

Village of Massena
BOARD OF TRUSTEES MEETING
AGENDA

June 20, 2017

5:30 P.M.

- [1] **Call to Order / Silence of Electronic Devices / Roll Call**
- [2] **Approval of Meeting Minutes:**
- February 7, 2017
 - February 17, 2017
 - March 7, 2017
 - March 21, 2017
- [3] **Report of Officers and Committees:**
- A. Treasurer's Report
- B. Committee Reports:
- Code Enforcement (Carvel/LeBire)
 - Economic Development Committee (Ahlfeld/LeBire)
 - Fire Committee (Carvel/LeBire)
 - Personnel Committee (Carvel/Deshaies)
 - Police Committee (Carvel/Deshaies)
 - Recreation Commission (Carvel/Deshaies)
 - Street Committee (Ahlfeld/LeBire)
 - Water & Sewer Committee (Ahlfeld/LeBire)
- [4] **INITIAL PUBLIC COMMENT PERIOD**
- [5] **Old Business:**
None
- [6] **New Business**
- A. **Proposed Resolution:** Support Submission of NY Main Street Grant Application by the Massena BDC
- B. **Proposed Resolution:** Approve Solid Waste Management Program Agreement between Village and Massena Central School District
- C. **Resignation:** Colin Lucid, Crossing Guard, (Effective June 21, 2017)
- D. **Appointment:** Cynthia Bain, Crossing Guard, (Effective September 2017)
- E. **Resignation:** Nikki Debien, Part Time Deputy Treasurer/Deputy Tax Collector (Effective May 31, 2017)
- F. **Authorize Request for Proposals to Provide Recruitment Services for the Position of Village Treasurer/ Tax Collector**
- G. **Authorization to Bid New Waterline by Pipe Bursting (Main St at Route 37 and Stearns St. at Route 37)**
- [7] **Voucher Warrant**
- [8] **Monthly Reports**
Massena Volunteer Fire Dept., Inc. (May 2017)
- [9] **Communications / Correspondence**
- [10] **CLOSING PUBLIC COMMENT PERIOD**
- [11] **Adjournment**

REMINDER -- NEXT MEETING

(Tuesday) July 18, 2017 at 5:30 p.m.



VILLAGE OF MASSENA

Town Hall Building • 60 Main Street
Massena, New York 13662

PROPOSED RESOLUTION

Support Submission of a 2017 Grant Application by the Massena BDC for Funding through the New York State Homes and Community Renewal's New York Main Street Program

WHEREAS, the downtown district in the Village of Massena contains a growing number of deteriorated and vacant buildings that have not been adequately repaired, upgraded, or rehabilitated over the years which has hindered revitalization efforts and economic growth in our downtown area; and

WHEREAS, the Massena Arts and Theatre Association, Inc. has acquired the Massena Downtown Theatre and plans to restore and revitalize the interior and exterior of the building; and

WHEREAS, funding is available to eligible not-for profit corporations from the New York State Homes and Community Renewal's New York Main Street program to provide financial resources to help facilitate economic development and community revitalization; and

WHEREAS, the Massena BDC is a not-for-profit corporation and has been engaged primarily in relevant community preservation activities for at least one year; and

WHEREAS, the Massena BDC is eligible to apply for funding through the New York State Homes and Community Renewal's New York Main Street program on behalf of the Massena Downtown Theatre restoration efforts and is submitting an application for funding to assist in the restoration of the Massena Downtown Theatre;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Massena hereby fully supports and endorses the efforts of the Massena BDC and the Massena Arts and Theatre Association, Inc. to pursue funding for the restoration of the Massena Downtown Theatre from New York State Homes and Community Renewal.

Dated: June 20, 2017



VILLAGE OF MASSENA

Town Hall Building • 60 Main Street
Massena, New York 13662

PROPOSED RESOLUTION

Approve Memorandum of Agreement Between the Village of Massena and Massena Central School District

[SOLID WASTE MANAGEMENT PROGRAM]

BE IT RESOLVED, that the Village of Massena Board of Trustees hereby approves a Memorandum of Agreement between the Village of Massena and the Massena Central School District, for the purpose of implementing a cooperative solid waste management program as detailed in said Memorandum of Agreement effective July 1, 2017 and ending June 30, 2021; and

BE IT FURTHER RESOLVED, that Timmy J. Currier, as Mayor of the Village of Massena, is hereby authorized and directed to execute said Memorandum of Agreement on behalf of the Village of Massena.

Dated: June 20, 2017

MEMORANDUM OF AGREEMENT

By and Between

Village of Massena, New York

And

Massena Central School District

July 1, 2017 – June 30, 2021

This Agreement is made by and between the Village of Massena, with a mailing address of 60 Main St., Massena, NY 13662 hereinafter called "Village" and the Massena Central School District, with a mailing address of 84 Nightengale Ave., Massena, NY 13662;

WHEREAS, the parties have determined that the management of the District's refuse and recyclable materials can be accomplished in the most environmentally sound and cost effective manner through the implementation of a cooperative solid waste management program with the Village.

NOW THEREFORE, be it resolved, that the Parties, believing it to be in the best interest of the taxpayers, do hereby authorize this memorandum of agreement between each other with regard to solid waste management; and it is

RESOLVED, that the terms and conditions of the solid waste management plan are as follows:

1. This is a five (5) year agreement commencing on July 1, 2017 and ending on June 30, 2021. The parties agree that after one (1) year, the parties will evaluate the terms of this agreement for possible renegotiation. If, after renegotiations, an acceptable agreement is not reached, either party may terminate this agreement, with or without cause, upon 30 days written notice to the other party hereto.
2. The fee that shall be paid to the Village from the District will be \$44,360.00 (2017), \$45,220.00 (2018), \$46,080.00 (2019), \$46,940.00 (2020), \$47,800.00 (2021) per annum which shall be deposited in four payments on or before the following dates: March 30, June 30, September 30, and December 30.

3. The Village will provide the equipment and manpower necessary to remove and dispose of the District's refuse and recyclable materials, as outlined below, without additional costs to the District.
4. Pick up and disposal of solid waste will be made as follows:
 - A. The Village will pick up and dispose of refuse and solid waste from the District two (2) days per week, such days to be established by agreement of those persons responsible for waste management within each entity.
 - B. The Village shall pick-up and dispose of recyclable materials from the District one (1) day per week, such day to be established by agreement of those persons responsible for waste management within each entity.
4. To aid in recycling, the Village agrees to provide the District, without charge, with no less than 325 and no more than 350 bins for recycling;
5. The District agrees to separate its refuse from the materials which are recyclable pursuant to the laws of the State of New York.
6. The school will provide, at its own expense, an appropriate number of dumpsters sufficient to hold its refuse and will place such dumpsters in locations accessible by Village equipment and personnel. The exact location of such dumpsters shall be agreed upon by those persons responsible for waste management within each entity.
7. Pick-up pursuant to the schedule to be adopted in Paragraphs 4(A) and 4(B) above will be made at each of the following locations, the addresses and locations of which are known to the parties;
 - a. Massena Central High School;
 - b. J.W. Leary Junior High School;
 - c. Madison Elementary School;
 - d. Nightengale Elementary School;
 - e. Jefferson Elementary School;

- f. Massena Central School District Central Administration Building;
- g. Massena Central School District Bus Garage.

Dated:

MASSENA CENTRAL SCHOOL DISTRICT
By: Patrick Brady, Superintendent

Dated:

MASSENA CENTRAL SCHOOL DISTRICT
By: John Boyce, Board of Education
President

Dated:

MASSENA CENTRAL SCHOOL DISTRICT
By: Patrick Bronchetti, Board of Education
Vice President

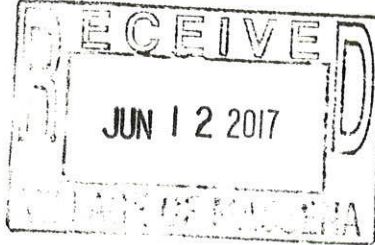
Dated: June 21, 2017

VILLAGE OF MASSENA
By: Timmy J. Currier, Mayor



Memo

To: Mayor and Board
From: Hassan A. Fayad, P.E.
Date: 6-9-17
Re: New Waterline by Pipe Bursting – Main Street at SR37 AND Stearns Street at SR37



Projected in my current 2017-2018 capital budget, I have anticipated replacing a portion of water line on Main Street crossing SR 37 and Stearns St. crossing SR37. Although we have not experienced any pipe breaks in the NYS DOT right of way, we are being pro-active to minimize or eliminate any threat of disruption and potential damage or loss of service.

On Main Street an 8" cast iron water line is the main supply which feeds potable water to users on the south side of the highway. Also, Stearns Street has a 10" AC pipe which feeds water south of the highway. Our project(s) is to install a new 8" and/or 10" HDPE line via pipe bursting the existing lines and pulling an equal sized HDPE line through the void space. All design work, plans and specifications, have been accomplished in-house by the staff. Most of the field work will be performed in-house except for the soil boring process and pipe bursting. These specialty items must be accomplished by professionals in the field.

The first phase is to retain a firm with the expertise in "soil boring" which will hopefully identify the existing material conditions. After receiving the condition assessment, said information will be included in the main specifications for the pipe bursting process, which will be advertised and bid at a later time, to be announced.

Due to the amount of work involved, agency review (DOT) and planning, I am requesting your approval to pursue this two phase project. One hundred thousand (\$100,000) has been allocated in the capital fund to accomplish this task as well as to replace additional A/C waterline.

I anticipate this project can be completed within two months and am hoping to accomplish this project by the Fall of 2017. As we all realize, this specialty work involves many variables which are uncontrolled and could adversely impact this project. Should the weather not cooperate and time elements impact the potential completion, a spring schedule will be planned.

Bid date and time will be:

- SOIL INVESTIGATION AND BORING
Procurement Immediately
- PIPE BURSTING AND PULLING (Tentative)
Wednesday June 28 at 2:00 pm at:
The Department of Public Works
85 Robinson Road
Massena, NY 13662

Your permission is requested