

February 12, 2019

Present: President Jack Bain, Vice-President Joseph Savoca, Treasurer Linda McDonald, Trustees Jeanna Matthews and Patty Ryan

Town Liaison: Melanie Cunningham

Library Director: Elaine Dunne-Thayer

The February 12, 2019 meeting of the MPL Board was called to order by President Bain at 4:00 PM.

- I. **Minutes of the January 8, 2019 Meeting:** After presenting and reading the minutes of the last meeting a motion was made by Treasurer McDonald and seconded by President Bain to accept the minutes and presented. Carried 4-0
- II. **Unfinished Business:**
 - A. **Personnel Issues:** The Board went into executive session at 4:01PM to discuss personnel issues. The Board returned to regular session at 4:04 PM. President Bain made a motion to write an individual contract for Jack Fuehring to describe his role as library assistant and tech support for the Brasher Branch and MPL and to include his pay rate at \$15.19 per hour. This motion was seconded by Treasurer McDonald. Carried 4-0
 - B. **School District Library:** Issues discussed in relation to forming a School District Library were voter qualifications (residency in the district for 30 days), ownership of materials at the Brasher Branch, the Branch's status when MPL status changes, leadership at the Branch and consultation with Libby Post about how to navigate the process of becoming a School District Library.
 - C. **Savings, Investments & Bank Options:** After hearing reports from Vice-President Savoca concerning higher rates of return on investments a motion was made by Trustee Matthews to move monies in the Mildred Hill account (the MPL is restricted to using only the interest on this account for the purchase of circulating books) and \$20,000 from the unrestricted NBT 8003301010 account, to the NNY Community Foundation for investment. The motion was seconded by Vice-President Savoca. Carried 4-0
Director Dunne-Thayer reported that MPL has received the balance of Doctor Susan Badenhause's Estate that is intended to sustain the Brasher Branch for the next three years. The Library will administer this account for this purpose.
 - D. **Programs:** Director Dunne-Thayer reported that the Geri-Fit Program is going well; about 20 seniors are involved on a twice weekly basis.
In March the Library will sponsor some mindfulness programming.
During April the Library will host a program featuring Gretchen Koehler and Don Woodcock on fiddle. This will be a follow up to the joint presentation on musical instruments which was held last month in conjunction with the Celine G. Philibert Cultural Centre and Museum.
 - E. **Transfer of Funds:** A motion was made by President Bain and seconded by Trustee Ryan to transfer \$1,754.44 from the Brasher Branch to MPL for salaries, operation, and supplies. Carried 4-0

- F. **Circulation Reports:** Library visits are up in both branches. Circulation is up in most areas; particularly wireless use at the Brasher Branch.
- G. **Other Unfinished Business:** The Board discussed ways in which to recognize individuals who support the Library significantly.

III. **New Business:**

- A. **Presentation of Bills for Payment:** Bills in the amount of \$2,013.96 for the Brasher Branch and \$7,705.67 for MPL were presented for payment. A motion was made by Treasurer McDonald and seconded by President Bain to pay the bills as presented. Carried 4-0
- B. **Library Bequests:** \$5,000 was received from the estate of David Hutchinson for unrestricted use by the Library.
- C. **Date of the Next Board Meeting:** The next regular meeting of the MPL Board will be March 12, 2019.
- D. **Other New Business:** No other new business was discussed.

IV. **Adjournment:** Vice President Savoca moved that the regular meeting of the MPL Board be adjourned at 5:30 PM. The motion was seconded by Treasurer McDonald. Carried 4-0