



Massena Public Library

Minutes of Board of Trustee Meeting-March 9, 2021-4PM-Via Zoom

Present: President Joseph Savoca, Treasurer Linda McDonald, Trustees Jeanna Matthews & Patty Ryan

Town Liaisons: Susan Bellor and Robert Elsner

Library Director: Elaine Dunne

The March 9, 2021 meeting of the MPL Board was called to order by President Savoca at 4:02PM

- I. **Minutes of the February 9th Meeting:** After reading the minutes of the Feb. 9th meeting a motion was made by Trustee Matthews, and seconded by Treasurer McDonald to accept the minutes as written. Carried 3-0 (Trustee Ryan entered the meeting just after at 5:06)
- II. **Unfinished Business:**
 - A. **Strategic Plan Update:** Director Dunne reported that the second focus group, composed of library staff has met. She will send a summation of that meeting and that of the Board to all concerned.
 - B. **NCLS New Fee Structure Update:** Since this Boards last meeting area librarians have been meeting in an effort to mitigate the fee increases by NCLS. These meetings are ongoing; many libraries are unable to meet the stiff increases in the new fee structure.
 - C. **Brasher Branch:** Since funding for the Brasher Branch ends in December Director Dunne continues efforts to contact Brasher Town Supervisor Peets. The Director plans to write a letter reminding Brasher residents of the time limit on funding and ask residents to reach out to their Town Representatives. These letters will be sent out to patrons in their curbside pick-up bags.
 - D. **Circulation Reports:** Though curbside service is well liked and busy, circulation is down at MPL as it is all area inaccessible libraries. Director Dunne remarked that as staff and more of the general public are immunized that a partial opening may recur at the end of April or early May.
 - E. **Transfer of Funds:** A motion was made by Treasure McDonald and seconded by Trustee Ryan to transfer \$2,109.21 from the Brasher Branch to MPL for the purpose of salaries, operation, and supplies. Carried 4-0
 - F. **Other Unfinished Business:** Director Dunne informed the Board that the Friends of the Library are in the process of moving book sale materials from Room B to Room A downstairs. This will create more space for crafting classes or meetings.
- III. **New Business:**
 - A. **Presentation of Bills for Payment:** Bills in the amount of \$325.24 for the Badenhausen Brasher Branch and \$2,899.65 for MPL were presented for payment. A motion was made by Treasurer McDonald, and seconded by Trustee Matthews to pay the bills as presented. Carried 4-0
 - B. **National Library Week - A Day of Giving:** Director Dunne, President Savoca, Trustee Ryan and Debbie Fuehring have been working on fund raising plans for National Library Week in April. Following information on the community surveys stated that patrons wanted more books, a Goal of \$1,000 for 100 Books has been set. Additional activities are planned as well. More information about this will be given at the next meeting.

Massena Public Library

Special Meeting of Board of Trustees-April 1, 2021-4PM-Via Zoom

Present: President Joseph Savoca, Treasurer Linda McDonald and Secretary Patty Ryan

Town Liaison: Susan Bellor

Library Director: Elaine Dunne

The April 1, 2021 special meeting was called to order by President Savoca at 4:01PM

Director Dunne and the Board members discussed the Resolution regarding reopening MPL according to NYS guidelines. Secretary Ryan made a motion, seconded by Treasurer McDonald to adopt the Resolution as written. Carried 3-0

At 4:06 Secretary Ryan made a motion seconded by Treasurer McDonald to adjourn the special meeting. Carried 3-0