

Town of Massena Museum Board of Trustees Meeting  
Celine G. Philibert Memorial Cultural Centre & Museum  
79 Main St., Massena, NY 13662  
September 1, 2016

Present: Ann Greene (Treasurer), Joseph Macauley (President), Paul Rufa, Joseph Savoca (Secretary), David Talarico, Sally Yeddo  
Mary Ellen Casselman (Historian), Linda McDonald (Archivist)  
Steven O'Shaughnessy (Town Council Liaison)

Excused: Bonnie Weitz

Absent: Samuel Carbone (Town Council Liaison)

Call to Order and Attendance: Time: 7:02 P. M.

Minutes: A motion to approve the minutes for August 4, 2016, was made by Ann Greene with a second by David Talarico. Yes 6 No 0 Motion Passed

Treasurer's Report: A motion to approve the treasurer's report for August 2016 was made by Sally Yeddo with a second by Paul Rufa. Yes 6 No 0 Motion Passed A motion to transfer \$100.00 to petty cash and to reimburse Mary Ellen Casselman \$135.57 for hardware purchases was made by Sally Yeddo with a second by Paul Rufa. Yes 6 No 0 Motion Passed

Old Business:

1. Joseph Macauley will arrange with Andrew Beaulieu to dismantle, move and reassemble the museum cabinets after Labor Day (September 5, 2016). It is estimated to cost \$600-\$800 to replace the tempered glass in two of the cabinets to allow the cabinets to fit at 79 Main St.

New Business:

1. Accessions and Deaccessions: None.
2. Photographic History Books sold in August 2016: 0.
3. Visitors Tally for August 2016: 29.
4. Facebook Likes: 158.
5. Move to New Building Interest in the operation of the Celine G. Philibert Memorial Cultural Centre & Museum was expressed. More communication and cooperation between the museum board and the cultural centre board was expressed. Topics included scheduling of events, use of facilities and finances. Steven O'Shaughnessy will invite Randy Peets and Town Supervisor Joseph Gray to a special meeting or to the next regular meeting of the museum board to discuss the future operation of the cultural centre & museum.
6. Massena Aluminum Historical Association in New Building Joseph Macauley reported concern by Town Supervisor Joseph Gray and himself over a Youtube video by John Michaud entitled "Massena Aluminum Historical Association Kicked out of Museum". Joseph Savoca, as Vice-President of the Massena Aluminum Historical Association (MAHA), reported that he had emailed and met with Joseph Gray several times concerning space at 79 Main St. for the MAHA.

He stated that the MAHA's rental agreements since 1998 were with the Massena Town Council and signed by the Town Supervisor. Joseph Macauley stated that the MAHA should discuss the issue with the museum board. Mary Ellen Casselman stated that she had previously told Joseph Savoca that the MAHA could place one display case at 79 Main St.

7. Annual Expenses Joseph Savoca had previously provided the General Ledger Report and Revenue/Expense Control Report for the museum for the year to date. A summary is appended. The expenses for town/county and village taxes in 2016 (and school taxes in 2015) were noted. Expenses related to renovations of 79 Main St. were also noted.

8. Parking/Traffic/Safety Vehicles are using the parking lots as a shortcut from Glenn to Main St. Also, vehicles are parking in the lot. Joseph Macauley will ask the Village of Massena Department of Public Works for barriers to place at the Main St. exit.

Historian's Report: Nathan LaShomb, Executive Director of the Greater Massena Chamber of Commerce, offered space in the chamber building for clothing storage. He has also offered to transfer some Massena High School football films to DVD. Frank Diagostino, Superintendent of the Town Highway Department, will provide two college workers for the next two weeks to move items from the museum at 200 E. Orvis St. Mary Ellen Casselman will attend the Annual Conference of the Association of Public Historians of New York State on September 15-17, 2016.

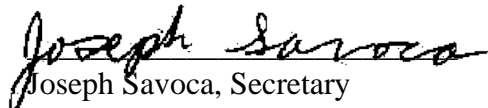
Archivist's Report: Linda McDonald attended the talk on milk bottles held at Traditional Arts of Upstate New York. Michael Draper will provide more information on local dairies. Linda McDonald attended the auction held August 31, 2016 at Chappy's Place-Auction House, Ogdensburg, at which many items from the Town of Massena Museum were sold.

Town Board Representatives' Comments: None

Adjournment: The meeting was adjourned at 7:50 P. M. without dissent.

Next Meeting: **Note change in time.** Thursday October 6, 2016, at **4:30 P. M.**

Respectfully submitted,

 Date Approved 10/6/16  
Joseph Savoca, Secretary

Town of Massena Museum Budget & Expense Summary 2016

	personal service		equipment		contractual	
	original	adjusted	original	adjusted	original	adjusted
2013	6,724	6,724	900	72.22	15,000	16,710.17
2014	6,857	6,857	1,000	1,000	15,000	17,189.00
2015	7,215	?	1,000	0	16,000	?
2015 spent	-	6449.60	-	0	-	29,483.68
2016	7,410	7,410	1,000	1,000	20,283	25,826.03
2016 spent	-	4,648.25	-	0	-	46,673.24

	MED	SL Gas	water	SLIC	Love
2013	5,089.21 corrected	-	418.56	1,261.31	2,900
2014	5,714.66	-	418.56	377.27	2,800
2015 Orvis	5,067.80	-	418.56	623.92	2,660
2016 Orvis	3,321.66	-	289.84	733.84	1,290
2015 Main	382.37	342.93	51.66	-	-
2016 Main	1,019.33	1,360.88	315.84	-	-

Orvis	?	Main		
NCC	144.00	CED	343.97	T/C Tax 6,656.04
G & E Ext.	125.00	Smith	69.48	V Tax 7,735.04
Flynn Snow	760.00	Home Depot	379.34	SL County 186.00
Valley Paper	253.29	Walmart	224.53	Wright-Granite 1,700.00
Computer, Etc.	1,038.51			Butler Carpet/Tile 2,096.00
Sirius XM	273.22			Trane 2,358.09
				Gemini 1,755.35

				Triple A	8,726.48
				Midstate	143.85
				Grainger	642.60
				Locksmith	451.00
				Riley Plumb/Heat	327.50
				Storage	630.00
				Arel	153.05
				SL NYSARC	360.00
				Invitations	487.50
				Florist	140.00
				Plaque	132.30

Notes:

1. The 2015 Reports were run on 2/24/16. The 2016 Reports were run on **8/18/16**.
2. The amount spent on contractual is much above that budgeted for 2015 and 2016 (roughly **\$26,000** spent above the original with more than **four** months remaining). The SeaComm building expenses have added considerably.
3. One time charges for renovation, etc., will not occur, but if the Orvis property does not sell, expenses for the two properties will accumulate over the winter, etc.
4. Some charges for "Main" are summed for both 79 Main St. and 46-48 Glenn St.
5. A charge of \$79.71-water (341 Orvis-Rescue Squad) appears to be erroneous.
6. The third table contains many entries of multiple charges from the same vendor summed.
7. Massena Central School District taxes were charged in 2015. Town/County tax and Village taxes were charged in 2016. My understanding is that they **can not** be undone. The (unknown) portion for town tax is at least returned to the town.
8. Some guesses were made as to which property charges referred to; partial charges may refer to both properties.
9. Many charges I do not know what they are for.
10. If there are any mistakes, please let everyone know.