

**Business Development Corporation for a Greater Massena
January 12, 2022
2022 Annual Meeting
Draft Agenda**

Introductions/Welcome to New Board Member and Municipal Liaisons

Call to Order - Annual Meeting:

- Board Discussion: 2022 Slate of Officers (Nominating Committee)
- Election of Officers: President, Vice President, Secretary, Treasurer
- Review of Internal Controls Policy (Attached)
- Discussion: Mission Statement and Measurement Report (Attached)
- Discussion: Possible Change in Meeting Schedule

Adjourn Annual Meeting

Call to Order – Regular Meeting

Standing Items

- Approve Minutes of Oct. 13, 2021 and Dec. 8 Meetings
- Financial Reports and Payment Authorizations (Jeff is out, so this will be pushed to next month)

Board Action Items

- Discussion: Change in Municipal Designation for Robear and Dan
- Discussion: Board Attendance Policy (bylaws change)
- Discussion of Committees and Committee Assignments
- Discussion: Possible Change in Meeting Schedule

Executive Director Report and Board Updates

New Business/Other Business

Consultant and Liaison Reports

Village of Massena – Matt LeBire and Chad Simpson
Town of Massena – Pat Facticeau and Adrian Taraska

Questions from the Public/Press

Executive Session (if needed)

Adjournment

Next Regular Meeting Date: 4:45 p.m. Feb. 9, 2022 (Unless Changed by the Board)