual report as presented. Carried 3-0. This report will be posted on the MPL's website and on its Facebook Page.
- C. **Bushnell Trust Annual Contribution:** Each year MPL receives proceeds from the Bushnell Trust. This year's proceeds amount to \$3,665. The Board discussed whether depositing this with the NNY Community Foundation would be more beneficial to the library. Director Dunne will talk to their representative.
- D. **Date of Next Board Meeting:** The next regular meeting of the MPL Board of Trustees will be May 11, 2021 at 4 PM.
- E. **Other New Business:** Director Dunne reported that the library received a grant of \$750 from Stewart's for the Summer Reading Program. President Savoca requested a meeting to work toward Long Range Goals. He will be reaching out to Board Members to find a suitable time.

IV. **Adjournment:** At 4:58 a motion was made by Secretary Ryan, seconded by Treasurer McDonald to adjourn. Carried 3-0

Respectfully Submitted,
Patricia M. Ryan
Secretary Massena Public Library
Board of Trustees