

Special Town Council Meeting, Town of Massena
Date/Time: Wednesday March 24, 2021 at 1:00 PM
Location: Massena Town Hall
 LIVE-STREAMED ON FACEBOOK

ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Steve O’Shaughnessy	X	
Councilman Albert Nicola	X	
Councilman Robert Elsner	X	
Councilman Samuel Carbone, Jr.(via zoom)	X	
Councilwoman Susan Bellor	X	

ALSO PRESENT:

Natalie Sweatland, Deputy Town Clerk; Brenda Mossow, Secretary/Bookkeeper; Austyn Allen, Audio Support
--

The Supervisor called the meeting to Order at 1:00 PM and led the attendees in the <u>Pledge of Allegiance</u> .

Resolution	59-	2021				
Setting a Public Hearing to Amend the Town of Massena Code, Chapter 207 (“Zoning”) to provide for Inclusion of Greenhouses within the General Industrial District, for Wednesday, April 21, 2021 at 5:30 PM in Room 30.						
Motion by	Councilman Nicola	Vote:				
Second by:	Councilwoman Bellor	Aye	Nay	Abstain	Absent	
	Steve O’Shaughnessy	X				
	Albert Nicola	X				
	Susan Bellor	X				
	Samuel Carbone, Jr.	X				
	Robert Elsner	X				
Motion is Carried						

Resolution 60- 2021					
Approval of Budget & Cash Transfers and Amendments					
CASH TRANSFER:					
<p>TRANSFER \$1,000.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****9869 Town of Massena – Brian Chase <i>(This transfer will allow for a portion of the Town’s share of insurance deductibles deposited as needed.)</i></p>					
REQUEST PERMISSION TO:					
<p>OPEN A NEW CHECKING ACCOUNT at Community Bank A/C#****3113 <i>(Taxiway “C” Rehabilitation (Const))</i></p>					
BUDGET TRANSFERS:					
<p>TRANSFER \$443.83 from Airport Contractual A/C# A.5610.400 to the following accounts: A.5610.400.0402 Airport.Contractual.Supplies & Materials \$163.93 A.5610.400.0403 Airport Contractual. Contractual Services \$279.90 <i>(This transfer will cover the over-run in this general ledger account.)</i></p>					
<p>TRANSFER \$864.78 from Museum.Contractual A/C#A.7450.400 to the following accounts: A.7450.400.0401 Museum.Contractual.Comm & Utilities \$694.67 A.7450.400.0424 Museum.Contractual.Office Supplies \$170.11 <i>(This transfer will cover the over-run in this general ledger account.)</i></p>					
<p>TRANSFER \$8,015.98 from Contingent Account A/C# A.1990.000 to the following accounts: A.9785.600 Installment Purchase.Principal \$6,837.58 A.9785.700 Installment Purchase.Interest \$1,178.40 <i>(This transfer will cover the over-run in these general ledger accounts.)</i></p>					
<p>TRANSFER \$33.20 from Library.Maintenance A/C# L.7410.420 to Library.Maintenance.Massena Library A/C# L.7410.420.7410 <i>(This transfer will cover the over-run in this general ledger account.)</i></p>					
REQUEST PERMISSION TO:					
CREATE A DUE TO/DUE FROM					
<p>From the General A Fund \$1,500.00 to HPL Fund Parking Lot Improvements – Airport From the General A Fund \$15,000.00 to HTA Fund Terminal Apron Rehabilitation – Design <i>(To cover the cost of invoices due to be paid back when State Funds are received.)</i></p>					
Motion by	Councilman Nicola	Vote:			
Second by:	Councilwoman Bellow	Aye	Nay	Abstain	Absent
	Steve O’Shaughnessy	X			
	Albert Nicola	X			
	Susan Bellow	X			
	Samuel Carbone, Jr.	X			
	Robert Elsner	X			
Motion is Carried.					

Resolution 61- 2021					
Approval of Warrant #3					
<u>WARRANT #3</u> <u>2021 INVOICES</u>					
FUND	DESCRIPTION				
A	GENERAL				
B	GENERAL OUTSIDE				
DA	HIGHWAY				
DB	HIGHWAY OUTSIDE				
HDA	RUNWAY 5-23 REHABILITATION (DESIGN)				
HGR	GA APRON REHABILITATION (CONST)				
HHG	NEW HIGHWAY FACILITY				
HPL	PARKING LOT IMPROVEMENTS				
HTA	TERMINAL APRON REHABILITATION (DESIGN)				
L	LIBRARY				
SSM	SOUTH MAIN STREET SEWER				
SWA	E. MASSENA CONSOLIDATED WATER DISTRICT				
TOTAL					
\$608,095.59					
WARRANT #3 CHECK #S 48251-48321					
\$365,581.14					
MANUAL CHECKS					
242,514.45					
TOTAL					
\$608,095.59					
Motion by	Councilman Nicola	Vote:			
Second by:	Councilwoman Bellor	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Susan Bellor	X			
	Samuel Carbone, Jr.	X			
	Robert Elsner	X			
Motion is Carried.					

Resolution 62- 2021					
Authorizing the Town Supervisor to Execute Letter of Engagement with Bowers & Co, CPAs for the 2021 Audit Season					
Motion by	Councilwoman Bellor	Vote:			
Second by:	Councilman Elsner	Aye	Nay	Abstain	Absent
	Steve O'Shaughnessy	X			
	Albert Nicola	X			
	Susan Bellor	X			
	Samuel Carbone, Jr.	X			
	Robert Elsner	X			
Motion is Carried.					

Next Regular Board Meeting April 21, 2021 at 5:30 PM

Closing 15-Minute Comment Period**Closing Remarks**

- The Supervisor reminded Board members that there will be a (virtual) joint meeting with the Village on March 30, 2021 at 5:00 PM to discuss the FY21/22 Joint Recreation Commission budget. In response to a question from Councilwoman Bellor, the Town's share of the Joint Recreation Commission budget is 39% (based on assessment 61% Village; 39% Town). The Supervisor will arrange to get a copy of the tentative budget to board members in time for the meeting.
- The Supervisor reported on his recent conversation with Patrick O'Brien, Assistant Fire Chief of the Massena Volunteer Fire Department. Assistant Chief O'Brien is working with the County to develop a new Hazard Mitigation Plan for the Village and Town. O'Brien's first meeting with the County is soon, and he will keep the Town Board advised of the status of the plan.
- Jody Wenzel, Risk Manager and Compliance Officer for St. Lawrence County will be attending the Town Board's next meeting on April 21.
- The Supervisor reminded Board members of the upcoming virtual luncheon through the Association of Towns to discuss the American Rescue Plan funding. Members must register on-line.

Closing Remarks: There were no closing remarks.

Executive Session: Councilman Nicola motioned, seconded by Councilman Elsner to conduct an Executive Session to discuss the employment status of a particular employee. The Board went into Executive Session at 1:14 PM.

Open Session: The Board returned to Open Session at 1:40 PM.

Adjournment: Meeting adjourned at 1:41 PM upon motion by Councilwoman Bellor, seconded by Councilman Carbone.

Respectfully Submitted,
Natalie A. Sweatland