

**Business Development Corporation for a Greater Massena
Board Meeting – March 21, 2019
Agenda**

Call to Order

Standing Items

- Approve Minutes of Regular February Monthly Meeting
- Financial Reports and Payment Authorizations
- Year-to-Date Comparative Budget Report

Executive Director Report

- Office Transition Update
- Theater Grant Update
- St. Lawrence County ED Study Advisory Board Meeting
- Ongoing/Future Projects
 - DRI/Moving Massena Forward (including assessments)
 - LWRP – Water Street Project
 - Public Transportation Project
 - Vacant Commercial Property Inventory
 - Restore/zombies 2.0/Land Bank/other housing projects
 - Website update
 - CORE – Merchants Association
 - Doing Business in Massena guide
 - RVRDA Grant (retriever training facility)
 - Municipal Volunteer Program

Board Action Items

- Core of the Community grant adjustment/closeout
- Audit RFP

New Business/Other Business

- Public Authorities Required Training
- BDC Check Writing Issues, Alternatives

Consultant and Liaison Reports

Village of Massena – Matt LeBire and Kristie Winston
Town of Massena – Sam Carbone and Melanie Cunningham

Questions from the Press

Adjournment

Next Regular Meeting Date: April 18, 2019