

**Business Development Corporation for a Greater Massena
Board Meeting – January 17, 2019
Agenda**

Call to Order

Standing Items

- Approve Minutes of Regular December Monthly Meeting
- Financial Reports and Payment Authorizations
- Year-to-Date Comparative Budget Report

Executive Director Report

- Office Transition
- Development of Job Description/Work Plan
- Theater Grant Update
- St. Lawrence County ED Study Advisory Board Meeting (1/9)
- Ongoing/Future Projects

Board Action Items

- Election of Officers for 2019
- Authorization to Allow Executive Director to Sign Contracts
- Discussion/Approval of Board Committee Structure

New Business/Other Business

Consultant and Liaison Reports

- Village of Massena – Matt LeBire and Tim Ahfeld
- Town of Massena – Sam Carbone and Melanie Cunningham

Questions from the Press

Adjournment

Next Regular Meeting Date: Feb. 21, 2019