

Town of Massena Museum  
200 E. Orvis St.  
Massena, NY 13662  
Board of Trustees Meeting  
March 3, 2016

Present: Ann Greene (Treasurer), Joseph Macauley (President), Joseph Savoca (Secretary), David Talarico, Bonnie Weitz  
Mary Ellen Casselman (Historian), Linda McDonald (Archivist)  
Samuel Carbone (Town Councilman), Steven O'Shaughnessy (Town Councilman)

Excused: John Davis, Sally Yeddo

The board met at 6:30 P. M. to view items for possible deaccession. Items included cooking utensils, farm tools and equipment, military uniforms, trophies, clothing and much miscellaneous.

Call to Order and Attendance: Time: 6:55 P. M.

Minutes: A motion to approve the February 4, 2016 minutes was made by Bonnie Weitz with a second by Ann Greene. Yes 5 No 0 Motion Passed

Treasurer's Report: A motion to approve the Treasurer's Report for February 2016, as discussed, was made by David Talarico with a second by Bonnie Weitz. Yes 5 No 0 Motion Passed  
Proceeds from the sale of calendars was \$288.00. Ann Greene will provided Linda McDonald with \$100.00 to be placed in petty cash with the remainder placed in the checking account.

Old Business: None

New Business:

1. Accessions and Deaccessions: None.
2. Photographic History books sold in February 2016: 0.
3. Visitors Tally for February 2016: 38.
4. Facebook Visits: 152.
5. Any New Items: Joseph Macauley asked Mary Ellen Casselman to discuss a permanent loan of the hearse sleigh to the St. Lawrence Power and Equipment Museum (Roger Austin) with David Frary (donor of hearse to the Town of Massena Museum).  
Mary Ellen Casselman and Steven O'Shaughnessy have inspected security at the new museum building.  
Mary Ellen Casselman will ask Randy Peets for additional copies of keys to the new museum since they are not to be duplicated.  
The status of painting, carpeting, ceiling and wiring at the new museum was discussed. Steven O'Shaughnessy suggested planning a timeline and sequence of events for finishing refurbishment of the new museum building and transferring to it. Joseph Macauley will ask Joseph Gray (Town Supervisor) to set up a meeting with Randy Peets and possibly Richard Maginn to discuss the

status of the new museum building.

Joseph Savoca had previously provided a copy of the 2016 General Ledger Report for the museum. A summary as appended was discussed. Samuel Carbone pointed out that the Massena Central School District taxes (and later 2016 town and county taxes) paid by the Town of Massena while the new museum building was held by Randy Peets may be prorated for the appropriate time period. Any refund may have been given to Randy Peets as the owner at the time and the town may need to seek reimbursement from him.

Historian's Report: Mary Ellen Casselman reported on her work choosing items for possible deaccession.

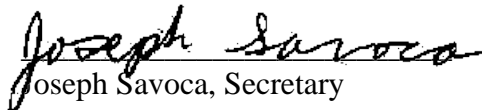
Archivist's Report: Linda McDonald reported on her work choosing items for possible deaccession. Linda McDonald has placed a new exhibit at the Massena Public Library.

Town Board Representatives' Comments: None

Adjournment: A motion to adjourn was made by Bonnie Weitz with a second by David Talarico. Yes 5 No 0 Time 7:36 P. M.

Next Meeting Thursday, April 7, 2016, **7:00 P. M.** The board will meet at **6:30 P. M.** to view items for possible deaccession.

Respectfully submitted,

 Date Approved 4/7/16  
Joseph Savoca, Secretary

Town of Massena Museum Budget & Expense Summary 2015

	personal service		equipment		contractual	
	original	adjusted	original	adjusted	original	adjusted
2013	\$6,724	\$6,724	\$900	\$72.22	\$15,000	\$16,710.17
2014	\$6,857	\$6,857	\$1,000	\$1,000	\$15,000	\$17,189.00
2015	\$7,215	?	\$1,000	\$0	\$16,000	?
2015 spent		\$6449.60		\$0		\$29,483.68
2016	?		?		\$20,283	

	MED	SL Gas	water	SLIC	Love
2013	\$5,089.21 corrected		\$418.56	\$1,261.31	\$2,900
2014	\$5,714.66		\$418.56	\$377.27	\$2,800
2015 Orvis	\$5,067.80		\$418.56	\$623.92	\$2,660
2015 Main	\$382.37	\$342.93	\$51.66		

Sirius XM	\$226.66	Smith	\$196.92	Valley Paper	\$472.27
NCC	\$831.50	Walmart	\$157.72	A N Lock.	\$75.00
Johnson	\$326.80	Triple A	\$54.31	Flynn's	\$240.00
		Home Depot	\$30.26	G & E Ext.	\$35.00
Ancestry	\$389.00			Hyde Stone	\$295.60
Chamber	\$45.00	Sullivan's	\$352.11	NY Labor	\$60.50
MANY	\$55.00	Stubb's	\$48.00	CED	\$155.35
		Gaylord	\$259.88		
Radisson	\$307.50	WB Mason	\$405.95	SL GlassPlas	\$3,720.00
		CDW	\$12.39		
		Software	\$72.34	SL County	\$88.35
		Network Im.	\$804.95	MCSD	\$9,095.08
Bush	\$1,123.00				

Notes:

1. Expenses for 79 Main & 46-48 Glenn: MED, water, SL Gas, MCSD?
2. Unknown expenses: Bush, SL Glass Plastic?
3. The amount spent on contractual is much above that budgeted for 2015 and presumably will be also for 2016.
4. If there are any mistakes, please let everyone know.
5. There may be changes when the books are closed for the year.