

## MINUTES

**Regular Town Council Meeting, Town of Massena**  
**Date/Time:** Wednesday, July 18, 2018, 5:30 PM  
**Location:** Massena Town Hall

### ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Steve O'Shaughnessy	X	
Councilman Albert Nicola	X	
Councilman Thomas Miller	X	
Councilman Samuel Carbone, Jr.	X	
Councilwoman Melanie Cunningham	X	

### ALSO PRESENT:

Brenda Mossow; Frank Diagostino; Pamela Catanzarite; Media and Public (See Attached Sign-in Sheet)

The Supervisor opened the meeting with the **Pledge of Allegiance**.

The Supervisor continued the meeting with a **15-Minute Public Comment Period**.

- Gina Snyder had a number of questions for the Town Council
- Gary Edwards made comments regarding Massena Memorial Hospital.

### Presentations and Discussions

- **Update on Sewer in the Town:** *No discussion.*
- **Update on signage entering Massena:** *Councilwoman Cunningham reported that the signs are in very rough shape. Ownership of the signs has been undeterminable, so work has begun with the Chamber of Commerce to continue the project. Councilman Carbone indicated that he would like to get a letter from the Chamber stating the Chamber has no interest in the signs. The project would involve removal and replacement of two signs, determining a new location for new signs, and obtaining a grant to help fund the project. (See Resolution, below).*
- **Update on Fishing Tournament:** *Councilman Miller provided an update on the status of the tournaments, noting that the dates and information about the have been added to the Town of Massena's calendar ([www.massena.us](http://www.massena.us)). He also noted that Clarkson University has been advocating for and helping market the tournaments on behalf of the Town. Video phones are being installed by NYPA, which along with the US Customs app, should make travel along the St. Lawrence River easier for tournament registrants. There has been much interest in the creation of a fishing school, funded in part through completion of a Consolidated Funding Application (CFA). Councilman Carbone offers to assist with the grant writing. (See Resolution, below).*
- **Bids for Wastewater Rehab on Highland Road:** *No discussion.*
- **Discussion on Moratorium on Solar Farms:** *A draft Local Law enacting a moratorium on all solar energy system development operating with the Town is distributed. It is noted that no official action can be taken without first holding a public hearing, with action anticipated at the next (August) meeting.*

**Resolutions:**

<b>Resolution #        xx - 2018</b>					
<b>Requesting a Letter from the Massena Chamber of Commerce Stating they have no Interest in the old Welcome to Massena Signs.</b>					
Motion by:	Councilwoman Cunningham	Vote:			
Second by:	Councilman Carbone	Aye	Nay	Abstain	Absent
	Supervisor O'Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			
<b>Motion is    Carried</b>					

<b>Resolution #        xx - 2018</b>					
<b>To Approve Minutes of the Following Meetings: Jan 3, March 21, April 11, May 16, and June 20, 2018</b>					
Motion by:	Councilman Nicola	Vote:			
Second by:	Councilman Carbone	Aye	Nay	Abstain	Absent
	Supervisor O'Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			
<b>Motion is    Carried</b>					

<b>Resolution #        xx - 2018</b>					
<b>Authorizing the Town Supervisor to Sign the FAA Documented Categorical Exclusion (CATEX) form for the Airport Development Project (Reconstruct Terminal Access Road)</b>					
Motion by:	Councilman Nicola	Vote:			
Second by:	Councilman Miller	Aye	Nay	Abstain	Absent
	Supervisor O'Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			
<b>Motion is    Carried</b>					

<b>Resolution #        xx - 2018</b>				
<b>Authorizing the Town Supervisor to Accept and Sign a Resolution in Support of a Grant Application through the Consolidated Funding Application (CFA) Process to Create a Fishing School in the Town of Massena, and Authorizing a Change to the Resolution (changing “Upstate” to “Northern”).</b>				
Motion by:	Councilman Miller	Vote:		
Second by:	Councilman Nicola	Aye	Nay	Abstain
	Supervisor O’Shaughnessy	X		
	Councilman Nicola	X		
	Councilman Miller	X		
	Councilman Carbone, Jr.	X		
	Councilwoman Cunningham	X		
<b>Motion is    Carried</b>				

<b>Resolution #        xx - 2018</b>				
<b>Authorizing Transfers and Amendments</b>				
Motion by:	Councilman Miller	Vote:		
Second by:	Councilman Nicola	Aye	Nay	Abstain
	Supervisor O’Shaughnessy	X		
	Councilman Nicola	X		
	Councilman Miller	X		
	Councilman Carbone, Jr.	X		
	Councilwoman Cunningham	X		
<b>Motion is    Carried</b>				

**TOWN OF MASSENA  
TOWN BOARD MEETING  
July 19, 2018**

**BUDGET & CASH TRANSFERS AND AMENDMENTS**

**CASH TRANSFERS:**

**TRANSFER** \$1,500.00 from NBT Bank A/C#\*\*\*\*8489 Town of Massena General Fund to NBT A/C#\*\*\*\*9842 Pre-Medicare retiree Donald LaBaff

This transfer will allow for a portion of the Town’s share of insurance deductibles deposited as needed.

**TRANSFER** \$35,559.38 from Town of Massena – Rescue Squad Billing A/C#\*\*\*\*5913 to Town of Massena General A/C#\*\*\*\*8489 at NBT Bank.

This transfer will reimburse the Town of Massena for the Rescue Squad’s share of the annual Serial Bond principal and interest payment due 7/16/18.

<b>Resolution #        xx - 2018</b>					
<b>Authorizing Warrant #7</b>					
Motion by:	Councilman Miller	Vote:			
Second by:	Councilman Nicola	Aye	Nay	Abstain	Absent
	Supervisor O'Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			
<b>Motion is    Carried</b>					

**TOWN OF MASSENA  
TOWN BOARD MEETING  
July 18, 2018**

**WARRANT #7**

FUND	DESCRIPTION	AMOUNT
A	GENERAL	\$295,035.75
B	GENERAL OUTSIDE	28,138.62
DA	HIGHWAY	1,683.51
DB	HIGHWAY OUTSIDE	41,279.57
HDI	DRAINAGE IMPROVEMENTS (CONSTRUCTION)	13,220.58
HNO	N RACQUETTE WATERLINE REPLACEMENT	5,100.00
HTR	TAXIWAY A REHAB PHASE I	2,341.81
L	LIBRARY	7,153.92
SSM	SOUTH MAIN STREET SEWER	65.89
SWA	E MASSENA CONSOLIDATED WATER DISTRICT	3,439.44
	<b>TOTAL</b>	<b>\$397,459.09</b>
	<b>WARRANT #6 CHECK #'S 43979 - 44048</b>	<b>\$257,334.98</b>
	<b>MANUAL CHECKS</b>	<b><u>140,124.11</u></b>
		<b>TOTAL</b>
	<b>\$397,459.09</b>	

**Financial Reports for Board Review (Provided by Town Supervisor)**

- Revenue Expense Reports (June 2018)
- Year to Date Fund Summary (June 2018)

**Committee Reports**

- **Airport/Highway:** *Airport Taxiway A project starting in the next few weeks. The Department is also resurfacing the Hall Road.*
- **Rescue Squad:** *As of July 9, call numbers are up. There is a car wash benefit Aug. 4.*
- **Massena Electric Department:** *Two retirements reported (Randy LaPage and Maureen LaGrow).*
- **Library:** *Open House – Garden and Patron Center*
- **Recreation:** *Committee met last week. The Beach is very busy. Brief discussion on the condition of the tennis courts.*

**Next Town Board Meeting is Wednesday, August 15, 2018 at 5:30 PM.**

**15-Minute Public Comment Period (Closing Comments)**

**6:25 PM Motion to Conduct an Executive Session** to Discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion by:	Councilwoman Cunningham	Vote:			
Second by:	Councilman Carbone	Aye	Nay	Abstain	Absent
	Supervisor O'Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			

**Motion is Carried**

The Board returned to Open Session at 6:32 PM.

The Meeting was adjourned by unanimous consent at 6:32 PM.

**RESPECTFULLY SUBMITTED,**

**PAMELA A CATANZARITE  
MASSENA TOWN CLERK**



