

**MINUTES**

**Public Hearing & Regular Town Council Meeting, Town of Massena**

**Date/Time:** Wednesday January 19 at 5:30 PM

**Location:** Massena Town Hall

**LIVE-STREAMED ON FACEBOOK**

**ATTENDANCE:**

<b>MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Supervisor Susan Bellor	<b>X</b>	
Board Member Thomas Miller	<b>X</b>	
Board Member Patrick Facticeau	<b>X</b>	
Board Member Adrian Taraska	<b>X</b>	
Board Member Debra Willer	<b>X</b>	

**ALSO PRESENT:**

Jeannine Brouse, Town Clerk; Brenda Mossow, Secretary/Bookkeeper; Frank Diagostino, Highway and Airport  
 Eric Gustafson, Town Attorney; Austyn Allen, IT Patricia Fanning, Zoning Board; Joe Savoca, Library Board;  
 Members of the Press; Members of the Public. Vance Fleury, Planning Board; Shawn Burke, Planning Board;  
 Brooks Washburn, Architect.

The Supervisor opened the meeting with the **Pledge of Allegiance**.  
 Called to order at 5:30 PM

Public Hearing: Board Member Facticeau and Board Member Taraska motion to open the public hearing. The public hearing opened at 5:32 PM. Supervisor Bellor read the following:

The Town Board of the Town of Massena will hold a public hearing on Wednesday, January 19, 2022 at 5:30 PM In the Massena Town Hall, 60 Main Street, Massena, New York for the purpose of considering a change in the zoning of Parcel No. 5.004-1-25.111, which is located at the intersection of State Route 37 and Haverstock Road in the Town of Massena. The parcel is currently located in the Town of Massena’s Residential-Agricultural District and Waterfront Revitalization Overlay District and the Town Board will consider a request that the parcel zoning be changed to Industrial. All interested persons are encouraged to participate. The proposed amendment is also available for viewing at the Town Clerk’s Office during regular business hours or at [www.massena.us](http://www.massena.us)

Supervisor Bellor opened the floor to the public for their input. David LaClair and Dale Kramer voiced their concern as homeowners in that same area they are concerned for their neighborhood. Shawn Burke questioned Brooks Washburn as to why property that is already zoned for Industrial is not being utilized instead of trying to rezone more residential property. Concern was also raised as to the tax base of such industry and the lack of the number of people that are actually employed.

Supervisor Bellor tabled any action at this time. Motion by Board Member Miller and Board Member Facticeau to close the Public Hearing at 5:55 PM

**Announcements / Notifications**

**Supervisor Bellor** announced the resignation of Debra Willer form the Massena Rescue Squad Board of Managers effective January 4, 2022.

Supervisor Bellor acknowledged John Gustafson and congratulated him on his appointment to the US Olympic Luge Team for the upcoming Winter Olympics in Beijing China.

Board Member Miller proposed that the Town hang a Banner to honor John Gustafson and stated that the Massena Volunteer Fire Department will also change their electronic sign to reflect this as well.

**Presentations / Discussions.**

<b>Resolution 20 - 2022</b>				
<b>Approval of Minutes (Dec. 15, Dec. 22, Dec. 30, 2021) and Jan. 4, 2022 as Amended.</b>				
Motion by:	Miller	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 21 - 2022</b>				
<b>Authorizing the Town Supervisor to Execute a 5-year Agreement with the Seaway Valley Modelaires. A 30 day clause will be added to the contract if it should arise that an interested party should wish to purchase the land.</b>				
Motion by:	Facticeau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 22 - 2022</b>				
<b>Authorizing the payment of Registration Fees for Board Members to Virtually participate in NYS Association of Towns 2022 Training School &amp; Meetings (Feb. 20-23, 2022)</b>				
Motion by:	Miller	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 23 - 2022</b>				
<b>Authorizing the Town Board to name a Delegate and Alternate to Virtually attend the Annual Business Session of the Association of Towns, and to cast the vote for the Town of Massena.</b>				
Motion by:	Miller	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 24 - 2022</b>				
<b>Setting a Public Hearing for Wednesday February 16, 2022 at 5:30 PM in Room 30 of the Massena Town Hall regarding extending the moratorium on Cryptocurrency Mining.</b>				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 25 - 2022</b>				
<b>Authorizing the execution of Agreement to spend Town Highway Funds.</b>				
Motion by:	Miller	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 26 - 2022</b>				
<b>Approving the Agreement for Consulting Services (as needed) with Peggy L. Mousaw, CMFO DBA consult_inc at a rate of \$95.00 per hour</b>				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 27 - 2022</b>				
<b>Approving the Staff to make Home Depot credit card payments on a weekly basis.</b>				
Motion by:	Miller	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 28 - 2022</b>				
<b>Proclaiming January 23-29, 2022 as “Massena School Choice Week”.</b>				
Motion by:	Facteau	Vote:		
Second by:	Facteau	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 29 - 2022</b>				
<b>Approving a One-Year Service Agreement with Trane for the Terminal Hangar eff 3/1/2022 for (2) Trane Gas Fired Heaters and (2) Carrier Furnaces at an annual cost of \$1,029.00</b>				
Motion by:	Facteau	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 30 - 2022</b>				
<b>Approving Execution and Submission of FAA Pre-Applications (i) ARFF Vehicle Testing Equipment (Equipment Purchase) and (ii) Runway 5-23 Rehabilitation (Construction)</b>				
Motion by:	Facteau	Vote:		
Second by:	Miller	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution 31 - 2022</b>				
<b>Approving Execution and Submission of FAA Final Applications (Design Only): (i) ARFF/SRE Building Modifications and (ii) Airfield Electrical Improvements</b>				
Motion by:	Miller	Vote:		
Second by:	Willer	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facteau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Resolution</b>	<b>32</b>	<b>-</b>	<b>2022</b>				
<b>Approving Brenda Mossow and Taya Pryce to attend on-line training “Accounting Principles and Procedures (Advanced)” June 15-16, 2022 at a cost of \$85.00 each.</b>							
Motion by:	Facteau				Vote:		
Second by:	Willer	Aye	Nay	Abstain	Absent		
	Susan Bellor	X					
	Thomas Miller	X					
	Patrick Facteau	X					
	Adrian Taraska	X					
	Debra Willer	X					
<b>Motion is Carried.</b>							

<b>Resolution</b>	<b>33</b>	<b>-</b>	<b>2022</b>				
<b>BUDGET &amp; CASH TRANSFERS AND AMENDMENT</b>							
<b>CASH TRANSFER:</b>							
<p><b>TRANSFER</b> \$500.00 from NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****9869 Town of Massena – Brian Chase <b>TRANSFER</b> \$500.00 from NBT Bank A/C#****8489 Town of Massena General Fund at NBT Bank A/C#****9842 Town of Massena – Donald LaBaff (<b>TRANSFER</b> \$50,000 from Town of Massena Supervisor Office A/C#****0120 to Town of Massena Runway 5-23 Rehabilitation (Design) at Community Bank.) (This transfer is for FAA#12.)</p> <p><b>TRANSFER</b> \$6,975.75 from Town of Massena Supervisor Office A/C#****0120 to Town of Massena Fence Improvements and Stabilization (Const) at Community Bank. (This transfer is for FAA#9.) <b>TRANSFER</b> \$3,176.70 from Town of Massena Supervisor Office A/C#****0120 to Town of Massena Taxiway C Rehabilitation (Const) at Community Bank. (This transfer is for FAA#12.)</p> <p><b>TRANSFER</b> \$6,083.59 from the Town of Massena Supervisor Office A/C#****0120 to Town of Massena Airport Pavement Management System at Community Bank (This transfer is for FAA#4.) <b>TRANSFER</b> \$11,426.55 from the Town of Massena Supervisor Office A/C#****0120 to Town of Massena Airport Pavement Management System at Community Bank. (This transfer is for FAA#5.)</p>							
Motion by:	Facteau				Vote:		
Second by:	Willer	Aye	Nay	Abstain	Absent		
	Susan Bellor	X					
	Thomas Miller	X					
	Patrick Facteau	X					
	Adrian Taraska	X					
	Debra Willer	X					
<b>Motion is Carried.</b>							

<b>Resolution</b>	<b>34</b>	<b>-</b>	<b>2022</b>				
<u>WARRANT #1A</u> <u>2021 INVOICES</u>							
FUND	DESCRIPTION					AMOUNT	
A	GENERAL					\$534,945.41	
B	GENERAL OUTSIDE					3,790.78	
DA	HIGHWAY					93,359.15	
DB	HIGHWAY OUTSIDE					32,322.22	
HAP	AIRPORT PAVEMENT MANAGEMENT SYSTEM					11,426.55	
HDA	RUNWAY 5-23 REHAB (DESIGN)					50,000.00	
HFC	FENCE IMPROVEMENTS & STAB (CONST)					1,150.49	
HNO	N. RACQUETTE WATERLINE REPLACEMENT					181.20	
HRC	TAXIWAY “C” REHAB					3,176.70	

L	LIBRARY		54,770.95		
SWA	E MASSENA CONSOLIDATED WATER DISTRICT		155.16		
		TOTAL	\$785,278.61		
	WARRANT #1A CHECK #S 49425-49492		\$673,287.96		
	MANUAL CHECKS		<u>111,990.65</u>		
		TOTAL	\$785,278.61		
		<u>WARRANT #1B</u>			
		<u>2022 INVOICES</u>			
FUND	DESCRIPTION		AMOUNT		
A	GENERAL		\$144,628.77		
B	GENERAL OUTSIDE		56,306.80		
DA	HIGHWAY		80,837.34		
DB	HIGHWAY OUTSIDE		470.68		
HPC	DEPT OF PUBLIC WORKS		661.50		
L	LIBRARY		12,670.07		
SF	FIRE PROTECTION DISTRICT		99,939.50		
SSM	SOUTH MAIN STREET SEWER		97.57		
SWA	E MASSENA CONSOLIDATED WATER DISTRICT		2,663.01		
		TOTAL	\$398,275.24		
	WARRANT #1B CHECK #S 49493-49530		\$318,819.21		
	MANUAL CHECKS		<u>79,456.03</u>		
		TOTAL	\$398,275.24		
Motion by:	Willer	Vote:			
Second by:	Facteau	Aye	Nay	Abstain	Absent
	Susan Bellor	X			
	Thomas Miller	X			
	Patrick Facteau	X			
	Adrian Taraska	X			
	Debra Willer	X			
<b>Motion is Carried.</b>					

**Committee Reports:**Report Submitted by Frank DiagostinoHighway Department

December 2021 out (16) times between Dec. 1 / Dec. 31, 2021 Worked 256 hours of overtime December 2021. Wednesday 12/1/2021; Wednesday, 12/15/21; Saturday, 12/4/2021; Saturday, 12/18/21; Sunday, 12/5/2021; Sunday, 12/18/21; Monday, 12/6/2021; Wednesday, 12/22/21; Wednesday, 12/8/2021; Saturday, 12/25/21 Christmas; Thursday, 12/9/2021; Sunday, 12/26/21; Friday,12/10/2021; Tuesday, 12/28/21; Saturday 12/11/2021; Thursday, 12/30/21. Performed maintenance (PM), repairs and service on plow trucks after each weather event. Received and pushed up 792 tons of road salt. Replaced front right leaf spring on unit #52 plow truck. Repaired frozen pin on right front tilt box hydraulic cylinder on unit #50 plow truck Replaced front brakes on unit #1 pickup truck. Meet with FDH Infrastructure Services at the Town of Massena water tower on SH37C.Reason T-Mobile wants to lease space to install cell phone towers on top of water tower.

Massena Airport

Boutique Air numbers for December 2021 Enplaned 363, Deplaned 370, Total 733, landings 147. Cancelled for weather 9, Cancelled other 35, Total cancelled flights 44 for December 2021. Maintained runways and taxiways during weather events. Performed maintenance (PM), repairs and service on plow trucks, snowblower and tractors. Airport pickup truck A12 still out of service, turbo on back order. Trane repaired furnace in ARFF maintenance room. Installed new QT Pod (Credit card reader) on AV-Gas fuel tank, program and fully functional.

Massena Library

Trane replaced relief valve on boiler.

Massena MuseumMassena Town Hall

Both no issues

Report Submitted by Debra WillerRescue Squad

The Rescue Squad Board of Managers met on January 11, 2022. No MVEU representatives were present. Massena Mayor Greg Paquin was present. The board accepted the resignation of Debra Willer and elected Nancy Fregoe as the new secretary. Since the squad transitioned to Village oversight as of January 1, 2022, the board passed a resolution to continue serving with the current 4 members/officers until their next meeting on February 8<sup>th</sup>; at that meeting, the board anticipates that their duties will have been completed and the board will dissolve. Mayor Paquin presented an overview of how the Village will be administering squad services.

In December, bills submitted to the Town for payment totaled \$51,786.93. The volunteers donated 940 hours of service to the squad for a value of \$22,654.00. For 2021, the total value of donated hours is \$347,546.10. There were 27 Advanced Life Support and 127 Basic Life Support calls transported; there were 60 calls that did not require transport. For 2021, there were 1647 ALS/BLS calls transported. In December, there were 17 calls transported to Canton-Potsdam Hospital. The next meeting of the board will be February 8, 2022 at 6pm.

**Old Business**

<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>Board Member Miller put before the Board that any Town Board Members that have paid for training out of their own pocket should be reimbursed. He feels that the Town should cover the training costs for its members.</li> </ul>
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<b>Resolution 35 - 2022</b>				
<b>Approval from the Town Board to reimburse members for any out of pocket expenses associated with Training and for the Town to cover all additional Training Expenses</b>				
Motion by:	Miller	Vote:		
Second by:	Taraska	Aye	Nay	Abstain
	Susan Bellor	X		
	Thomas Miller	X		
	Patrick Facticeau	X		
	Adrian Taraska	X		
	Debra Willer	X		
<b>Motion is Carried.</b>				

<b>Next Scheduled Meeting</b> (February 16, 2022 at 5:30 PM – Public Hearing and Special Meeting)
<b>Closing 15-Minute Comment Period.</b>
<b>Closing Remarks</b>
<b>Executive Session</b> Motion by Supervisor Bellor , second by Board Member Facticeau to conduct an Executive Session to discuss litigation and medical concerning an employee, Motion carried unanimously. The Board went into Executive Session at 6:32 PM.
<b>Returned to Open Session at 7:39 PM</b>
<b>Adjournment</b> The meeting adjourned at 7:40 PM.

Respectfully Submitted,  
Jeannine L. Brouse