

Town of Massena Museum Board of Trustees Meeting
Celine G. Philibert Memorial Cultural Centre & Museum
79 Main St. Massena, NY 13662
October 6, 2016

Present: Ann Greene (Treasurer), Joseph Macauley (President), Paul Rufa, Joseph Savoca (Secretary), David Talarico, Bonnie Weitz, Sally Yeddo
Mary Ellen Casselman (Historian), Linda McDonald (Archivist)
Steven O'Shaughnessy (Town Council Liaison)

Absent: Samuel Carbone (Town Council Liaison)

Call to Order and Attendance: Time: 4:30 P.M.

Minutes: A motion to approve the minutes for September 1, 2016, was made by Sally Yeddo with a second by Ann Greene. Yes 7 No 0 Motion Passed

Treasurer's Report: A motion to approve the treasurer's report for September 2016 was made by Sally Yeddo with a second by David Talarico. Yes 7 No 0 Motion Passed A motion to deposit the proceeds of the sale of a trophy to Paquette's Jewelers for \$115.00 into petty cash was made by Paul Rufa with a second by Sally Yeddo Yes 7 No 0 Motion Passed A motion to reimburse Pam Barclay (\$36.09 for hardware), Steve Barclay (\$242.26 for hardware for shelving) and Mary Ellen Casselman (\$389.06 total for hardware, including \$152.31 for The Ridge Gallery for framing) from the memorial fund was made by David Talarico with a second by Bonnie Weitz. Yes 7 No 0 Motion Passed Mary Ellen Casselman will seek to have the town reimburse the museum for these expenses.

Old Business:

1. Joseph Savoca asked about the museum board meeting with Randy Peets. Paul Rufa and Steven O'Shaughnessy had met previously with Randy Peets. The cultural centre board will meet quarterly primarily to arrange temporary exhibits. The first will include items from the Remington Museum (four or five paintings and six sculptures) as well as Randy Peets' personal sculptures, beginning approximately November 1, 2016, and lasting about three or four months. Randy Peets may provide a liaison from the cultural centre board to the museum board. Randy Peets met with Richard Maginn, who provided a rough estimate of \$100,000 for the cost to build a 30'X30' addition on the north side of The Celine G. Philibert Memorial Cultural Centre & Museum. Paul Rufa suggested looking for outside funding sources to pay for the building addition. Linda McDonald reported the proceeds from the auction of museum items at Chappy's Auction Place. The gross amount was \$9,822.00 and after paying the commission, the town received \$8,173.70. The sign outside the building will read "Celine G. Philibert Memorial Cultural Centre & Museum" and will be paid for by Randy Peets. Joseph Macauley raised the issue of who would be responsible for opening and closing the cultural centre for after hours events, as well as the security of loaned items. Joseph Macauley stated the need for storage, especially for the hearse. He will talk to Village of Massena Mayor Timothy Currier about using a bay in the Massena Fire Station. Real "Frenchie" Coupal had previously suggested that the

town rent the ground floor of 200 E. Orvis St. and use the basement for storage. He may be able to provide storage space for the hearse.

New Business:

1. Accessions and Deaccessions: None. Joseph Macauley expressed the need for a written policy stating that only items related to Massena history would be accepted. Paul Rufa asked about the museum mission statement.
2. Photographic History Books sold in September 2016: 0.
3. Visitors Tally for September 2016: 0.
4. Facebook Likes: 157.
5. Discussion of Move to New Building and Possible Dedication Date to Coincide with Remington Exhibit The initial opening of the museum is tentatively scheduled for Thursday, November 3, 2016, from 4:00-7:00 P. M. Joseph Savoca questioned missing the possibility of foot traffic from the Harvest Festival, as well as events like the Heritage Festival Parade and Winter Chill. Mary Ellen Casselman did not want event participants to use the museum bathrooms. The museum board meeting originally scheduled for November 3, 2016, will be moved to Thursday, November 10, 2016, at the newly established time of 4:30 P. M. Paul Rufa, Ann Greene, Linda McDonald and Mary Ellen Casselman will plan the opening. Possible guests were discussed including town and village boards and officials, Massena Chamber of Commerce and Ambassadors to assist in a ribbon cutting, and area historians. Mary Ellen Casselman decided that there would be no refreshments at the opening.
6. Discussion of How to Thank All Who Helped in the Move to New Building The work done by the Massena Town Highway Department workers was discussed. It was decided to give pre-paid debit cards to volunteers including Pam Barclay, Steve Barclay, Rob Rush and Mike Vierno. Mary Ellen Casselman will provide a complete list to Joseph Macauley with Ann Greene making the purchase later from the memorial fund.
7. Any Other Topics from Board Members Paul Rufa suggested changing the museum dates of operation from Monday-Friday to Tuesday-Saturday with the same hours of 10:00 A. M.-4:00 P. M. He suggested the change for the summer months. Joseph Savoca asked if the museum has enough volunteers. Mary Ellen Casselman will advertise for volunteers. The volunteer application needs to be updated, including asking for references, with the applicants' background being checked and applicants being approved by the board.

Historian's Report: Mary Ellen Casselman wants to replace two pieces of glass in a cabinet, costing \$40.00 each and plexiglass in another cabinet at an unknown cost. A motion to replace the glass and plexiglass was made by Bonnie Weitz with a second by Sally Yeddo. Yes 7 No 0 Motion Passed Mary Ellen Casselman received another bill from the Massena Chamber of Commerce for unsold Christmas ornaments. Joseph Macauley will inform the chamber that the ornaments were returned previously to the chamber.

Archivist's Report: Linda McDonald is hoping to hear from Mike Draper on the history of local dairies.

Town Board Representatives' Comments: Steven O'Shaughnessy stated that the reason for the town board resolution naming the building "The Celine G. Philibert Memorial Cultural Centre &

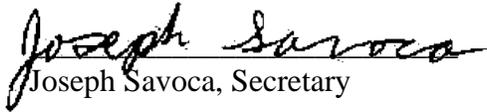
Museum” was that the deed showed that name but in the time since the deed was signed, the naming was confused. Steven O’Shaughnessy reiterated his and Samuel Carbone’s role as liaison from the town board to the museum board in handling matters concerning the town.

Adjournment: A motion to adjourn was made by Sally Yeddo with a second by Bonnie Weitz. Yes 7 No 0 Motion Passed Time: 6:00 P. M.

Next Meeting: Note the one-time different **date** and newly established **time**. Thursday **November 10**, 2016, at **4:30 P. M.** Joseph Savoca will publicize the board meetings when a consistent date and time are used starting in 2017.

Note the **grand opening** of The Celine G. Philibert Memorial Cultural Centre & Museum to be held **Thursday November 3, 2016, 4:00-7:00 P. M.**

Respectfully submitted,

 Date Approved 11/10/16
Joseph Savoca, Secretary