

Village of Massena
BOARD OF TRUSTEES MEETING
AGENDA
February 15, 2022
5:30 P.M.

- [1] Call to Order / Silence of Electronic Devices / Roll Call
- [2] Physically Disabled Tax Exemption
A. Public Hearing (5:30 P.M.)
B. Proposed Resolution: Authorization to Amend Tax Exemption Rates for Physically Disabled Persons
- [3] Hearing to Discuss Progress of the 2019 CDBG Public Facilities Program
A. Public Hearing (5:31)
- [4] Approval of Meeting Minutes
- [5] Report of Officers and Committees
A. Treasurer's Report Presentation by Carl Seyfarth (Seyfarth & Seyfarth CPA's) on the Village's Financial Statements/Audit Report (FYE 05/31/21)

B. Committee Reports: Code Enforcement (Carvel/LeBire)
 Economic Development Committee (LeBire/Simpson)
 Fire Committee (Carvel/LeBire)
 Personnel Committee (Winston/Simpson)
 Police Committee (Carvel/Simpson)
 Recreation Commission (Carvel/Winston)
 Rescue Squad (Paquin/Simpson)
 Street Committee (Winston/LeBire)
 Water & Sewer Committee (Winston/LeBire)
- [6] INITIAL PUBLIC COMMENT PERIOD
- [7] Old Business
A. Appointment: Marty Miller, Superintendent of Public Works (Permanent Appointment)
B. Establish Public Hearing Date/Time to Consider Adopting a Local Law Rezoning One Parcel on Cook Street from Commercial Auto Related to Residential B
C. (Re) Appointment: Joe Mittiga, Village of Massena Zoning Board of Appeals
D. (Re) Appointment: Kourtnie Trotter-Noel, School Crossing Guard
E. (Re) Appointment: Joel Grigg, Village Planning Board
F. Discussion: Use of American Rescue Plan Act ("ARPA") Funds
- [8] New Business
A. Proposed Resolution: Accept Independent Accountants' Report (Seyfarth & Seyfarth) for Village Justice Court Records for FYE May 31, 2021
B. Proposed Resolution: Approve Agreement Between the Village of Massena and Management Personnel
C. Authorization to Canvas for Patrol Officer
D. Establish Budget Hearing Date/Time: March 15, 2022 (5:30 p.m.)
E. Establish Public Hearing To Consider Authorizing a Property Tax Levy in Excess of the 2% Limit: March 15, 2022 (5:35 p.m.)
F. Discussion: Enacting a Moratorium on All Cryptocurrency Mining Operations within the Village of Massena
G. Appointment: Robert Serguson, Water Department Meter Reader (Provisional Appointment, Inter-departmental)
H. Appointment: Joshua Tremblay, Water Department (Inter-departmental)
I. Appointment: Mike Romeo, Water/Wastewater MEO (Inter-departmental)
J. Appointment: Justen Brannen, MEO (Streets/Refuse) (Inter-departmental)
- [9] Voucher Warrants

CONTINUED ON NEXT PAGE

- [10] Monthly Reports
Massena Volunteer Fire Department Inc. (January 2022)
Massena Perm. Firefighters / Village of Massena Code Enforcement Office (January 2022)
Explore Massena Branding Initiative (Jan. – Feb. 2022)
- [11] Communications / Correspondence
- [12] CLOSING PUBLIC COMMENT PERIOD
- [13] Adjournment

REMINDER – NEXT MEETING (Tues.) March 15, 2022 5:30 p.m.

Village of Massena

Town Hall Building
Massena, New York 13662

LEGAL NOTICE OF PUBLIC HEARING

Re: Physically Disabled Exemption

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Massena, New York, shall conduct a public hearing on the **15th day of February 2022 at 5:30 p.m.** in Room #30 of the Town Hall Building, Massena, New York, under the provision of Section 459-c of the New York State Real Property Tax Law to consider amending the tax exemption to raise the maximum income eligibility level for qualified property owned by persons with disabilities who meet the statutory qualifications under the provisions of Section 459-c of the New York State Real Property Tax Law.

At such time and place all persons interested in the subject matter thereof will be heard concerning the same.

Copies of the proposed language are available in the Office of the Village Clerk, located in the Town Hall Building, 60 Main Street Massena, NY during regular business hours, for the purposed of inspection or procurement by interested parties.

By Order of the Village Board of Trustees

Dated:

Monique N. Chatland

January 24, 2022

Monique N. Chatland, Village Clerk

VILLAGE OF MASSENA

Town Hall Building
Massena, New York 13662

PUBLIC NOTICE

The Village of Massena Board of Trustees will hold a Public Hearing at **5:31 pm on February 15, 2022** in Room #30 at the Town Hall Building, located at 60 Main Street, for the purpose of hearing public comments on the Village of Massena's 2019 Public Facilities grant funded in 2019 through the Community Development Block Grant (CDBG) program, #711PF149-19, in the amount of \$400,000. The CDBG program is administered by the New York state Office of Community Renewal (OCR), and provides resources to eligible local governments for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The hearing will provide further information about the progress of the ongoing CDBG project. Comments related to the effectiveness of administration of the CDBG project will also be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart I of the CRF and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

Individuals with special needs who wish to attend should contact the Village Clerk at 315/769-8625 at least one week in advance, so that necessary arrangements can be made. Written comments may also be submitted to Monique Chatland, villageclerk@village.massena.ny.us, with a deadline of 4:00 PM on February 11, 2022 to receive written comments.

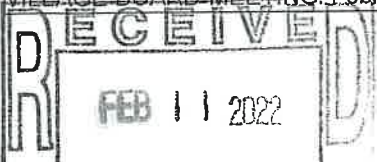
BY ORDER OF THE VILLAGE BOARD OF TRUSTEES:

DATED:

Monique N. Chatland

Monique N. Chatland, Village Clerk
Village of Massena, New York

January 24, 2022



Village of Massena
Treasurer's Report
February 15, 2022

VILLAGE OF MASSENA INFORMATION

- You have been provided with the Balance Sheet and Revenue/Expense Actual to Budget comparison reports for January and the January summary follows:

2021/2022	Revenue	% Collected	Expense	% Spent	Net Favorable (Unfavorable)
General Fund	7,745,073	78.84%	6,610,068	64.13%	1,135,006
Refuse Fund	701,219	55.93%	777,033	50.20%	(75,814)
Water fund	1,139,418	55.44%	1,132,389	51.99%	7,029
Sewer Fund	956,597	53.74%	1,074,873	57.05%	(118,275)
Joint Rec	732,756	76.01%	753,807	67.67%	(21,050)
	<u>11,275,064</u>		<u>10,348,168</u>		

Rescue Squad Activity Summary YTD	Town Comparison
Resource Recovery Revenue	47,750
Equipment Expenses	-
Contractual Expense	44,455
Net Profit (Loss)	3,295

- Year-end projections for the above funds have been updated through January. Projection spreadsheets have been distributed to the Mayor and Board as well as Department Managers.
- Quarterly sales tax payment received the first of February from the County was \$545,805 (up \$53,734 from the same period last year). This brings our total for the year to \$1,155,584, or 57% of our budgeted amount of \$2,025,000.
- On February 1st we paid \$66,840 principal payment on the long-term SIB bond for the CWSRF project (Wastewater Plant Improvement and Sewer Line Replacement Project). This is a zero-interest long-term financing that will be paid off in 2049.

ACTION

- Accept Draft Single Audit Report:** Request a motion to accept the draft Single Audit report for the Village of Massena, as presented by Carl Seyfarth this evening, to be finalized and filed with various regulatory agencies.

6. **Adoption of Independent Accountants' Report on Village Justice Court Records:**
Accept the report for FYE 5/31/2021, performed by Seyfarth & Seyfarth CPAs. The Village is required to file this report with the Uniform Court System, per Section 2019-a of the Uniform Justice Court Act. (*See separate agenda item*)



Village of Massena

Town Hall Building, 60 Main St.

Massena, NY 13662

T: (315) 769-8625

F: (315) 769-0257

TDD: 711

VILLAGE BOARD MEETING: February 15, 2022

Paquin / Carvel / LeBire / Simpson / Winston / Treasurer /

Draft / Extra

PROPOSED RESOLUTION

Accept Independent Accountants' Report from Seyfarth and Seyfarth for the Village Justice Court Records for Fiscal Year Ending May 31, 2021

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires Village Justices provide their court records and dockets to the Village Board of Trustees annually, and that such records then be examined, and that fact be entered into the minutes of the board's proceedings, and

WHEREAS, the Village of Massena has hired Seyfarth and Seyfarth CPA's, P.C. to complete the annual report for fiscal year ending May 31, 2021; and

NOW, THEREFORE, BE IT RESOLVED that the Village of Massena, hereby accepts the report from Seyfarth and Seyfarth CPS's.

DATED: February 15, 2022



Village of Massena

Town Hall Building, 60 Main St.

Massena, NY 13662

T: (315) 769-8625

F: (315) 769-0257

TDD: 711

VILLAGE BOARD MEETING: February 15, 2022

Paquin / Carvel / LeBire / Simpson / Winston / Treasurer /

Payroll / Draft / Extra

PROPOSED RESOLUTION

Approve Agreement By and Between the Village of Massena and Management Personnel

(June 1, 2020 – May 31, 2024)

WHEREAS, the Village of Massena Contract Committee has negotiated a four-year Agreement (June 1, 2020 through May 31, 2024) with Management Personnel;

NOW, THEREFORE, BE IT RESOLVED, that the Agreement is hereby accepted by the Village of Massena Board of Trustees; and

BE IT FURTHER RESOLVED, that Gregory M. Paquin, as Mayor the Village of Massena, is hereby authorized and directed to execute said Agreement on behalf of the Village of Massena.

DATED: February 15, 2022

“Enacting a Moratorium on All Cryptocurrency Mining Operations within the Village of Massena”

WHEREAS, the Village Board of the Village of Massena (the “Village”) desires to enact a Moratorium on all cryptocurrency mining operations (as defined herein) operating within the Village;

WHEREAS, the Village Board intends to enact comprehensive regulations regarding cryptocurrency mining operations in the Village;

WHEREAS, the Village Board believes that such a moratorium will protect the public interest and welfare of the residents of the Village until such comprehensive regulations are adopted; and

WHEREAS, there are currently no regulations relating to cryptocurrency mining operations within the Village, but the Village Board believes that such regulations can be duly considered and adopted within six (6) months of the date hereof;

NOW, THEREFORE, BE IT ENACTED AS FOLLOWS:

1. There is hereby placed a moratorium on all cryptocurrency mining operations in the Village of Massena, County of St. Lawrence, and State of New York.
2. Cryptocurrency mining is defined herein as the commercial process by which cryptocurrency transactions are verified and added to the public ledger, known as the block chain, and also the means through which new units of cryptocurrencies are released, through the use of server farms employing data processing equipment. For purposes of this section any equipment which requires a high density load service or any server farm will constitute a cryptocurrency mining operation. High density load service herein shall be the same as set forth in the tariff of the Village of Massena Electric Department. Server farm, as used herein, shall be three or more interconnected computers housed together in a single facility whose primary function is to perform cryptocurrency mining or associated data processing.
3. This moratorium shall expire on the 30th day of September 2022.
4. This local law shall take effect upon filing with the Village Clerk of the Village of Massena, and upon filing the same with the Secretary of State of the State of New York.

January 19th-February 11th, 2021

EXPLORE MASSENA MONTHLY PROGRESS REPORT



Good Luck Jonny Banner Design

Summary

This month, we worked on a major update to our database on the ExploreMassena.com website. I was tasked with working a way to get "Massena" businesses to appear first the greater Massena area businesses.

Through work with the developer, we were able to create a way to make this happen. Once, we had the solution, we implemented the solution and updated all the properties currently listed on the Explore Massena to show Massena businesses first.

Work Completed

Continued to answer inquiries from the Massena International Airport, Fish Massena, and Explore Massena websites.

Met with Sue Bellor & Pat Facticeau to discuss our roles for Massena and what we do and how we can work together to push the "Explore Massena" brand initiative forward.

Updated ALCOA rink & Danforth rink information with when skates shack would be open on the Explore Massena app. Information pulled from Massena Recreation Commission Facebook page.

We continued to keep Fish Massena, Explore Massena, Fly Massena plugins up to date and updating information on fishing tournaments.

Added Greater Massena Chamber of Commerce Concerts In The Park events for the summer of 2022 to the Explore Massena website.

Created an event header to include on all concert events.

Worked with Tom Miller to create a banner and social media graphics to showcase Massena's excitement and support of Jonny Gustafson, in his participation in the 2022 Winter Olympic Games.

Researched and created graphics to promote New York State "Free Fishing Days" for 2022 for Fish Massena social media.

Curated and created graphics & content for "Explore Massena" and "Fish Massena" social media pages.

Exchanged emails with Monique Chatland, who issued me access to the Town of Massena government website to view elements and help answer questions for board members on that website.

Issued access to Explore Massena brand materials via Google Drive for use to create the Village's DRI website through New York State.

Wrap Up

We are happy to be able to meet a request and make our database showcase Massena's businesses first.

One of the next things we are going to be adding to the Explore Massena mobile app is more categories in "Explore Places" and adding some categories we currently don't have in

that part of the application as we prepare for summer with some great events for Massena, New York.



Concerts In The Park Event Header

Kind regards,
Jason Hendricks
Lead Designer

