

Massena Public Library

Minutes of April 9, 2019 Board Meeting

Present: President Jack Bain, Treasurer Linda McDonald, Jeanna Matthews and Patty Ryan

Town Liaisons: Melanie Cunningham and Sam Carbone

The April 9, 2019 meeting was called to order by President Bain at 4:02 PM

- I. **Minutes of the March 12, 2019 Meeting:** After reading and correcting a spelling error in the minutes of the last meeting a motion was made by President Bain and seconded by Treasurer McDonald to accept the minutes as corrected.
- II. **Unfinished Business:**
 - A. **Personnel Issues:** Director Dunne-Thayer informed the Board that Mike Gomes will be the permanent custodian at the library. He will have duties at the Town Hall and Museum as well.

The employee contract with Jack Fuehring as the library's tech consultant will encompass civil service testing and a physical exam, as he is hired as a part-time Library Aide.

A motion was made by Treasurer McDonald and seconded by Trustee Ryan to rehire Bobby Hill and Natalie Hurlbut for summer employment. Carried 4-0
 - B. **Savings, Investment & Northern New York Community Foundation:** Presently, there is \$49,387, known as the Mildred Hill Fund, being held by the Northern New York Community Foundation. Since its inception this fund allows the library to use only interest earned by the principal.

The balance of the funds for the Badenhausen Brasher Branch has been invested in CDs and can be accessed as needed.
 - C. **Grants:** Director Dunne-Thayer has obtained a \$500 grant from NCLS directed to early and family literacy. This will be used in a summer program teaming with the Nicandri Nature Center.

An \$800 grant was received from Stewart's. This will be used toward the purchase of STEM equipment for children's programming.
 - D. **Programs:** Director Dunne-Thayer reports a full slate of activities occurring in April: technology classes for Smartphone and IPAD basics, Book Sale (sponsored by Friends of the Library), a Quilting/Sewing Project, Battle of the Books Team Event, Geri-Fit, visit by author Rick Henry of SUNY Potsdam, movies, a shredding event and musical concert featuring Gretchen Koehler & Donny Woodcock. These programs are in addition to regular children's programs, the Library Book Group, the knitting group and the open sewing lab.
 - E. **Garden Project:** As Spring arrives Director Dunne-Thayer will be in contact with Carla's Greenhouse in Malone for repotting the large planters beneath the library's front sign. As soon as weather allows, the remainder of memorial trees and appropriate signage will be planted and installed. An Open House Dedication is planned.

- F. Transfer of Funds:** A motion was made by President Bain and seconded by Treasurer McDonald to transfer \$1,878.56 from the Brasher Branch to MPL for salaries, operation and supplies. Carried 4-0
 - G. Circulation Reports:** Library visits and circulation are strong.
 - H. Other Unfinished Business:** Director Dunne-Thayer asked for approval to purchase 40 new folding chairs and a chair dolly, at a cost of \$1,162.04. (These will be used for various programs within the library.) A motion was made by President Bain and seconded by Treasurer McDonald to approve this expenditure. Carried 4-0
- III. New Business:**
- A. Presentation of Bills for Payment:** Bills in the amount of \$843.43 for the Brasher Branch and \$6,118.00 for MPL were presented for payment. A motion was made by President Bain and seconded by Trustee Matthews to pay the bills as presented. Carried 4-0
 - B. Date of Next Board Meeting:** The next regular meeting of the MPL Board will be May 14, 2019 at 4 PM.
 - C. Other New Business:** No other new business was discussed.
- IV. Adjournment:** At 4:50 a motion was made by President Bain and seconded by Trustee Ryan to adjourn. Carried 4-0